ANNUAL PROGRAM REVIEW

NAME OF PROGRAM/DEPARTMENT/SERVICE AREA: **EDUCATIONAL TALENT SEARCH**

NAME OF PERSON SUBMITTING THIS REVIEW: Gina Rogers_____

DATE OF SUBMISSION: October 13 , 2010

MANAGEMENT AREA (check one):
- ☐ **Administrative Services**
- ☐ **Instruction**
- X☐ **Student Services**

ASSESSMENT OF PAST PROGRESS

Describe your progress on your previous year's objectives:

Objective 1: **Secondary School Promotion. 90% of non-senior secondary school participants served during each budget period will be promoted to the next grade level at the end of each academic school year.**	**Summary of Progress:** This performance standard was met, with 90% of project participants being promoted to the next grade level.
Connection to other plans: Career Technical Education/Regional Occupational Programs. Plumas Unified School District Outdoor Education Program.	**Resources/Budget Used:** Federally funded Educational Talent Search grant.

Objective 2: **Secondary School Graduation. 90% of high school seniors (and their equivalents in alternative education programs) will graduate from secondary school or receive a certificate of high school equivalency during each budget period.**	**Summary of Progress:** This performance objective was met, with 90% of enrolled High School seniors receiving a High School diploma.
Connection to other plans: **Plumas Unified School District Counseling Services**	**Resources/Budget Used:** Educational Talent Search grant
Objective 3: **Student Financial Aid. 100% of "college ready" project participants will apply for financial aid during each budget period.**	**Summary of Progress:** 100% of enrolled seniors, participated in Cash for College and applied for financial aid.
Connection to other plans: **Feather River College Financial Aid Department, Cash for College program;**	**Resources/Budget Used:** Educational Talent Search grant

Plumas Unified School District counseling services, Senior Nights	

Objective 4: **Application for Postsecondary Education Admissions. 75% of "college ready" project participants will apply for postsecondary school admission during each budget period.** **Connection to other plans:** **N/A**	**Summary of Progress:** 52 seniors were served during the 2009-2010 academic year, with individual counseling appointments. Students were assisted with college application essays, completion of entrance applications, and completion of scholarship and federal financial aid applications. Parent workshops were included. **Resources/Budget Used:** Educational Talent Search grant/Advisors.
Objective 5: **Postsecondary Education Enrollment. 75% of "college ready" participants will enroll in a program of postsecondary education during each budget period (or during the next fall term)**	**Summary of Progress:** 52 students will be tracked through individual phone calls and the use of the National Clearinghouse. This information will be compiled and completed before the Nov. 30th, 2010 deadline for submission of the Annual Performance Report to the federal Department of Education.
Connection to other plans: **N/A**	**Resources/Budget Used:** Educational Talent Search advisors. Use of National Clearinghouse.
Objective 6: **Postsecondary Placements. Please indicate the number of participants enrolled in postsecondary education for each type of postsecondary institution listed.**	**Summary of Progress:** We are in the process of gathering this data.
Connection to other plans: N/A	**Resources/Budget Needed:** N/A

CURRENT YEAR PROGRESS AND OBJECTIVES

What objectives and tasks will you take on for this year? (You may continue objectives from the prior year.) Will your allocated resources be sufficient given your objectives?

Objective 1: **Secondary School Promotion. 90% of non-senior secondary school participants served during each budget period will be promoted to the next grade level at the end of each academic school year.**	**Action Plan** (include who is responsible)**:** **Program Director and Advisors:** **Services within Plumas County schools will concentrate on individual academic advisement, with the completion of individual student education plans verifying completion of this step. Special attention will be given to instruction on the four-year school requirements in California ("A-G"), and standardized test preparation. Support**

	services around this plan will include study skills workshops, career assessments, college exploration, how to choose a college major, and tutoring referrals if required. In addition, Educational Talent Search Advisors will work within school-wide programs, assisting enrolled participants, with the successful completion of tasks. Examples include: Greenville Jr./Sr. High School Science Fair; Greenville's Natural Resources program's Career Day; Cultural and College visit field trips for Greenville and Westwood Jr./Sr. High Schools; Facilitation of the electronic portfolio in targeted workshops, Westwood 8th-12th grade students, and Lassen High School's Basic Skills English classes. The 7th and 8th grade students in the communities of Greenville and Quincy, will be receiving an Outdoor Science and Stewardship program through Sierra Nevada Journeys and P.U.S.D.'s 6th grade Watershed program. 6th grade services will include a Career Exploration workshop based on careers represented in their Watershed program, and using the CA. Career Zone, students will complete a research assignment and a PowerPoint presentation. Technology workshops will be delivered through the use of the electronic portfolio. The second annual Plumas County-wide "College and Career Planning Fair" has been delivered in Sept. 2010, for county juniors and seniors. **Summer programming will be developed this year with a new partnership to collaborate with University of California's Agriculture & Natural Resources, to facilitate a science-based, residential program for 40 ETS students, grades 7th-8th. Allocated resources are sufficient for successful completion of this objective.**
Connection to other plans: SB70 Career Technical Education grant for County-wide College & Career Planning Fair; Plumas County Community Connections	**Resources/Budget Needed:** Educational Talent Search grant.

