*Feather River Community College District*

**Alpha Psi Zeta**

Regular Business Meeting

**MINUTES**

**Call to Order**: A regular meeting of the Alpha Psi Zeta chapter of Phi Theta Kappa was held in Science 101 on September 18, 2015. The meeting convened at 1:30 PM by Kelly Williamson, Alpha Psi Zeta President.

**Members in attendance:** ?

**Public Present:** Katie Desmond (chapter advisor)

**Public Testimony:** Katie Desmond showed eligible and returning members the chapter, regional, and national websites and important tools for members’ information.

**Agenda approval:**

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1. Introduction of officers

* Kelly Williamson- President
* Will Anderson – Vice President
* Cara Robinette- V.P Membership
* Alice Turner- Treasurer
* Crystal Perez- Publication representative
* Morgan Greene- Fundraising
* Brianna Ely – Secretary (Voted)

1. Review the PTK Mission Statement
2. Discuss Fall 2015 Induction Ceremony

* Nov. 20, Set-up, as of right not it is to be held in the library

1. Website updates
2. Treasurer Report Account Balance: *TOTALS NEED TO BE LISTED HERE*
3. Using the mini-grant we received from the FRC Foundation, four members will be attending the Regional Leadership Conference in Sacramento, CA, Oct. 2-4.
4. Members are encouraged to attend a District Summit Meeting at Truckee Meadows Community College in Reno on Oct. 10. The chapter will reimburse travel costs.
5. The group voted for the position of chapter Secretary which went to Brianna Ely.
6. The group as reminded about scholarship application deadlines (Dec. 1 but some are due sooner). National Headquarters has a webinar planned to explain the application process on the new PhiThetaKappa.org site. We have Science 104 reserved to watch the webinar for anyone interested.
7. Animal shelter community service will be starting back up. We are looking for volunteers for 11-1 or 1-3 Mon-Sat. Sign up with Kelly or with member Sydney Zink who is leading this service project.
8. Dates for the annual coat drive were determined. Publicity for this will begin before the end of September.
9. Honors in Action is still in progress! Officers have been asked to do some work on this, and Kelly made assignments for each officer. This is a HUGELY important activity as it is the largest academic component of the Phi Theta Kappa organization. All of the written work should be turned in to Kelly by the end of October.
10. Noah, as the group’s student worker, will be assisting on the College Project which will include establishing a group and safe space for LGBTQ students and other minority groups on campus. Kelly met with Dr. Trutna on this and are working on ideas. The plan is to make this happen by the end of spring 2016.
11. Chapters United Project – Butte College chapter will be invited to Quincy to assist with the ongoing hospital project. Will and Kelly will follow up on this.
12. It’s time for new members to think about running for office!
13. Start thinking about doing a food drive to help support our campus pasta pantry

Meeting adjourned at 2:30 pm. Next meeting will be Oct. 23 at 1:30.