ANNUAL PROGRAM REVIEW

NAME OF PROGRAM/DEPARTMENT/SERVICE AREA: ASFRC

NAME OF PERSON SUBMITTING THIS REVIEW: Karen Pierson

DATE OF SUBMISSION: 10/14/2011

MANAGEMENT AREA (check one):

- ☐ **Administrative Services**
- ☐ **Instruction**
- ☒ **Student Services**

ASSESSMENT OF PAST PROGRESS

Describe your progress on your previous year's objectives:

Objective 1: Increase student engagement through student clubs, advocacy and shared governance, and student activities.	**Summary of Progress:** A "club rush" was held in the fall semester to encourage the formation of clubs; 3 new clubs were established. ASFRC worked in collaboration with SIFE, student clubs, and the Diversity and Sustainability Committees to provide educational, cultural and social activities, and provide advocacy on issues impacting students. The Exit Survey shows that we have improved in this area, but still have some work to do. There was very little student participation in shared governance committees due to lack of education on the importance of the committees and because committee schedules do no accommodate student schedules. For leadership training, one officer attended the Region I conference, and one attended General Assembly in Sacramento.
Connection to results from assessment of student learning and/or other plans: • Objective 4.3.6: The College will take steps to ensure adequate and appropriate opportunities exist for students' participation in governance. • Objective 2.2.4: An action committee will be formed to address student needs in housing, food	**Resources/Budget Used:** Approx. $4, 000 used to sponsor activities and $1,000 for conferences/meetings.

service, student activities, student employment, scholarships, teacher-assistant program, access to technology, bookstore, and other aspects of student life. The committee will review student satisfaction surveys to identify areas for improvement, and will form action plans to address needs in a comprehensive, integrated way.	

Objective 2: Increase student communication about campus events and issues.	**Summary of Progress:** Activities and events were promoted through the Campus Calendar on the FRC website, through FRC Announcement emails, and flyers distributed throughout campus. The ASFRC website was never updated due to the lack of interest on the part of ASFRC members to provide information for posting. An LED sign was purchased by ASFRC which has been installed on the Counseling/Advising Center outside wall. Currently staff is waiting to be trained to operate the system.
Connection to results from assessment of student learning and/or other plans: SP: Objective 3.3.1: Internal and external communication practices will be reviewed and improved so that students and community members will be more aware of campus opportunities.	**Resources/Budget Used:** Staff time. LED sign: $4, 360

CURRENT YEAR PROGRESS AND OBJECTIVES (FISCAL YEAR 2011-12)

What objectives and tasks will you take on for this year? (You may continue objectives from the prior year.) Are your allocated resources sufficient given your objectives?

Objective 1: **Work with students to assure ASFFRC develops initiatives and strategies based on their mission "to inform, unite, entertain, and enhance the college experience for all. "**	**Action Plan (include who is responsible):** Karen Pierson and ASFRC officers Develop officer leadership skills Teach students how to promote events, activities, and important issues. Teach students how to access resources both on campus and off campus Teach students how to motivate and inspire all students to be involved Teach students how to organize student activities designed to entertain and provide social opportunities

	Teach students how to support all organizations including athletics and clubs Teach students about budget management and proper use of resources
Connection to results from assessment of student learning and/or other plans: Student Services SLO #4 and 5; Strategic Plan Objective 4.3.6:	**Resources/Budget Needed:** Staff time

NEXT YEAR'S NEW OBJECTIVES (FISCAL YEAR 2012-13)

What objectives and tasks will you take on for next year? (You may continue objectives from the prior year.) Will your allocated resources be sufficient given your objectives?

Objective 1: **Research the possibility of assessing a student activity fee to support student clubs.**	**Action Plan (include who is responsible):** Karen Pierson Ed Code will be reviewed to determine this possibility. SEM will consider the impact of additional student fees
Connection to results from assessment of student learning and/or other plans: Strategic Plan Objective 2.2.4:	**Resources/Budget Needed:** Staff time

Objective 2: **Research the possibility of developing a class structure for involvement with ASFRC**	**Action Plan** (include who is responsible)**:**
Connection to results from assessment of student learning and/or other plans: Strategic Plan Objective 2.2.4	**Resources/Budget Needed:**

NEXT YEAR BUDGET CHANGE REQUESTS (FISCAL YEAR 2012-13)

Please provide rationale for budget *changes* (attach budget request sheets for entire annual budget).

Budget Request(s):		**Rationale** (include connection to other plans)**:**
Amount	**Account Code**	
$		
$		
$		

SUMMARY UPDATE FROM COMPREHENSIVE PROGRAM REVIEW

Based on data provided:

1. Describe the current status of the Program/Depart/Service Area.

2. Explain significant issues and/or changes that have occurred since the last comprehensive review.

3. Briefly explain significant changes expected during the upcoming year.

APPENDIX

Attach supporting documents as appropriate. Please see Instructions for examples of supporting documents per Management Area.