



ADMISSIONS & RECORDS OFFICE

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To Complete the Admissions Application:

Follow these steps:

1. Log on to: www.frc.edu
2. Click "Future Students " tab and select "Application"
3. Click "First Time User Account Creation"
4. Create a "Login ID" (up to 9 alphanumeric characters)
5. Create and Verify a "PIN" (must be six numbers)
6. Click the "Login" button
7. Select "Application Type" and click the "Continue" button
8. Select the "Admissions Term" from the dropdown menu
9. Enter your "First, Middle, and Last Name"
10. Click the "Fill Out Application" button
11. Complete all information on the Application
12. Click the "Application is Complete" button
13. Print the "Signature Page" with your 9 digit "Student Identification Number"
14. Click the "Access Web for Student" button **OR**
15. Click the "EXIT" in upper right hand corner to Logout.