



2011-2012
Financial Aid Department
570 Golden Eagle Avenue
Quincy, CA 95971
Financial Aid Satisfactory Academic
Progress Policy
*******SIGNIFICANT REVISION*******
Updated 11/15/11

SIGNIFICANT REVISION

This is a significant revision to the Feather River College Financial Aid Satisfactory Academic Progress Policy. This Revised Policy replaces the Financial Aid Satisfactory Academic Policy listed previously on the FRC website, on FRC Financial Aid Satisfactory Academic Progress Policy sheets for 2010-11 and earlier years and replaces the FRC Financial Aid Satisfactory Academic Progress Policy listed in the 2010-2012 FRC Catalog.

INTRODUCTION

Federal regulations require that all students receiving Title IV aid meet or exceed the Financial Aid Satisfactory Academic Progress Policy established at that institution. It is the established policy at Feather River College that the Financial Aid Office will evaluate a recipient's progress at the end of each semester, including summer. This progress evaluation includes all semesters of attendance at FRC, regardless of whether or not a recipient received financial aid for those semesters. Progress also includes ALL units attempted at FRC and all units from other schools transferred to FRC, again, regardless of whether or not aid was received during the time the student earned the units.

PROGRESS STANDARDS

1. Students shall maintain a 2.0 or higher cumulative grade point average.
2. Students are required to maintain a satisfactory pace in progressing toward their certificate or degree. Pace is determined by computing the percentage from the academic record of cumulative units completed divided by cumulative units attempted. The resulting pace must be 67% or higher.
3. Remedial courses are included in the cumulative GPA and pace calculations along with all other courses.
4. Students who attempt nine or more units in a single semester must earn a semester GPA of at least 1.00.
5. Students are expected to earn their certificate or associate degree before they have attempted 150% of the published length of the program.

AA, AS, Transfer:	90 attempted units*
Certificate Program:	52 attempted units*
LVN AS:	120 attempted units
LVN CERTIFICATE:	85 attempted units

*(*Maximum units may vary according to individual program)*

6. Second Degree/Certificate Students. Students, who have previously earned a certificate or degree at FRC, or at another school, must appeal for eligibility for aid at FRC for the new academic goal they have established, using the Program Completion Appeal Form.

- A student's GPA, pace and 150% timeframe will be evaluated at the end of **each** semester.
- **“Attempted Units” are all courses the student has received a grade for on the transcript, including W, FW, F, IP, NC, RD, I or NP grades.**
- **Grades of A, A-, B+, B, B-, C+, C, C-, D+, D and P are considered units completed** in determining the pace.

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Financial Aid Alert

As a courtesy, students who are close to reaching their maximum timeframe will receive an “alert” notice.

Financial Aid Warning

Students who drop below a cumulative 2.0 GPA and/or who don't complete 67% of their **cumulative attempted** units will be placed on Financial Aid Warning for the next semester they enroll at FRC.

NOTE: Students who do not complete any units in a semester and students who attempt 9 or more units in a single semester and who earn a semester GPA less than a 1.00 for that semester will be disqualified from receiving future aid at FRC.

Students on Financial Aid Warning **will** continue to receive their financial aid during the semester they are on Financial Aid (FA) Warning. Students on FA Warning are encouraged to take advantage of the many resources FRC has to offer to assist students in being successful.

Students will be sent a letter informing them of their FA Warning status. Students who are on Financial Aid Warning for a semester are expected to regain Financial Aid Satisfactory Academic Progress status by the end of that semester.

Financial Aid Disqualification

The following will result in loss of eligibility for financial aid at FRC:

- Students who are on Academic or Progress Dismissal from FRC immediately become ineligible for financial aid.
- Financial Aid Warning students who do not meet **both** the minimum 2.0 cumulative GPA requirement **and** 67% pace at the end of their FA Warning semester.
- Students who complete NO units in a semester.
- Students who attempt 9 or more units in a single semester and who earn a semester GPA less than a 1.00 for that semester.
- Students who have reached their maximum time frame.
- Students who have completed their program at FRC (earned their certificate or degree).
- Students who have earned an associate, bachelors or higher degree from another school in the U.S. or abroad.

Financial Aid (FA) Disqualified students will be sent a letter informing them of their FA Disqualified status.

Disqualification from Financial Aid does not prevent students from enrolling without financial aid if they are otherwise eligible to continue their enrollment. The only type of aid that an enrolled, disqualified student will continue to receive is the BOG waiver if he/she is eligible for that waiver. If a disqualified student submits an appeal and the appeal is denied, the student is responsible for all charges incurred at FRC.

The Appeal Process

Students **who are disqualified for the first time** may appeal the disqualification **if documentable, extenuating circumstances** exist for the following categories:

- GPA/ Unit Completion and Completion of No Units
- Maximum Time Frame

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Students **who are disqualified due to Program Completion for the first time at FRC** may submit an appeal if they can document a very specific reason they are continuing their education at FRC.

Students who are disqualified for the second time no longer have an appeal option except in the case of a student's documented medical emergency. Students whose disqualification is based on pace and/or cumulative GPA have the possibility of regaining eligibility (see the Regaining Eligibility section below).

Financial Aid appeal forms are available in the Financial Aid Office and also on the Financial Aid web site. Students must submit the appropriate appeal form, along with any required or optional supporting documentation, to the Financial Aid Office.

The Financial Aid Appeal Committee will review each appeal and will make a decision whether or not to approve the appeal and to restore the student's eligibility to receive financial aid at FRC. The student will be notified of the decision by mail and email. Committee decisions are final.

Financial Aid Probation

Students whose appeals are approved are placed on Financial Aid Probation for the next semester they enroll at FRC. Students on Financial Aid Probation **will** receive their financial aid during the semester they are on Financial Aid (FA) Probation.

Students who are on FA Probation for a semester are expected to regain Financial Aid Satisfactory Academic Progress by the end of that semester. Students on FA Probation who are given Academic Plans as part of the appeal approvals are expected to meet the requirements of their Academic Plans at the end of that semester.

Failure to meet the requirements of any Financial Aid Probation semester will result in permanent Financial Aid Disqualification at FRC.

Grade Change

It is the **student's responsibility** to notify the Financial Aid Office of a grade change at the time it is made in the Records Office. The Financial Aid Office will evaluate the student's transcript to determine if they have regained financial aid eligibility due to the grade change.

Regaining Eligibility

Students who fail to meet these Financial Aid Satisfactory Academic Progress Standards and who choose to enroll without benefit of student financial aid may request a review of their academic records after any semester in which they are enrolled (without the receipt of financial aid) to determine whether they have met the FA satisfactory academic progress standards. If the standards are met, financial aid eligibility is regained for the next semester of enrollment at FRC.