ANNUAL PROGRAM REVIEW

NAME OF PROGRAM/DEPARTMENT/SERVICE AREA: CARE

NAME OF PERSON SUBMITTING THIS REVIEW: Jodi Beynon

DATE OF SUBMISSION: 10/6/11

MANAGEMENT AREA (check one):

- ☐ **Administrative Services**
- ☐ **Instruction**
- ☒ **Student Services**

ASSESSMENT OF PAST PROGRESS

Describe your progress on your previous year's objectives:

Objective 1: **Per regulation, with limited resources, provide as many services as possible for CARE eligible students.**	**Summary of Progress:** 36 students were provided academic advising and needs assessments; 24 students were provided meal tickets, 12 students qualified and received spring CARE grants; transportation assistance in the form of car repair and parking fees was provided for 4 students.
Connection to results from assessment of student learning and/or other plans: Strategic Plan Goals 2.1, 2.2, 2.3 and 3.1; Education Plan Chapter 5 and Student Services Plan EOPS/CARE; Student Services SLOs 1 - 5	**Resources/Budget Used:** $39,876

Objective 2: **Relocate CARE Office to larger facility which will include a children's area allowing single parents to keep appointments without having to find child care.**	**Summary of Progress:** Children's area furniture and supplies were purchased, but the move was delayed because of issues within the maintenance department.
Connection to results from assessment of student learning and/or other plans: Strategic Plan Goals 2.1, 2.2, 2.3 and 3.1; Education Plan Chapter 5 and Student Services Plan EOPS/CARE; Student Services SLOs 1 - 5	**Resources/Budget Used:** $1,494

CURRENT YEAR PROGRESS AND OBJECTIVES (FISCAL YEAR 2011-12)

What objectives and tasks will you take on for this year? (You may continue objectives from the prior year.) Are your allocated resources sufficient given your objectives?

Objective 1: **Continue to provide support services to CARE eligible students.** **Connection to results from assessment of student learning and/or other plans:** Strategic Plan Goals 2.1, 2.2, 2.3 and 3.1; Education Plan Chapter 5 and Student Services Plan EOPS/CARE; Student Services SLOs 1 - 5	**Action Plan (include who is responsible):** CARE Program Manager and CARE Sr. Office Assistant will continue to provide support services. **Resources/Budget Needed:** $41,370.00

Objective 2: **Relocate CARE Office to larger facility which will include a children's area allowing single parents to keep appointments without having to find child care.** **Connection to results from assessment of student learning and/or other plans:**	**Action Plan** (include who is responsible)**:** Cooperative effort between maintenance and CARE program. The move is contingent on other moves in order to vacate the projected space. **Resources/Budget Needed:**

NEXT YEAR'S NEW OBJECTIVES (FISCAL YEAR 2012-13)

What objectives and tasks will you take on for next year? (You may continue objectives from the prior year.) Will your allocated resources be sufficient given your objectives?

Objective 1: **Continue with limited resources to provide as many services as possible for CARE eligible Students.** **Connection to results from assessment of student learning and/or other plans:** Strategic Plan Areas 1, 2 and 3; Educational Plan Chapter 5; Student Services Plan CalWORKs; Student Services SLOs 1-5	**Action Plan (include who is responsible):** CARE Program Manager/Advisor, CARE Sr. Office Assistant will continue to provide as many support services as the budget will support. **Resources/Budget Needed:** $41,370

NEXT YEAR BUDGET CHANGE REQUESTS (FISCAL YEAR 2012-13)

Please provide rationale for budget *changes* (attach budget request sheets for entire annual budget).

Budget Request(s): Amount	Account Code	**Rationale** (include connection to other plans)**:**
$		
$		
$		

SUMMARY UPDATE FROM COMPREHENSIVE PROGRAM REVIEW

Based on data provided:

1. Describe the current status of the Program/Depart/Service Area.

The program continues to provide support for eligible students. Numbers are slightly down from last fall largely due to changes in the amount of months students are eligible for services from the county.

2. Explain significant issues and/or changes that have occurred since the last comprehensive review.

Federal TANF reauthorization has been postponed until November. At that time it is anticipated that congress will extend the bill for another year, however; it is possible congress could choose to make significant changes to the TANF regulations. Since part of the eligibility requirements for CARE is to be receiving cash aid, this legislation has the potential to impact this program in addition to CalWORKs and TANF.

3. Briefly explain significant changes expected during the upcoming year.

It is difficult to predict the external changes from the state and federal legislatures that may impact this or any categorical program. Maintaining a presence at the state level provides our small college with the opportunity to promote issues particular to small rural colleges as well as prepare for changes stemming from other agencies.

APPENDIX

Attach supporting documents as appropriate. Please see Instructions for examples of supporting documents per Management Area.