ANNUAL PROGRAM REVIEW

NAME OF PROGRAM/DEPARTMENT/SERVICE AREA: MATRICULATION SERVICES

NAME OF PERSON SUBMITTING THIS REVIEW: Karen Pierson

DATE OF SUBMISSION: 10/14/2011

MANAGEMENT AREA (check one):

- ☐ **Administrative Services**
- ☐ **Instruction**
- ☒ **Student Services**

ASSESSMENT OF PAST PROGRESS

Describe your progress on your previous year's objectives:

Objective 1: Develop an evaluation plan for the matriculation process. **Connection to results from assessment of student learning and/or other plans:** Matriculation Plan Strategic Plan – Policy Area 4	**Summary of Progress:** This objective was not addressed **Resources/Budget Used:**

Objective 2: Analyze retention activities for effectiveness through data collection and SEM process. **Connection to results from assessment of student learning and/or other plans:** Matriculation Plan Strategic Plan – 2.2.3	**Summary of Progress:** Not addressed **Resources/Budget Used:**

Objective 3: Evaluate expenditures in Matriculation budget to demonstrate effectiveness of the plan in terms of fiscal management. **Connection to results from assessment of student learning and/or other plans:** Matriculation Plan Strategic Plan – 3.2.4	**Summary of Progress:** Not addressed **Resources/Budget Used:**

Objective 4: Develop retention and persistence metric/dashboard for success. **Connection to results from assessment of**	**Summary of Progress:** Not addressed **Resources/Budget Used:**

student learning and/or other plans: Matriculation Plan Strategic Plan – 2.2.3

Objective 5: Hire full time Activities Coordinator	**Summary of Progress:** Due to a reduction in state funding, a full-time position was not funded as planned, and was filled part-time with an ASFRC Advisor.
Connection to results from assessment of student learning and/or other plans: Matriculation Plan Strategic Plan – 3.1.3	**Resources/Budget Used:** $6160 classified, temp + fringes $647

Objective 6: Continue work of SOAR	**Summary of Progress:** Week of SOAR activities were completed: evaluation is pending
Connection to results from assessment of student learning and/or other plans: Matriculation Plan Strategic Plan – 3.1.1	**Resources/Budget Used:**

Objective 7: Implement e-Transcript.	**Summary of Progress:**
Connection to results from assessment of student learning and/or other plans: Matriculation Plan Strategic Plan – 2.2.3	**Resources/Budget Used:**

CURRENT YEAR PROGRESS AND OBJECTIVES (FISCAL YEAR 2011-12)

What objectives and tasks will you take on for this year? (You may continue objectives from the prior year.) Are your allocated resources sufficient given your objectives?

Objective 1: **Review student success task force and prepare for possible new placement test adoption.**	**Action Plan (include who is responsible):** Karen Pierson
Connection to results from assessment of student learning and/or other plans: Matriculation Plan Strategic Plan 2.2.3	**Resources/Budget Needed:** Staff time

Objective 2: **Review new student orientation and Day in**	**Action Plan** (include who is responsible)**:** Karen Pierson

the Mountains process and make improvements where evaluations indicate. **Connection to results from assessment of student learning and/or other plans:** Matriculation Plan Strategic Plan 2.2.3	**Resources/Budget Needed:** Staff time

NEXT YEAR'S NEW OBJECTIVES (FISCAL YEAR 2012-13)

What objectives and tasks will you take on for next year? (You may continue objectives from the prior year.) Will your allocated resources be sufficient given your objectives?

Objective 1: **Connection to results from assessment of student learning and/or other plans:**	**Action Plan (include who is responsible):** **Resources/Budget Needed:**

Objective 2: **Connection to results from assessment of student learning and/or other plans:**	**Action Plan** (include who is responsible)**:** **Resources/Budget Needed:**

NEXT YEAR BUDGET CHANGE REQUESTS (FISCAL YEAR 2012-13)

Please provide rationale for budget *changes* (attach budget request sheets for entire annual budget).

Budget Request(s):		**Rationale** (include connection to other plans)**:**
Amount	**Account Code**	
$		
$		
$		

SUMMARY UPDATE FROM COMPREHENSIVE PROGRAM REVIEW

Based on data provided:

1. Describe the current status of the Program/Depart/Service Area.

2. Explain significant issues and/or changes that have occurred since the last comprehensive review.

3. Briefly explain significant changes expected during the upcoming year.

APPENDIX

Attach supporting documents as appropriate. Please see Instructions for examples of supporting documents per Management Area.