ANNUAL PROGRAM REVIEW

NAME OF PROGRAM/DEPARTMENT/SERVICE AREA: COUNSELING/ADVISING

NAME OF PERSON SUBMITTING THIS REVIEW: Karen Pierson

DATE OF SUBMISSION: October 14, 2011

MANAGEMENT AREA (check one):

- ☐ **Administrative Services**
- ☐ **Instruction**
- ☒ **Student Services**

ASSESSMENT OF PAST PROGRESS

Describe your progress on your previous year's objectives:

Connection to results from assessment of student learning and/or other plans:	**Resources/Budget Used:**

Objective 2:	**Summary of Progress:**
Connection to results from assessment of student learning and/or other plans:	**Resources/Budget Used:**

CURRENT YEAR PROGRESS AND OBJECTIVES (FISCAL YEAR 2011-12)

What objectives and tasks will you take on for this year? (You may continue objectives from the prior year.) Are your allocated resources sufficient given your objectives?

Objective 1: **Create a Task Force to review our current advising model, philosophy, and method of delivery**	**Action Plan (include who is responsible):** Karen Pierson and Jodi Beynon Meet with advisors, Registrar, and financial aid personnel once a month Invite faculty to advising meeting to provide an update on curriculum Develop a common SEP using the new CAPP system when possible Determine who advises which students and how Develop an on-going advising model to meet the needs of all students Continue to provide organized athletic

Connection to results from assessment of student learning and/or other plans: Student Services SLO # 2,4,and 6; Strategic Planning 2.2.3	registration **Resources/Budget Needed:** Staff time

Objective 2: **Connection to results from assessment of student learning and/or other plans:**	**Action Plan** (include who is responsible)**:** **Resources/Budget Needed:**

NEXT YEAR'S NEW OBJECTIVES (FISCAL YEAR 2012-13)

What objectives and tasks will you take on for next year? (You may continue objectives from the prior year.) Will your allocated resources be sufficient given your objectives?

Objective 1: **Status of current objectives will be evaluated; new objectives will be set in accordance with budget options and staffing** **Connection to results from assessment of student learning and/or other plans:**	**Action Plan (include who is responsible):** Staff time **Resources/Budget Needed:**

NEXT YEAR BUDGET CHANGE REQUESTS (FISCAL YEAR 2012-13)

Please provide rationale for budget *changes* (attach budget request sheets for entire annual budget).

Budget Request(s): Amount	Account Code	**Rationale** (include connection to other plans)**:**
$		
$		
$		

SUMMARY UPDATE FROM COMPREHENSIVE PROGRAM REVIEW

Based on data provided:

1. Describe the current status of the Program/Depart/Service Area.

2. Explain significant issues and/or changes that have occurred since the last comprehensive review.

3. Briefly explain significant changes expected during the upcoming year.

APPENDIX

Attach supporting documents as appropriate. Please see Instructions for examples of supporting documents per Management Area.