ANNUAL PROGRAM REVIEW

NAME OF PROGRAM/DEPARTMENT/SERVICE AREA: CALWORKS

NAME OF PERSON SUBMITTING THIS REVIEW: Jodi Beynon

DATE OF SUBMISSION: 10/6/11

MANAGEMENT AREA (check one):

- ☐ **Administrative Services**
- ☐ **Instruction**
- ☒ **Student Services**

ASSESSMENT OF PAST PROGRESS

Describe your progress on your previous year's objectives:

Objective 1: **Per regulation, provide support services such as case management, academic advising and work study for CalWORKs eligible students.** **Connection to results from assessment of student learning and/or other plans:** Strategic Plan Goals 2.1, 2.2, 2.3 and 3.1; Education Plan Chapter 5; Student Services Plan CalWORKs and Student Services SLOs 1 - 5	**Summary of Progress:** 53 students were provided case management and academic advising. 19 students were provided work study. **Resources/Budget Used:** $119,076.00

CURRENT YEAR PROGRESS AND OBJECTIVES (FISCAL YEAR 2011-12)

What objectives and tasks will you take on for this year? (You may continue objectives from the prior year.) Are your allocated resources sufficient given your objectives?

Objective 1: **Continue with limited resources to provide as many services as possible for CalWORKs eligible Students.** **Connection to results from assessment of student learning and/or other plans:** Strategic Plan Goals 2.1, 2.2, 2.3 and 3.1; Education Plan Chapter 5; Student Services Plan CalWORKs and Student Services SLOs 1 - 5	**Action Plan (include who is responsible):** 35 students have been given case management and academic advising for the fall semester, and 10 students are working in a work study position. **Resources/Budget Needed:** $119,054.00

NEXT YEAR'S NEW OBJECTIVES (FISCAL YEAR 2012-13)

What objectives and tasks will you take on for next year? (You may continue objectives from the prior year.) Will your allocated resources be sufficient given your objectives?

Objective 1: **Continue with limited resources to provide as many services as possible for CalWORKs eligible Students.** **Connection to results from assessment of student learning and/or other plans:** Strategic Plan Goals 2.1, 2.2, 2.3 and 3.1; Education Plan Chapter 5; Student Services Plan CalWORKs and Student Services SLOs 1 - 5	**Action Plan (include who is responsible):** CalWORKs Program Manager/Advisor, CalWORKs Sr. Office Assistant **Resources/Budget Needed:** $119,054.00

NEXT YEAR BUDGET CHANGE REQUESTS (FISCAL YEAR 2012-13)

Please provide rationale for budget *changes* (attach budget request sheets for entire annual budget).

Budget Request(s): Amount	Account Code	**Rationale** (include connection to other plans)**:**
$		
$		
$		

SUMMARY UPDATE FROM COMPREHENSIVE PROGRAM REVIEW

Based on data provided:

1. Describe the current status of the Program/Depart/Service Area.

As of today, the program still has not received its official allocation from the Chancellor's Office. The CCCCO is sighting contract issues and the change in the allocation formula from district to college as the causes of the delay. The program continues to provide support for eligible students. Numbers are slightly down from last fall largely due to changes in the amount of months students are eligible for services from the county.

2. Explain significant issues and/or changes that have occurred since the last comprehensive review.

The program has begun funding 52.5% of a Sr. Office Assistant. This creates clerical support to assist with the intake, documentation and tracking process.

3. Briefly explain significant changes expected during the upcoming year.

This program can be impacted by federal TANF regulations/funding, state CalWORKs regulation/funding, and CCCCO changes in the funding formula or statewide guidelines.

Maintaining a presence at the state level provides our small college with the opportunity to promote issues particular to small rural colleges as well as prepare for changes stemming from other agencies.

APPENDIX

Attach supporting documents as appropriate. Please see Instructions for examples of supporting documents per Management Area.