|  |
| --- |
| FEATHER RIVER  COMMUNITY COLLEGE DISTRICT  570 Golden Eagle Ave., Quincy CA 95971  (530) 283-0202, ext. 257  www.frc.edu |

**ENGLISH INSTRUCTOR**

**DEFINITION:**

Under general supervision of the Chief Instructional Officer (CIO) and within the Liberal Arts and Sciences Division, the English Instructor may teach classes in all areas of English, including developmental English, composition and literature. The instructor may also develop courses and teach in areas of his or her expertise. The person in this position should have experience teaching students of different academic levels, should have a repertoire of effective teaching methods, and general knowledge of literature in addition to any area of specialization. The instructor also works with other English faculty members to coordinate aspects of the English program.

**CLASSIFICATION:**

* FLSA Exempt
* Faculty
* Date Modified: January 2017

**ESSENTIAL DUTIES:** The following duties are typical of those performed by employees in this job title; however, employees may perform other related duties, and not all duties listed are necessarily performed by each employee in the job title.

* Teach a spectrum of English and general education courses including developmental English, pre-college level composition, college-level composition, introduction to literature, and courses in specific literary areas in lecture/discussion formats both on campus and online, as well as courses in the candidate's area(s) of specialization.
* Develop and use a variety of effective teaching and assessment methods, including the use of technology to promote student interest and learning.
* Complete program reviews, budget development and the assessment of student learning at the course and program levels.
* Communicate and collaborate with other full-time and associate faculty on scheduling, department goals, instructional strategies and new developments in the field.
* Fulfill non-teaching assignments such as scheduled office hours, selection of textbooks, evaluation of course materials, curriculum development, student advising, program promotion, and participation in departmental meetings, on college committees and in shared governance, including the Academic Senate.
* Assist in the development of recruitment materials and participate in recruitment activities.
* Conduct activities supporting student retention objectives.
* Participate in professional growth and remain current in the subject area(s).
* Perform other related duties as assigned.

**MINIMUM QUALIFICATIONS:**

1. Completion of one of the following:

* Master’s in English, Literature, Comparative Literature, or Composition, **OR**
* Bachelor’s in any of the above **AND** Master’s in Linguistics, TESL, Speech, Education with a specialization in reading, creative writing, or journalism, **OR**
* The equivalent

1. Demonstrated sensitivity to and understanding of the diverse academic and socio-economic, cultural, disability and ethnic backgrounds of community college students and staff.

**DESIRABLE QUALIFICATIONS:** Preference will be given to candidates who have:

* Evidence of an enthusiastic commitment to teaching at the college level
* Community college teaching experience
* Earned Ph.D.
* Ability to develop and teach developmental English courses.
* Ability to develop cross-disciplinary courses and/or programs with colleagues in other academic areas
* Online teaching experience with learning management systems (e.g., Canvas)

**PHYSICAL EFFORT/WORK ENVIRONMENT:** The physical abilities to be performed with or without reasonable accommodations involved in the performance of essential duties are:

* While performing the responsibilities of the job, the employee is required to talk (somewhat above normal conversation level) and hear. The employee is often required to sit and use their hands. The employee is frequently required to stand, walk, reach, carry, bend, and raise or lower an object from one level to another.
* This work is performed in a variety of settings, both on and off campus.