

Feather River College Associate Faculty Seniority List Update

To ensure your Associate Faculty seniority status and update our records, we ask that you respond to the questions below and return this form by Sept. 1 (Spring) or Feb. 1 (Fall). Failure to submit a schedule for two consecutive semesters will result in a loss of seniority and continual comparable load. Please complete this form in order for us to update your mailing address, phone number and email address. **If you are no longer interested in teaching with Feather River College, please answer question #1 and write “resigned” below.**

Name _____

Address _____

Phone _____ Preferred _____
E-mail _____

1. Are you interested and available to teach classes at Feather River College? Yes / No (circle)

2. What load are you available to teach? _____ Load (max load 10.0)
If you are available, please complete the attached scheduling grid reflecting your availability (please make sure that your desired load is achievable given your availability)

3. I am available to teach in the following locations (Please check all that apply):

Quincy ___ Greenville ___ Portola ___ Chester ___ Loyalton ___

I, _____ (name/please print) confirm that the following information is accurate at the time of my signature. I understand that if any of the above information changes, I will contact the Feather River College Instruction Office and inform them of this change.

Signature **Date**

Please return this form to the Feather River College Instruction Office, ATTN: Ashley Snow, 570 Golden Eagle Ave., Quincy, CA 95971. If you have any questions, please call or email Ashley at (530) 283-0202, ext. 214, or asnow@frc.edu. Thank you.

Feather River College Associate Faculty Scheduling Grid

Please use the grid provided on the reverse side of this form to indicate classes, times, days and rooms desired. The Council on Instruction feels this will work as a way to visualize time blocks and to check that classes are spread throughout a larger time frame, allowing students more flexibility in scheduling. We need to try to equalize course offerings throughout the whole day (8 a.m. to 10 p.m.) instead of concentrating them within 10 a.m. to 2 p.m. Thank you.

Guide:

Lecture Classes: MWF – 1 hour, 3 times a week:
8-9, 9-10, 10-11, 11-12 (12-1pm, College Hour), 1-2, 2-3, 3-4, 4-5, 5-6,
6-7

MTWR or MTWF, etc. – 1 hour, 4 times a week:
Same times as above

TR – 1.5 hours, 2 times a week:
8-9:30, 9:30-11, 11-12:30, 1-2:30, 2:30-4, 4-5:30, 5:30-7, 7-8:30

MW – 1.5 hours, 2 times a week:
1-2:30, 2:30-4, 4-5:30, 5:30-7, 7-8:30

MTW or R – 3 hours, 1 time a week:
4-7, 7-10

Labs: MTWRF
1-4, 4-7, 7-10

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Feather River College Associate Faculty Scheduling Grid

Instructor's Name: _____ Phone: _____

Semester: _____ Year: _____

| HOURS | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SAT/SUN |
|------------|--------|---------|-----------|----------|--------|---------|
| 8-9 a.m. | | | | | | |
| 9-10 a.m. | | | | | | |
| 10-11 a.m. | | | | | | |
| 11-12 a.m. | | | | | | |
| 12-1 p.m. | | | | | | |
| 1-2 p.m. | | | | | | |
| 2-3 p.m. | | | | | | |
| 3-4 p.m. | | | | | | |
| 4-5 p.m. | | | | | | |
| 5-6 p.m. | | | | | | |
| 6-7 p.m. | | | | | | |
| 7-10 p.m. | | | | | | |