



Satisfactory Academic Progress Policy

Federal regulations (Sections 668.16(e).668.32(f) and 668.34), State regulations, and Feather River College policies require that all students receiving State and/or Federal aid meet or exceed the Satisfactory Academic Progress Policy established at this institution. This policy applies to Title IV and non-Title IV recipients (34 C.F.R. §668.34(a)(1)). The Satisfactory Academic Progress policy applies for all federal, state and institutional grants, loans, and work-study. The Financial Aid Office will evaluate a recipient's progress at the end of each semester (fall, spring, and summer) after the posting of all official grades by the Admissions & Records Office. This progress evaluation includes all semesters of attendance at Feather River College, regardless of whether or not a recipient received financial aid for those semesters. The policy treats all students within categories (full time, part time, different programs of study, etc.) the same (34 C.F.R. §668.34(a)(2)). Progress also includes all units attempted at Feather River College and all units from other schools transferred to Feather River College, regardless of whether or not financial aid was received during the time the student earned the units.

Students must meet the following conditions to maintain eligibility:

Students that are not meeting the below standards are at risk of losing their financial aid assistance.

GPA – Qualitative Standard

Students must maintain a 2.0 or higher cumulative grade point average (GPA).

Pace – Quantitative Standard

Students are required to maintain a satisfactory pace in progressing toward their degree or certificate. Students must complete 67% of all units attempted. Pace is calculated by dividing the cumulative units earned by the cumulative units attempted.

Maximum Time Frame – Quantitative Standard

Students are expected to earn their Bachelor degree, Associate degree, or Certificate before they have attempted 150% of the published length of the program. A student reaches maximum timeframe after attempting the equivalent of 150% of the program credits required for the current degree or certificate.

BS:	180 attempted units
AA, AS, Transfer:	90 attempted units*
Certificate Program:	52 attempted units*
LVN:	120 attempted units
LVN Certificate:	85 attempted units
<i>(*Maximum units may vary according to individual program)</i>	

In addition to the above conditions a student may reach the maximum timeframe threshold earlier than the 150% benchmark by completing their AA, AS, BA, or BS either at another institution or when transferring units into Feather River College (Maximum Timeframe - Program Completion).

All courses the student has received a grade for on the transcript count in the maximum timeframe attempted hours calculation. As a courtesy, students who are close to reaching their maximum timeframe will receive an

“alert” notice. Once a student reaches maximum timeframe, they will be disqualified from receiving further SAP dependent financial aid.

Financial Aid Warning

Students who do not meet the GPA qualitative standard and/or Pace quantitative standard will be placed on Financial Aid Warning for the next semester they enroll at Feather River College. Students will receive an email notification if they are placed on Financial Aid Warning.

Students on Financial Aid Warning will continue to receive their financial aid during the semester they are on warning. Students who are on Financial Aid Warning for a semester are expected to regain Financial Aid Satisfactory Academic Progress status by the end of that semester.

Financial Aid Disqualification

Students can become Financial Aid Disqualified under the following conditions:

- Students put on Academic or Progress Dismissal by the Registrar immediately become ineligible for financial aid
- Financial Aid Warning students who do not meet both the GPA qualitative standard and/or Pace quantitative standard at the end of their Financial Aid Warning semester become ineligible for financial aid
- Students that have reached their maximum timeframe become ineligible for financial aid

Financial Aid Disqualified students will be sent an email informing them of their Financial Aid Disqualified status and will also be given the opportunity to appeal for reinstatement of their financial aid eligibility.

Financial aid Disqualified Students are not eligible to receive financial assistance and all SAP dependent aid will be cancelled for future semester until the student has regained SAP or they are granted an appeal.

Disqualification from Financial Aid does not prevent students from enrolling without financial aid if they are otherwise eligible to continue their enrollment.

The Appeal Process

Under certain conditions, a student may be eligible to appeal for reinstatement of aid without meeting SAP Standards. Appeals are offered in the Fall, Spring and Summer semesters, during a specified period of time. Students who are disqualified will receive notification of their option to appeal via email; and will include the time period that appeals will be accepted during a given semester.

Such reasons a student may be eligible to appeal include but are not limited to:

- Student experienced extenuating circumstances. Extenuating circumstances are considered to be (but not limited to):
 - Serious illness, injury or medical condition requiring doctor's care.
 - Death of an immediate family member or
 - Extenuating circumstances that were beyond the student's control.

The student must submit a thorough and clearly written explanation, indicating the extenuating circumstance that prevented the student from meeting SAP Standards. The student must also explain what has changed in the student's situation that will allow them to meet SAP requirements at the next evaluation. 34 CFR §668.34

(a)(9)(ii), (b)

Financial aid students that were disqualified due to GPA qualitative standards and/or Pace quantitative standards may appeal for reinstatement of their financial aid eligibility by completing a “Satisfactory Academic Progress Appeal Form” available at www.Feather River College.edu/financialaid/forms.

