



2009-2010
Financial Aid Department
570 Golden Eagle Avenue
Quincy, CA 95971
Satisfactory Academic Progress Appeal
Maximum Time Frame

**REQUEST FOR REVIEW OF SATISFACTORY ACADEMIC
PROGRESS DUE TO MAXIMUM TIME FRAME.**

Name: _____
Last First Middle

Student ID: _____ Phone Number: _____

Mailing Address: _____
Street City State Zip Code

Your Feather River College financial aid record indicates your aid eligibility has been terminated because you have exceeded the unit limit for your program of study (maximum time frame) without yet earning your degree or certificate.

If you believe your FRC record does not accurately reflect your academic progress due to extenuating and unusual circumstances, you must appeal in writing. Phone appeals will not be accepted.

Below are guidelines to help gather information for your petition:

- Submit this form and a written statement indicating the reasons why you have exceeded the unit limit for your program of study and have not yet earned your degree or certificate. Maximum time frame appeals must address degree progress.
- Provide a current Degree Audit and updated Education Plan from your academic advisor or counselor indicating the courses on record that are acceptable towards your degree and outline the remaining courses needed. These forms must also show the time frame in which you will be completing these courses. (Transfer students need to indicate how your transfer credits apply to your degree).
- **Optional** - Attach supporting statements from instructors, etc. to document your situation; the financial aid staff is not responsible to call for information.

Appeals will be reviewed on an individual basis and a written response will be mailed.

I certify that all information given on the attached statement and contained in supporting documentation is true and correct to the best of my knowledge.

Student's Signature

Date