



2010-2011
Financial Aid Department
570 Golden Eagle Avenue
Quincy, CA 95971
Financial Aid Satisfactory Academic
Progress Policy

Federal regulations require that all students receiving Title IV aid meet or exceed the Financial Aid Satisfactory Academic Progress Policy established at that institution. It is the established policy at Feather River College that the Financial Aid Office will evaluate a recipient's progress.

GPA and/or Unit Completion

Students shall maintain a 2.0 or higher cumulative grade point average.

Students must make progress towards their academic goal each semester they are enrolled. At least 70% of all units attempted in the semester must be completed. **“Attempted Units” are all courses the student has received a grade for on the transcript, including W, FW, F, IP, NC, RD, I or NP grades.**

A student's GPA and rate of completion will be evaluated at the end of **each** semester. **Grades of A, A-, B+, B, B-, C+, C, C-, D+, D and P are considered units completed** in determining the 70% rate of completion. Students who drop below a cumulative 2.0 GPA and/or who don't complete 70% of their **attempted** units will be placed on Financial Aid Probation for the next semester they enroll at FRC.

NOTE: Students who do not complete any units in a semester will be disqualified from receiving future aid at FRC.

Financial Aid Probation

Students on Financial Aid Probation **will** continue to receive their financial aid during the semester they are on Financial Aid (FA) Probation. Students on FA Probation are encouraged to take advantage of the many resources FRC has to offer to assist students in being successful.

Students will be sent a letter informing them of the FA Probation status. Students who are on Financial Aid Probation for a semester are expected to regain Financial Aid Satisfactory Academic Progress status by the end of that semester.

Maximum Time Frame

Federal regulations state that students must complete their program before they reach the maximum time frame which is 150% of the published length of the program. Students who do not earn their degree or certificate or transfer by the time they have attempted 150% of the units required for their program will lose eligibility for aid at FRC.

The average number of attempted units stated below establishes a maximum time frame for making Financial Aid Satisfactory Academic Progress towards completing a program of study.

AA, AS, Transfer:	90 attempted units*
Certificate Program:	52 attempted units*
LVN:	120 attempted units

*(*Maximum units may vary according to individual program)*

The maximum time frame given to students to complete their educational objectives will include **ALL** units attempted at FRC and all units from other schools transferred to FRC, regardless of whether or not aid was received during the time the student earned the units. Once this time frame is reached, a student will be disqualified from receiving financial aid at FRC. It is the responsibility of the student to be aware of their cumulative attempted units.

Note: Although a student may not have received financial aid while previously attending Feather River College, their cumulative GPA and unit limit is evaluated for Financial Aid Satisfactory Academic Progress at the time they become eligible for financial aid.

Maximum time frame is evaluated at the end of each semester. Students who are close to reaching their maximum unit limit will receive a letter of "warning".

Financial Aid Disqualification

The following will result in loss of eligibility for financial aid at FRC:

- Financial Aid Probation students who do not meet **both** the minimum 2.0 GPA requirement **and** 70% unit completion rate at the end of their FA Probation semester.
- Students who complete NO units in a semester.
- Students who have completed their program at FRC (earned their certificate or degree).
- Students who have reached their maximum time frame.

The only type of aid that a disqualified student will continue to receive is the BOG waiver if he/she is eligible for that waiver.

Financial Aid (FA) Disqualified students will be sent a letter informing them of the FA Disqualified status. The letters will also offer students the option of appealing their status and will include the documents necessary to complete the appeal process.

The Appeal Process

Students may appeal disqualification decisions made based on

- GPA/ Unit Completion and Completion of No Units
- Enrollment After Program Completion
- Maximum Time Frame

The Appeal Forms are available in the Financial Aid Office and also on the Financial Aid web site. Students must submit the appropriate appeal form along with any required or optional supporting documentation to the Financial Aid Office. The Director of Financial Aid will review each appeal and will make a decision whether or not to approve the appeal and to restore the student's eligibility to receive financial aid at FRC. The student will be notified of the decision by mail. Students whose appeals are denied by the Director may request that their appeal be heard by a Financial Aid Satisfactory Academic Progress Committee.

Grade Change

It is the **student's responsibility** to notify the Financial Aid Office of a grade change at the time it is made in the Records Office. The Financial Aid Office will evaluate the student's transcript to determine if they have regained financial aid eligibility due to the grade change.