ADMISSIONS & RECORDS OFFICE

Feather River College

570 Golden Eagle Ave., Quincy, CA 95971 (530) 283-0202 - Fax (530) 283-9961

Official Withdrawal

STEP 1: STUDENT

STEP 1: STUDENT	FRC ID #			
Last Name		First		Initial
Address				
PO Box/Street	City		State	Zip
Will this be your forwarding address?	□ Yes	D No		
If No:				
PO Box/Street	City		State	Zip
Date-of-Birth		Phone () -	
Student's Signature		Date		

STEP 2: ACADEMIC ADVISOR (Assessment Center)

Students may withdraw from full-semester courses the first 75% of the semester through their Student Portal (MyFRC). Please see Academic Calendar for withdrawal dates for first and second nine week courses.

After 75% of the semester an **Official Withdrawal Petition** is required with supporting documentation for:

□ Medical Withdrawal (doctor's order) □ Military Deployment (Military orders)

• Other

FINANCIAL OBLIGATIONS MUST BE CLEARED BEFORE OFFICIAL TRANSCRIPTS ARE RELEASED

Academic Advisor's Signature

Date

STEP 3: STUDENT ACCOUNTS (Admissions & Records Office)

DSP&S/Work Ability III Housing Post Office		Cleared		Not Cleared Not Cleared Not Cleared			
STEP 4: FINANCIAL AID Financial Aid/Veterans	-	Cleared		Not Cleared			
RECORDS OFFICE USE ONLY							

Processed by

Date _____

Copy to Financial Aid