ANNUAL PROGRAM REVIEW, 2009-2010
ISP PROGRAM

ACADEMIC PROGRAM LINK TO COLLEGE MISSION

The mission of the Feather River Community College District is to serve a diverse student population with an effective learning environment. The District will accomplish this by offering high-quality general education, transfer programs, career technical degrees and certificates, and extracurricular activities that enhance student development and success. The college will foster interpersonal opportunities and provide unique programs supported by its small size and mountain location. The District will additionally promote regional economic development, broaden international understanding, and encourage life-long learning.

INCARCERATED STUDENT PROGRAM REVIEW

Assessment of Past Progress (2008-2009)

1. Describe your progress on your previous year's objectives?

Our main task for 08/09 was to develop the Incarcerated Student Program to it's fullest potential. This direction followed from both a request from the Office of the President to generate more FTEs and Office of Instruction demands to deliver a unique and quality academic program. ISP grew exponentially while its curriculum continued to be refined for correspondence. We developed Art and Biology lab as part of the core curriculum thanks respectively to the departmental guidance of Dianne Lipscomb and Anna Thompson, with Michelle Fulton on site developing labs through the security hurtles for over fifty incarcerated women.

Surprisingly, the Office of Admissions and Records proved the main hurtle. How to reconcile inevitable "mode of delivery" delays with our need to comply with State documentation deadlines, such as census and final grades. After multiple meetings between A&R, the Dean f Instruction and students and the Office of the President, it became clear that adjustments had to be made to continue a general fairness to the student unable to alter institutional deadlines. A change in personnel in the director position at A&R spearheaded the more compassionate approach towards a program that brings in great revenue and helps to fulfill it's mission to educate a diverse student population.

Objective 1: Develop Incarcerated Student Pilot Program to full potential Connection to other plans: **1. *Strategic Plan's* Structure and Philosophy section:** Feather River College acknowledges and embraces its	Summary of Progress: Continued to define and develop FRC ISP as a model for replication at state level. Grew and advanced curriculum. Begun in spring 2007 as a pilot serving 50 inmates in one prison, expanded to second correctional facility with over one hundred

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leadership role in our communities and region: as an institution of higher education, we believe that we can and should lead with creative thought, ethical leadership, and innovation. 2. ***Board of Trustees Goals and Objectives Adopted, 8/19/2010:*** **Objective 1.1.6:** The College will expand and reinstate student learning opportunities in appropriate fields and disciplines based on the Educational Master Plan. **Objective 1.1.7:** The College will build a stronger connection with its geographically expansive community by identifying needs and interests and working to meet them. **Objective 1.1.8:** The College will encourage community diversity and deepening of students' relationships with the broader community through the use of experiential teaching methods like internships and service learning. **Strategic Direction II, Goal 2.3 -** The College will offer quality educational opportunities via multiple modes of delivery that address our students' varied learning styles. **Strategic Direction II, Objective 3.1.1:** The College will increase diversity awareness and sensitivity of faculty, staff, and students	students. In 08-09, grew from program serving two prisons and approximately one hundred students to program serving four prisons and nearly four hundred students. FTE count began around 75 and grew to over 300. At year end, ISP Director, coordinated twenty instructors, approximately 45 courses per year, and a small part time staff including a permanent part time Instructional Assistant and two student workers. Attempted inmate tutoring program as continued fostering of learning communities curriculum goal. Integrated Art and Biology with lab into curriculum. Practiced continual face to face instruction in many courses. Continued to improve quality of academic curriculum while producing great revenue for college because of low cost per FTE. Resources/Budget Used:

Current Year Progress and Objectives (2009-2010)

2. What objectives and tasks will you take on for this year? Will your allocated resources be sufficient given your objectives?

Objective 1: Develop Incarcerated Student Pilot Program to fullest potential Connection to other plans: ***Strategic Plan's*** **Objective 3.2.3:**	Objective 1: Advance FRC towards state of the art educational model for the incarcerated in the State of California.	Action Plan (who is responsible?) A. Enhance curriculum (Joan/Michael)) B. Maintain current and encourage new

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The College will implement the Strategic Enrollment Management Plan to maximize FTES apportionment revenue, and to bring new students to Plumas County. ***Strategic Plan's*** **Structure and Philosophy section:** Feather River College acknowledges and embraces its leadership role in our communities and region: as an institution of higher education, we believe that we can and should lead with creative thought, ethical leadership, and innovation. ***Board of Trustees Goals and Objectives Adopted, 8/19/2010:*** **Objective 1.1.6:** The College will expand and reinstate student learning opportunities in appropriate fields and disciplines based on the Educational Master Plan. **Objective 1.1.7:** The College will build a stronger connection with its geographically expansive community by identifying needs and interests and working to meet them. **Objective 1.1.8:** The College will encourage community diversity and deepening of students' relationships with the broader community through the use of experiential teaching methods like internships and service learning. ***Strategic Direction II,*** **Goal 2.3 -** The College will offer quality educational opportunities via multiple modes of delivery that address our students' varied learning	Connection to other plans: ***Strategic Plan's*** **Structure and Philosophy section:** Feather River College acknowledges and embraces its leadership role in our communities and region: as an institution of higher education, we believe that we can and should lead with creative thought, ethical leadership, and innovation. ***Board of Trustees Goals and Objectives Adopted, 8/19/2010:*** **Objective 1.1.6:** The College will expand and reinstate student learning opportunities in appropriate fields and disciplines based on the Educational Master Plan. **Objective 1.1.7:** The College will build a stronger connection with its geographically expansive community by identifying needs and interests and working to meet them.	cooperative teaching opportunities for colleges on site of FRC inmate program (Joan/Ron) C. Continue to lobby state for adoption of ISP Education proposal (Joan/Jeff) D. Begin search for private donors (Joan) E. Improve infrastructure: Critical lack of resources: need Instructional Assistant full time. (Joan/Mick) Resources/Budget Needed:

