

Feather River College

Student Employment

Job Title: Statistics Operations - Football

DESCRIPTION:

Perform Duties Under the direction of the Head Coach and Assistant Coach in Charge of Statistics/
You will be charting statistics for Football Games.
You will learn the Statistics Program and make copies for the Staff and Commissioner.

ESSENTIAL DUTIES:

Student must be able to do:
Input statistics into a Laptop Computer for Football Games during the Fall Season
Lifting equipment and climbing of stairs to Press box
Drive a golf cart properly and in a safe manner
Work in Outside Conditions
Maintain Confidentiality

MINIMUM QUALIFICATIONS:

Basic operational skills of a Laptop Computer
Basic understanding of Computers, email and Stat programs
Organizational Skills

Basic Knowledge of:

Statistics Program (Training will be provided)
Effective Oral and Written Communication
Establishing and maintaining working relationships with those contacted in the course of work
Working effectively in an environment with frequent interruptions or changes
Meeting Deadlines in a timely and efficient manner

Skills in:

Operating computers,
Effective oral and written communication
Establishing and maintaining working relationships with those contacted in the course of the work
Working effectively in an environment with frequent interruptions
Meeting deadlines in a timely and efficient manner

DESIRABLE QUALIFICATIONS:

Completion of high school
Experience as a Student Athlete
Experience working in an Athletics setting
Knowledge of athletics/ Football
Knowledge of Laptop Computer operations

PHYSICAL CHARACTERISTICS:

Vision sufficient to read computer screens, handwritten and printed documents
Manual dexterity to operate Laptop, DVD's, VCR's, and equipment
Speech and hearing to communicate effectively with individuals
Ability to stand or sit for undetermined lengths of time
Ability to carry items not weighing more than 50lbs

WORK SCHEDULE:

Ability to work 10-15 hours per week; may include some weekend and/or night hours.

TO APPLY:

Submit completed Student Application and Class Schedule form to the Career/Transfer Center.