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| FEATHER RIVER  COMMUNITY COLLEGE DISTRICT  570 Golden Eagle Ave., Quincy CA 95971  (530) 283-0202, ext. 257  www.frc.edu |

**DIRECTOR OF FOREST HEALTH AND FUELS**

**DEFINITION:**

Under general supervision of the Chief Instructional Officer, and in coordination with the Environmental Studies Department, plans, implements, and facilitates curriculum related to fuels reduction and prescribed fire; oversee campus watershed and forest health projects and supervise assigned staff to these areas;and administer related grants. In coordination with the Facilities Director, leads and coordinates efforts to manage the health of the campus ecosystem and to reduce fire susceptibility and improve fire resiliency by reducing fuels through forest management and burning. The successful candidate will work with existing faculty in the Environmental Studies Department to support undergraduate curriculum designed to meet the needs of CTE and transfer students. The person in this position will be responsible for Environmental Studies curriculum focused in the areas of forest health, fuels reduction, and prescribed fire.

This position is grant-funded, future employment is subject to grant funding.

**CLASSIFICATION:**

* FLSA Exempt
* Classified Management
* Date Modified: October 2023

**ESSENTIAL DUTIES:** The following duties are typical of those performed by employees in this job title; however, employees may perform other related duties, and not all duties listed are necessarily performed by each employee in the job title.

* Manage campus forests using best available science, safe management and burning practices, and Traditional Ecological Knowledge, and in compliance with current regulations.
* Oversee a program to collect and maintain forest stand data for the FRC campus and incorporate data collected to manage forests using adaptive management.
* Develop, update, and implement campus forest management plan and safety plans related to the use of prescribed fire.
* Ensure compliance with Firewise USA membership.
* Develop Campus Burn Plan and maintain appropriate certifications, documents, and permits related to campus forest management. Plan and oversee fire training team, safe prescribed burning and burn training events both on and off-campus.
* Write and administer grants ensuring compliance and fiscal oversight; appropriately monitor spending of general fund budget(s).
* Hire, train, and supervise short term staff, student employees, contractors, and assigned college personnel in connection with fuel reduction efforts, prescribed fire training program, and Environmental Studies program..
* Acquire and maintain facilities, vehicles, and equipment necessary for the effective and safe functioning of campus burning, instruction, and other program activities. Participate in allocation and oversight of equipment and labor resources shared with other stakeholders.
* Work closely with Environmental Studies faculty to support program curriculum and student learning related to forest management, and fuels reduction and prescribed fire certificate, associate’s and bachelor’s degree programs.
* Assist in recruitment and retention of students, and the tracking of transfer and job placement of graduates from the programs. Enrollment growth is a primary goal and will constitute a major area of emphasis for the successful candidate.
* Coordinate with Environmental Studies Faculty to increase National Wildfire Coordinating Group course offerings on campus.
* Assist in the articulation of courses and programs with high schools and four-year colleges.
* Prepare students to meet employment needs in the job market and assist in matching students to appropriate employment and intern opportunities
* Participate in college duties such as the Safety Committee, the Sustainability Action Team and/or other committee memberships as assigned, marketing and outreach events, and other college and community service.
* In addition to this role, there is the possibility of teaching courses related to fuels reduction and prescribed fire that may include evening and off-campus classes, and conduct weekend field trips as the need arises.
* Build and maintain relationships with local employers, public and private agencies, and non-profit organizations, nearby landowners, tribal organizations, and professionals in related occupational fields, to facilitate the effective performance of work.
* Other related duties as assigned.

**MINIMUM QUALIFICATIONS:** Any combination of equivalent education and experience that would provide the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

* Bachelor’s degree in a related field
* Two years of professional experience in a related field.
* Demonstrated sensitivity to and understanding of the diverse academic, socio-economic, cultural, disability and ethnic backgrounds of community college students and staff.
* Ability to attain California Burn Boss certification within four years.

**DESIRABLE QUALIFICATIONS:** Desirable qualifications include a strong background in watershed/ecosystem management and/or a broad background in interdisciplinary resource management with interdisciplinary teaching experience that will complement existing department strengths. Clearly demonstrable skills and experience in prescribed fire and grant administration.

* Bachelor’s degree in Forestry or Natural Resource Management.
* Demonstrated ability to teach courses in fuels reduction and prescribed fire.
* Professional experience in natural resources management.
* Field skills and experience in fuels reduction and prescribed fire.
* Field skills and experience collecting forest stand data.
* Experience writing and administering grants.
* Experience teaching in natural resource management.
* Community College experience, including teaching.
* Excellent oral and written communication skills.
* Ability to create maps using Geographic Information Systems (GIS).
* Ability to meet Feather River college equivalency requirements to teach in the relevant disciplines.
* Two years of supervisory experience.

**PHYSICAL CHARACTERISTICS:** The physical abilities involved in the performance of essential duties with or without reasonable accommodations are:

* Instruction often involves many hours out in the field in all types of weather, including moderate to heavy physical effort.
* Frequent standing, sitting, reaching, walking; occasional lifting (overhead, waist level from floor), carrying, bending; frequent near vision use for reading; constant use of voice (somewhat above normal conversation level); frequent hearing use (ordinary conversation level); evaluative and cognitive thinking and decision making.
* Manual dexterity sufficient to use a variety of equipment and tools, both in an office setting or in the field.
* Possession of a valid California driver’s license.
* Possession of a valid CPR and First Aid Certification.