program for tutoring referrals; University of California Cooperative Extension program; Plumas Unified School District 6th grade science program; Sierra Nevada Journeys; Sierra Institute.	
Objective 2: **Secondary School Graduation. 90% of high school seniors (and their equivalents in alternative education programs) will graduate from secondary school or receive a certificate of high school equivalency during each budget period.** **Connection to other plans:** **Plumas Unified School District Counseling Department; Feather River College Financial Aid Department.**	**Action Plan (include who is responsible):** Advisors will meet with each senior individually throughout the year, paying strict attention to college application deadlines, standardized test preparation and deadlines, assistance with writing the application and/or scholarship essays, financial planning and financial aid application completion. Collaboration with each schools' Senior Night will include phone calls to parents of ETS participants to encourage attendance and facilitate parent involvement in the completion of needed senior tasks. Allocated resources will be sufficient for this objective to be met. **Resources/Budget Needed:** Educational Talent Search grant.

Objective 3: **Student Financial Aid. 100% of "college ready" project participants will apply for financial aid during each budget period.** **Connection to other plans:** Feather River College Cash 4 College program.	**Action Plan** (include who is responsible)**:** Advisors will attend the county-wide Cash 4 College programs and work with each enrolled Educational Talent Search senior, to complete the federal Financial Aid application. Verification will be printed and kept in each student's file upon completion of the FAFSA. In addition, family meetings will be held to discuss financial planning for college, and assistance will be provided when requested, for support in other loan, grants, or financial aid scholarship processes. Allocated resources will be sufficient for achieve this objective. **Resources/Budget Needed:** Educational Talent Search grant.
Objective 4: **Application for Postsecondary Education Admissions. 75% of "college ready" project participants will apply for postsecondary school admission during each budget**	**Action Plan** (include who is responsible)**:** Advisors will meet with each enrolled Educational Talent Search senior to facilitate the exploration of college choice and appropriate college applications. A copy of each submitted

period.	application will be kept in the student's file, and if appropriate, a document which verifies that the college has received the application. Allocated resources will be sufficient to achieve this objective.
Connection to other plans: N/A	**Resources/Budget Needed:** Educational Talent Search grant.
Objective 5: **Postsecondary Education Enrollment. 75% of "college ready" participants will enroll in a program of postsecondary education during each budget period (or during the next fall term)**	**Action Plan** (include who is responsible)**:** Project Director will use available resources such as the National Clearinghouse and follow-up phone calls, to determine post-secondary enrollment for enrolled seniors. If the student has not enrolled in a program of post-secondary study, services will be provided to the family and individual, to facilitate such enrollment. Allocated resources will be sufficient to achieve this objective.
Connection to other plans: N/A	**Resources/Budget Needed:** Educational Talent Search grant
Objective 6: **Postsecondary Placements. Please indicate the number of participants enrolled in postsecondary education for each type of postsecondary institution listed.**	**Action Plan** (include who is responsible)**:** Project Director will deliver specific school information via the Annual Performance Report submitted each fall to the Department of Education.
Connection to other plans: N/A	**Resources/Budget Needed:** Educational Talent Search grant.

BUDGET CHANGE REQUESTS FOR NEXT YEAR

Please provide rationale for budget *changes* (attach budget request sheets for entire annual budget).

Budget Request(s):		**Rationale** (include connection to other plans)**:**
Amount	**Account Code**	
$0		
$0		
$0		

SUMMARY UPDATE FROM COMPREHENSIVE PROGRAM REVIEW

Based on data provided:

1. Describe the current status of the Program/Depart/Service Area.

The past grant cycle has resulted in a strengthening of the partnership with target schools. Discussions with school principals and district leadership, have indicated a desire to increase

individual services for students 9th through 12th grade, providing academic advisement, educational plan facilitation, and academic support. This emphasis will drive services in the high school. The middle school program will continue to develop services around the established 6th grade Outdoor Education program, and bring that program design into the 7th and 8th grade workshops with greater discernment, advanced database software for career planning, and personal discovery workshops. The partnership with Feather River College's Financial Aid Department's Cash for College workshops, will continue to be the focus for financial aid applications, while support services for each individual senior will be provided. Westwood and Greenville Jr./Sr. High Schools will be offered school wide field trips in addition to individual services and group workshops.