Financial aid students that are disqualified due to Maximum Timeframe or Maximum Timeframe - Program Completion may appeal for reinstatement of their financial aid eligibility by completing a “Maximum Credit Appeal Form” available at www.Feather River College.edu/financialaid/forms.

The Financial Aid Appeal Committee will review appeals and will make a decision whether or not to approve the appeal and to restore the student’s eligibility to receive financial aid at Feather River College. The student will be notified of the decision by email. Committee decisions are final.

Financial Aid Probation

Students whose appeals are approved are placed on Financial Aid Probation for one or more subsequent semesters for which they enroll at Feather River College. Students on Financial Aid Probation will receive their financial aid during the semester(s) they are on Financial Aid Probation.

Students who are on Financial Aid Probation are expected to regain Financial Aid Satisfactory Academic Progress by the end of their probationary period. Students on Financial Aid Probation who are given Academic Plans as part of the appeal approvals are expected to meet the requirements of their Academic Plans at the end of each semester. Failure to meet the requirements of any Financial Aid Probation semester will result in automatic Financial Aid Disqualification at Feather River College.

Regaining Eligibility

Students who fail to meet Financial Aid Satisfactory Academic Progress Standards and who choose to enroll without benefit of financial aid may request a review of their academic records after any semester in which they are enrolled (without the receipt of financial aid) to determine whether they have met the financial aid satisfactory academic progress standards. If the standards are met, financial aid eligibility is regained for the next semester of enrollment at Feather River College.

Transfer Units

Students are encouraged to submit official transcripts from all previous colleges attended to Feather River College’s Admissions & Records Office. Degree applicable units will be included in academic progress calculations. Credit hours that are accepted from another institution toward the student’s educational program will be counted as both attempted and completed hours 34 C.F.R. §668.34(a)(6).

Remedial Units

Students are allowed to receive financial aid for remedial units, if the remedial classes are a prerequisite for entrance into a regular college program. Financial aid cannot be received for more than 30 attempted units of remedial classes. Remedial coursework will be factored into a qualitative measurement but will not be included in the quantitative measurement of SAP.

Repeated Courses

Students may repeat courses for which they fail to earn a passing grade. Students who wish to repeat a course(s) completed with a passing grade can use federal aid for only one repeat of each course. All repeated courses are included in the calculation of attempted units.

Withdrawal from Courses

Course withdrawal may affect your financial aid eligibility and may drop you below your satisfactory academic progress requirement. Courses that you have withdrawn from still count towards your cumulative attempted units, which may impact the quantitative areas of SAP.

Pass/No Pass Courses

These units will be included in the total quantitative areas of SAP.

Grade Change

It is the student's responsibility to notify the Financial Aid Office of a grade change at the time it is made in the Admissions & Records Office. The Financial Aid Office will evaluate the student's transcript to determine if they have regained financial aid eligibility due to the grade change.

Incomplete Courses

Incomplete courses ("I" grades) are not considered as units completed and can affect your SAP status. For Financial Aid purposes, passing grades are considered to be a grade of A-D and Credit. Incomplete (I) grades are not included in the GPA calculation and are considered a non-completion of attempted coursework until the grade is replaced with a permanent grade and academic progress can be re-evaluated.

Loss of Eligibility for California College Promise Grant (CCPG)

A student shall become ineligible for a California College Promise Grant (CCPG) if the student is placed on Academic or Progress Probation, or any combination thereof, for two consecutive primary terms (fall, spring). Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

Notification of Academic or Progress Probation Status

Students will be notified by email of their placement on Academic or Progress Probation no later than thirty days following the end of the term that resulted in the student's placement on probation. The notice will clearly state that two consecutive primary terms of probation will lead to a loss of the California College Promise Grant (CCPG) until the student is no longer on probation.

Notification of Loss of Eligibility for California College Promise Grant (CCPG)

Students will be notified by email that they are no longer eligible for a California College Promise Grant (CCPG), after being placed on Academic or Progress Probation for two consecutive primary terms of probation.

Appeal Process for Loss of Eligibility for California College Promise Grant (CCPG)

Students may appeal the loss of a California College Promise Grant (CCPG) due to extenuating circumstances, or when a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also includes special consideration of the specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status. Foster Youth shall not be subject to loss of California College Promise Grant (CCPG) due to placement on Academic or Progress Probation.

Students may appeal for reinstatement of their California College Promise Grant (CCPG) eligibility by completing a “California College Promise Grant (CCPG) Appeal”. The Financial Aid Appeal Committee will review each complete and timely appeal and will make a decision whether or not to approve the appeal and to restore the student’s eligibility to receive the California College Promise Grant (CCPG) at Feather River College. The student will be notified of the decision by email. Committee decisions are final.

Students whose appeals are approved are eligible to receive the California College Promise Grant (CCPG) during the semester that he/she lost California College Promise Grant (CCPG) eligibility.

Regaining Eligibility for California College Promise Grant (CCPG)

Students who do not appeal or whose appeal is not approved, will not regain eligibility for the California College Promise Grant (CCPG) until they are no longer on Academic or Progress Probation, or after not attending Feather River College for two consecutive primary terms (fall/spring).