



2009-2010
Financial Aid Department
570 Golden Eagle Avenue
Quincy, CA 95971
Satisfactory Academic
Progress Policy

Federal regulations require that all students receiving Title IV aid meet or exceed the Satisfactory Academic Progress Policy established at that institution. It is the established policy at Feather River College that the Financial Aid Office will evaluate a recipient's progress.

Ability to Benefit

This criteria is mandated by the Federal Department of Education and states that, in order to receive federal financial aid a student must be qualified to study at the post secondary level. For Student Financial Aid purposes, a student with a high school diploma or its recognized equivalent is considered qualified. Students who pass approved ability-to-benefit (ATB) tests will also be qualified. In addition, students who have satisfactorily completed six units of college work that are applicable to a degree or certificate offered by the school may be eligible to receive financial aid for future semesters.

Academic Requirements

Students must be enrolled in an eligible program offered at FRC for the purpose of completing an AA/AS degree, a transfer program, or a certificate program.

GPA and/or Unit Completion

Students shall maintain a 2.0 or higher cumulative grade point average.

Students must make progress towards their academic goal each semester they are enrolled. At least 70% of all attempted units must be completed. **“Attempted Units” are all courses the student has received a grade for on the transcript, including W, FW, F, IP, NC, RD, I or NP grades.**

A student's GPA and rate of completion will be evaluated at the end of *each* semester. **Grades of A, A-, B+, B, B-, C+, C, C-, D+, D and P are considered units completed** in determining the 70% rate of completion. Students who drop below a cumulative 2.0 GPA and/or who don't complete 70% of their **attempted** units will be placed on satisfactory academic progress probation for the next semester they enroll at FRC.

Satisfactory Academic Progress Probation

Students on Satisfactory Academic Progress Probation *will* continue to receive their financial aid during the semester they are on probation. They will also be referred to the college's Early Alert Committee as a resource to help them get their academics on track. Students on probation are encouraged to take advantage of the many resources FRC has to offer to assist students in being successful.

Students will be sent a letter informing them of the probation status. Students who are on Satisfactory Academic Progress Probation for a semester are expected to regain satisfactory academic progress status by the end of that semester.

Maximum Time Frame

Federal regulations state that students must complete their program before they reach the maximum time frame which is 150% of the published length of the program. Students who do not earn their degree or certificate or transfer by the time they have attempted 150% of the units required for their program will lose eligibility for aid at FRC.

The average number of attempted units stated below establishes a maximum time frame for making satisfactory academic progress towards completing a program of study.

AA, AS, Transfer:	90 attempted units*
Certificate Program:	52 attempted units*
LVN:	120 attempted units

*(*Maximum units may vary according to individual program)*

The maximum time frame given to students to complete their educational objectives will include **ALL** units attempted at FRC and all units from other schools transferred to FRC, regardless of whether or not aid was received during the time the student earned the units. Once this time frame is reached, a student will be disqualified from receiving financial aid at FRC. It is the responsibility of the student to be aware of their cumulative attempted units.

Note: Although a student may not have received financial aid while previously attending Feather River College, their cumulative GPA and unit limit is evaluated for Satisfactory Academic Progress at the time they become eligible for financial aid.

Maximum time frame is evaluated at the end of each semester. Students who are close to reaching their maximum unit limit will receive a letter of “warning”.

Disqualification

Probation students who do not meet the minimum 2.0 GPA requirement or 70% unit completion rate at the end of their probation semester will be disqualified from receiving financial aid at FRC.

Students who have completed their program at FRC (earned their certificate or degree) or who have reached their maximum time frame will also be disqualified from receiving financial aid at FRC.

The only type of aid that a disqualified student will continue to receive is the BOG waiver if he/she is eligible for that waiver.

Disqualified students will be sent a letter informing them of the disqualified status. The letters will also offer students the option of appealing their status and will include the documents necessary to complete the appeal process.

The Appeal Process

Students may appeal disqualification decisions made based on

- GPA/ Unit Completion
- Maximum Time Frame
- Enrollment After Program Completion

The Appeal Forms are available in the Financial Aid Office and also on the Financial Aid web site. Students must submit the appropriate appeal form along with any required or optional supporting documentation to the Financial Aid Office. The Director of Financial Aid will review each appeal and will make a decision whether or not to approve the appeal and to restore the student’s eligibility to receive financial aid at FRC. The student will be notified of the decision by mail. Students whose appeals are denied by the Director may request that their appeal be heard by a Satisfactory Academic Progress Committee.

Grade Change

It is the **student’s responsibility** to notify the Financial Aid Office of a grade change at the time it is made in the Records Office. The Financial Aid Office will evaluate the student’s transcript to determine if they have regained financial aid eligibility due to the grade change.