**REQUEST TO CONDUCT RESEARCH INVOLVING HUMAN PARTICIPANTS**

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| 1 | Your name, affiliation, and contact information  Please list the names and affiliation of all co-researchers, if applicable |
| 2 | Purpose of the research  Title and aim(s) of the project, including funding source/sponsor |
| 3 | What are your research questions or hypotheses to test? |
| 4 | Study design and methodology  Please specify who are the categories of participants to include in your study, how data would be collected, analyzed, and stored. In case you use a survey instrument, please attach a copy of the questionnaire. |
| 5 | What are the benefits and risks to participants?  Do you plan on getting their informed consent, using incentives; do you have an insurance plan to cover potential risks? |
| 6 | Timeline  When would the data collection take place? |
| 7 | Can you attach an IRB approval from your home institution or a supervisory IRB? |

Signed and dated: