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| FEATHER RIVER  COMMUNITY COLLEGE DISTRICT  570 Golden Eagle Ave., Quincy CA 95971  (530) 283-0202, ext. 257  www.frc.edu |

**ART INSTRUCTOR/PROGRAM COORDINATOR**

**DEFINITION:**

Under general supervision of the Chief Instructional Officer (CIO), the Art Instructor/Program Coordinator is responsible for planning, developing, and maintaining an art program, which includes art history courses, studio art, and possibly applied technical art/new media. As the Coordinator of the Art Program, this position includes responsibility for assisting in the design and function of the studio areas. As the Art Instructor, this person will teach classes in art history, at least two areas of studio or applied arts, and possibly in new media areas of his or her expertise. The person in this position acts as liaison between Feather River College and the local arts commission in order to establish art events on campus and throughout the Quincy area.

**CLASSIFICATION:**

* FLSA Exempt
* Faculty
* Date Modified: October 2014

**ESSENTIAL DUTIES:** The following duties are typical of those performed by employees in this job title; however, employees may perform other related duties, and not all duties listed are necessarily performed by each employee in the job title.

* Teach a spectrum of art and general education courses including studio and lecture formats both on campus and online, and the opportunity to teach courses in the candidate's area(s) of specialization
* Develop and promote the Art program
* Develop and establish a niche for the program that capitalizes on the college’s unique setting and strengths, as well as the candidate’s area of specialization
* Participate in course schedule development and program review within the discipline
* Participate in curriculum development, including articulation agreements with transfer institutions
* Use and develop a variety of effective teaching and assessment methods, including the use of technology to promote student interest and learning
* Participate in the assessment of student learning
* Collaborate with other faculty
* Develop and maintain cooperative relationship with the local arts commission
* Maintain the art studio, equipment, order and maintain necessary art supplies and tools
* Fulfill non-teaching assignments such as scheduled office hours, selection of textbooks, evaluation of course materials, curriculum development, student advising, program promotion, and participation on area and college committees and shared governance, including the Academic Senate
* Assist in the development of recruitment materials and participate in recruitment activities
* Conduct activities supporting student retention objectives
* Participate in professional growth and remain current in the subject area(s)
* Perform other related duties as assigned

**MINIMUM QUALIFICATIONS:**

* Master’s in fine arts, art, or art history **OR** Bachelor’s in any of the above **AND** Master’s in humanities, **OR**
* A current California Community College Credential that permits full-time service as an instructor in art, **OR**
* The Equivalent
* Ability to instruct art history and studio art
* Demonstrated sensitivity to and understanding of the diverse academic and socio-economic, cultural, disability and ethnic backgrounds of community college students and staff

NOTE: *“Master’s in fine arts” as used here refers to* *any master’s degree in the subject matter of fine arts, which is defined to include visual studio arts such as drawing, painting, sculpture, printmaking, ceramics, textiles, and metal and jewelry art; and also art education and art therapy. It does not refer to the “Master of Fine Arts” (MFA) degree when that degree is based on specialization in performing arts or dance, film, video, photography, creative writing, or other non-plastic arts.)*

**DESIRABLE QUALIFICATIONS:** Preference will be given to candidates who have:

* Ability to infuse art with digital or multimedia techniques using industry standard software
* Ability to develop cross-disciplinary courses and/or programs with colleagues in the area of new media (e.g., digital media, multimedia design), especially as they relate to fields with high employment potential
* Evidence of an enthusiastic commitment to college-level teaching in two or more areas of studio or applied arts
* Evidence of creative work in the visual arts
* Evidence of innovative instructional technologies, including use of online management systems (e.g., Web CT, Blackboard, Angel, Moodle, Canvass)
* Experience in building and maintaining relationships with community art organizations
* Community college teaching experience
* Minimum qualifications to teach in another discipline

**PHYSICAL EFFORT/WORK ENVIRONMENT:** The physical abilities to be performed with or without reasonable accommodations involved in the performance of essential duties are:

* While performing the responsibilities of the job, the employee is required to talk (somewhat above normal conversation level) and hear. The employee is often required to sit and use their hands. The employee is frequently required to stand, walk, reach, carry, bend, and raise or lower an object from one level to another (25-50 lbs). Vision abilities required by this job include close vision and color vision
* Evaluative and cognitive thinking and decision making

This work is performed in a variety of settings, both on and off campus.