



**Financial Aid Department  
570 Golden Eagle Ave.  
Quincy, CA 95971  
Fax: (530) 283-4659  
2011-2012**

## CONSORTIUM AGREEMENT

Between

Primary Institution

Secondary Institution

**Feather River College** and \_\_\_\_\_

This completed form, together with a copy of the student's schedule from the secondary institution (Institution student is attending in addition to Feather River College), must be submitted to the Feather River College (FRC) Financial Aid Office.

Consortium Period:  Fall  Spring  Summer Academic Year: 20\_\_ - 20\_\_

**To be completed by student: Student must provide a copy of schedule from secondary school.**

\_\_\_\_\_  
Student Name (Last, First, MI) FRC Student ID No.

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_

Telephone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

**My signature below verifies that the above information is correct and the coursework I am enrolled for at the secondary institution will lead to a degree at Feather River College. In addition, I understand there are specific regulations I must adhere to in order to meet Satisfactory Progress Standards as defined in the Consortium Procedures that I have read and understand. Also, any deviation of courses from the pre-approved courses may result in the loss of federal and FRC financial aid for the following semester. Furthermore, my signature indicates my permission for the secondary institution to provide enrollment information and permission to release my grades, verbally or written, to Feather River College Financial Aid Office.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



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**To be completed by Secondary Institution:**

Will the student receive financial aid at your institution?     Yes     No

Type & amount of funding from Secondary Institution:

	Name	Amount
Scholarships	_____	\$ _____
Grants	_____	\$ _____
Other	_____	\$ _____

The above student has indicated enrollment at both your institution and Feather River College for the semester indicated. In order for our office to process financial aid for this student, we are requesting the following information as specified by the consortium agreement between our institutions.

Course Title:	Number of Credits:
_____	_____
_____	_____
_____	_____

Tuition and fees for the number of credits listed: \$ \_\_\_\_\_

**By signing this agreement the Secondary Institution verifies that the student listed above will not receive financial aid, during the term in attendance, from the Secondary Institution. The Secondary Institution will notify Feather River College of any changes in enrollment during the period above in a timely manner. Any enrollment changes must be faxed to (530) 283-4659; Attention Financial Aid Department.**

\_\_\_\_\_  
**Name of Secondary Institution Representative**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title of Secondary Institution Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**Fax Number**

**Please return completed form promptly to:**  
Feather River College  
Financial Aid Department  
570 Golden Eagle Ave



Quincy, CA 95971  
Phone: (530) 283-0202 Ex 603

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**570 Golden Eagle Ave.**  
**Quincy, CA 95971**  
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**To be completed by Feather River College:**

Number of credits at F.R.C.: \_\_\_\_\_

Number of credits at Secondary Institution: \_\_\_\_\_

Student's enrollment status: Full time  Three-quarter  Half time

Under this consortium agreement, Feather River College:

1. Certifies that the student is enrolled in a degree, certificate or recognized credential at Feather River College.
2. Agrees to accept the course work listed above toward the completion of the student's degree, certificate or recognized credential requirements.
3. Agrees to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) as appropriate for the consortium period.
4. Will make available applicable student consumer information required under Title IV.
5. Certifies that the student is making satisfactory academic progress toward the completion of his or her degree, certificate or recognized credential at Feather River College.
6. Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS).
7. Will calculate returns of the Title IV funds, when appropriate.
8. Will maintain Title IV recordkeeping and reporting requirements.

Primary School Financial Aid Specialist Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: Kandi Whitley

E-mail address: **dwhitley@frc.edu**

Phone number: **(530) 283-0202 EX 603**



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## **Consortium Agreement**

A consortium agreement is a written contract between two or more eligible institutions enabling students to take coursework at different institutions simultaneously for the purpose of completing a degree. Under such an agreement, students may take courses at a secondary institution and have those courses count toward the degree or certificate at the primary institution.

The student's primary institution (FRC) is the institution that will grant the student's degree or certificate. It is also the institution that will process, award, and disburse the financial aid. The secondary institution will be responsible for certifying the student's enrollment status and the costs for tuition and fees.

To receive loans from the primary institution, the student's enrollment status (the combination of hours between the primary and secondary institutions) must be at least six hours.

**Listed below are the guidelines that apply to students interested in participating in a consortium agreement:**

1. Students must be enrolled in an eligible degree at primary institution.
2. Each class taken at secondary institution must be considered a requirement of the degree that the student is seeking.
3. Students are responsible for having the secondary institution complete the consortium application and for submitting this completed form to the Financial Aid Office.
4. Students are advised to make financial arrangements with the secondary institution by the appropriate deadline for bill payment at that institution because arrangements for a consortium agreement may take several weeks.
5. Consortium agreements are not applications for "extra" financial aid. Consortium agreements merely allow a student to get the same amount of financial aid he or she would normally receive for registering for all of his or her classes at FRC. Furthermore, **FRC does not send funds to the secondary institution on behalf of the student.** Financial aid is only applied to a student's account at FRC. If a credit balance is created by financial aid funds, then refund is processed and released to the student. It is the student's responsibility to use any refund to pay his or her bill at the secondary institution.
6. Consortium agreements expire at the end of each semester. Therefore, students seeking to participate in a consortium agreement for more than one semester must reapply with a new application each semester.
7. At the conclusion of the consortium semester, students must submit a copy of their grade transcripts to the Financial Aid Office at FRC to determine if the student meets Satisfactory Progress Standards. Failure to provide the transcript will prohibit aid from being processed for subsequent semesters.
8. The primary institution will accept grades for the secondary institution in the same way as if the coursework was taken at the primary institution itself. For example, if a "D" were not acceptable for a particular course taken at the primary institution, then a "D" from the secondary institution for the same course would not be accepted as transferable credit/s.