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styles. ***Strategic Direction II,* Objective 3.1.1:** The College will increase diversity awareness and sensitivity of faculty, staff, and students. ***Strategic Direction III,* Objective 3.4.1:** The facilities committee will lead the necessary steps to complete a facilities master plan, which will include systematic upgrades to existing facilities. ***Strategic Direction IV,* Objective 4.1.1**: The institutional researcher will develop and utilize a consultation framework that includes input from all sectors of employees, the board of trustees, the Foundation, and the surrounding Communities. **Goal 4.2** - The College will create a culture of data-supported decision making and prioritizations based upon institutional research and campus input, aligned with the College mission and vision.		

Budget Request for 2010-2011

3. Please provide rationale for budget changes (attach budget request sheet).

Budget Request(s):	Rationale (connection to other plans):
1. 241.00 (Same as 09-10)	1. No changes, budget crisis, further cuts looming at 7% or as high as 15%

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Update from Comprehensive Program Review

4. Please describe any significant issues and/or changes that have occurred since the last comprehensive program review.

This is the second program review, and first official Annual Program Review. The first was presented before the Board of Trustees back in 2008. Until January 14, 2011, an official program review would have been premature. As altruistic as it may seem, I believe we became a program when the first woman from Chowchilla walked across the stage and received her FRC diploma—the Chowchilla Graduation Ceremony, posted throughout the California Corrections Center communications network and broadcast from Channel 30 in Chowchilla. It meant we had in hand a degree delivery system that worked outside of traditional modes and encouraged innovation and growth in new regions. For further information consult ISP archives for FRC Board of Trustees Review, May 2008, and presentation by Amelia Schulz and Joan Parkin which was precipitous in acquiring separate budget from Instruction. Now FRC Board presentation part of a proposal to Attorney General Harris via former District Attorney and new ISP instructor, Jeff Cunan.

In short, the ISP is poised to takeoff, at a local and State level. Networking opportunities are spilling over since the graduation. College of the Redwoods, a college that a month ago was trying to kick us off it's Pelican Bay back yard turf has established a cooperative relationship with us. A day after the warden from Valley State Women's Facility, across the street from our program at Chowchilla (CCWF) attended the Ceremony, his vice principal called and asked us to start a mirror program. Why? Because as everyone from the Wardens to the Vice Principals are saying, FRC offers a unique program. Unlike the other colleges who offer correspondence programs. The ISP creates learning communities and class room instruction. We take them en masse rather than individually. This brilliant idea for a cohort system, created by Michael Bagley and Amy Shultz, from their experience and previous awareness of the cohort systems efficiency, coupled with my desire to do face to face instruction, is now what separates FRC out in a singular reputation. It has the potential to become a model for the state and continue to generate revenue for the college. Te potential for innovative curriculum is there. Amy Schulz is helping to implement a business program that will culminate in an Entrepreneurial Certificate in our curriculum this fall, especially for recent graduates and fire camp students. Faculty continue to use ISP as a vehicle to enhance their intellectual needs. Dianne Lipscomb was asked to present a paper at the Oxford Roundtable this year on her work as a teacher of female incarcerated students. She called the talk, "City of Women." Her ISP work landed her a Biography in *Who's Who*.

Amazing potential but the data is what should determine the tough budgetary decision forced by the state on our college. Today our program can provide proof that it is successful. Neither an APR nor CPR process would have been applicable until now in the 2011/12 academic year because there was little measurable data. Now that the short term goal is realized, FRC diplomas, AA degrees, for a first cohort, we can track the progress of a graduate and accumulate much needed data for an interested State.. Post grads also offer up opportunity to develop a faculty sponsored student mentoring program.

Now that FRC has held it's first incarcerated student graduation, and with more such warden's in need of such ceremonies clamoring at the door (see ISP Chowchilla Graduation Ceremony report) we are in a position to offer institutional research that supports a recommendation for the transformation of our pilot program into a fully supported FRC program.

We are looking towards the first year when the ISP ought to be considered a program. Prior to most of 2010, we were still in the process of advancing our first cohort towards matriculation of an Associates of Arts degree. Until we achieved our primary goal—A.A. degrees for the incarcerated—we were untested, still very much a pilot program with completion a more long-term goal. Now that 35 women from FRC's ISP in Chowchilla have walked at FRC's first graduation this January, and as many or more in our upcoming fall graduation ceremony, we can assure further success. Why? Because education is always a wonderful tool towards the betterment of our communities. Our mission insists on diversity. What better way to document our ability to fulfill the mission than in educating the incarcerated. Frankly, and clearly, the most diverse group enroll en masses at FRC. Now our goal should be sustainability for the years leading to first CPR deadline in fall 2011.

Objective 3.4.2: At least one initial project proposal or final project proposal will be submitted to the Chancellor's Office for placement in the state funding queue.

APPENDIX

Institutional Research for Discipline/Program

1. **Enrollment per class for [50]**

2. **WSCH per class [prior year]**
3. **Success by gender per class: [classes are all male or female depending on prison. Women and men show no documented differential in success rate.]**
4. **Success by ethnicity per class: [minority white students hit summa award level within majority African American and Latino student population who make up by shear majority degree applicants with awards.]**