2. Explain significant issues and/or changes that have occurred since the last comprehensive review.

The focus from both the school districts and the federal government has moved towards a support for completing a rigorous course of study in secondary school, and away from a more general career pathways direction. The collaboration with SB70 and Career Technical Education, was driven by a direction to include a general workforce development support, finding each student's path into some form of post-secondary education to include 2 year technical degrees, trades, and paraprofessional careers. A survey was completed in each of the target schools, asking teachers what type of services they would like to see delivered in their classroom, ie: speakers, field trips, personal development workshops; skills workshops. This will no longer be a focus for E.T.S. services. In addition to a focus on rigorous curriculum, the movement towards individual services will exclude going into classrooms to do class-wide programming. The federal government wants to see the grant money used exclusively on the enrolled participants. In Plumas County, students are not available during the school day, except during certain elective periods. This will present a challenge to deliver services during the school day. A greater attempt must be made to offer evening and weekend workshops, both to parents and students, in order to achieve the outcomes the program expects.

3. Briefly explain significant changes expected during the upcoming year.

Prior staffing patterns have included part-time advisors in each separate community. This year will see a permanent staffing pattern for the first time. A full-time 9 month employee is in the process of being hired. The prior shared position with SB70, (half-time Advisor for E.T.S.), will no longer function as a collaborative position, due to the reasons noted above. Staffing will now include an 11 month 50% position, a 9 month 100% position, and a full-time Director. The electronic portfolio was introduced through last year's collaboration with SB70 and Plumas County's Tech Prep program. Plumas County is not ready to embrace this tool, requesting more planning time for the teachers to become aware of "Portfolio Thinking", and how to integrate its use into their regular curriculum and classroom practices. This, along with the fact that the federal government wants to focus on services strictly for enrolled E.T.S. students, the electronic portfolio will be used in the middle school program, and used on an as-needed basis with 9th through 12th grade students, when its use will facilitate the completion of program assigned tasks, as discussed previously.

APPENDIX

Attach supporting documents as appropriate. Please see Instructions for examples of supporting documents per Management Area.

2011-2012 BUDGET PROPOSAL

RESPONSIBILITY: Gina Rogers, Project Director, E.T.S.

FUND CODE: **1200 Restricted**
ORGANIZATION CODE: **30865 Audit Resolution**

FEATHER RIVER COMMUNITY COLLEGE DISTRICT

ACCOUNT CODE	ACCOUNT TITLE (Please provide specific detail supporting *Proposed Budget Request*.)	Strategic Planning Goals & Objectives Policy Area (If Applicable)	2009-10 ENDING BUDGET	2009-10 ACTUAL	2010-11 ADJUSTED FINAL BUDGET	2011-12 PROPOSED BUDGET REQUEST
2110	Classified Admin. Salary		$ 60,000	$ 59,307	$ 62,000	$ 62,000
2120	Classified Advisor Salary		43,000	29,652	52,038	55,548
2125	Classified Hourly Temp		$ 18,500	$ 17,765.00	$ 3,510	$ -
3000	Salary Fringe Benefits		52,685	38,685	50,550	50,550
4310	Instructional Supplies		0	0	1,000	1,000
4325	Non-instructional Supplies		4,000	2,400	3,000	3,000
5050	Consultants and Contracts		7,000	7,000	3,000	3,000
5100	Employee Travel		5,762	3,557	9,000	9,000
5101	Student Travel		16,815	15,938	10,000	10,000
5905	Events & Programs		0	0	4,474	4,474
5020	Dues & Memberships		0	0	1,000	1,000
5076	Copier Maintenance		238	238	200	200
5922	Indirect Costs		18,000	18,000	18,128	18,128
5940	Publishing Services		0	0	700	700
6415	Equipment		0	0	8,000	8,000
5112	Telephone		600	0		

Strategic Planning Goals & Objectives 2008 - 2011

Policy Area 1: Effectiveness of Instruction/Student Development
Policy Area 2: Sustainability/Economic Stability
Policy Area 3: Enrollment Management
Policy Area 4: Decision-Making and Communication
Policy Area 5: Campus Environment
Policy Area 6: Facilities