ADMISSIONS & RECORDS OFFICE

570 Golden Eagle Ave., Quincy, CA 95971
(530) 283-0202 – Fax (530) 283-9961

REQUEST FOR GRADE CHANGE

Date _____ FRC ID# OR SS #: _____

_____

Student's Last Name First Initial

Course Number and Title _____ CRN # _____

Request Grade Change: From _____ To _____

Semester for Grade Change: Fall ❑ Spring ❑ Summer ❑ 20_____

Reason for Change:

_____

_____

_____

_____

Instructor's Signature Print Name

CHIEF INSTRUCTIONAL OFFICER

Approved _____ Denied _____

_____ _____

Signature Date

RECORDS OFFICE USE ONLY

Processed by _____ Date _____

12/16/10