



## ADMISSIONS & RECORDS OFFICE

570 Golden Eagle Avenue  
Quincy, CA 95971  
(530) 283-0202  
Fax: (530)-283-9961

### ***High School Co-Enrollment Student Permit***

High School students are eligible to enroll at Feather River College. Enrollment fees (\$46 per unit) will be waived ***with the exception of*** the health fee (\$18) and the transit fee (\$1.00 per unit). Please see example below. Students enrolling for 12 or more units pay full enrollment fees.

**Example:**

|                           |  |
|---------------------------|--|
| 6 units x \$46            | = \$276 (waived)                         |
| Health Fee                | = \$18 for Fall/Spring (\$15 for Summer) |
| Transit Fee (6 x \$1.5)   | = \$9                                    |
| <b>Student pays total</b> | <b>\$27 Fall/Spring (\$24 Summer)</b>    |

Parking permits are required for all students parking on campus for any day or evening classes. Parking permits are \$20 per semester. Parking citations (\$25) will be issued the second week of the semester. Students with an FRC ID card may ride the Plumas Transit for free. Parking permits and student IDs are available in the Admissions and Records Office.

#### **The following is required for all high school students enrolling at Feather River College:**

1. Assessment testing is required for all academic classes. Please contact the Assessment Test Coordinator at 283-0202, extension 313, to schedule an assessment test and an appointment to meet with an academic advisor/counselor for class selection and signature. For non-academic courses such as Health & Exercise, Theatre, etc., assessment may be waived.
2. Complete the enrollment form with the course(s) enrolling for and obtain the required signatures outlined on the form.
3. Due to higher education rules concerning confidentiality of college students, registration for courses is to be conducted personally by the student not by a proxy.
4. Pay appropriate fees in the Admissions & Records Office.

Feather River College cannot provide remedial courses to high school students who have not passed the High School Proficiency Examination and are under the age of 18. This program is designed for students prepared to go beyond high school level coursework.

Once registered, students will be issued an FRC identification number and may view their schedule, account statements, and final grades on their Student Portal (MyFRC) on the FRC website. All students are eligible for two free official transcripts and subsequent transcripts are \$5.00 each.

**Important parent/guardian confidentiality information on reverse side.**

Keep this page for your records.  
Submit the registration form to the Admissions & Records Office.

## **Important confidentiality information for parents/guardians**

Now that your high school student is an official Feather River College student, your student is now protected by the Family Educational Rights and Privacy Act (FERPA) of 1974.

**What does this mean?** When a student reaches the age of 18 or begins attending a post-secondary institution, regardless of age, FERPA rights are transferred from the parent/guardian to the student. Students must act on their own behalf. Parents, guardians, relatives, or friends of Feather River College students are not permitted to enroll, drop, or add classes on behalf of the student. The same applies for transcript requests and enrollment verifications.

Since the community college environment addresses the learning needs of adults, there are some concerns to consider when enrolling high school students in courses at Feather River College such as: the possibility of controversial content of courses, the maturity level of minor students that enables them to learn the content and perform at an equivalent level to the adults in the classroom, and the ability for minors to perform out-of-class assignments that may require travel.

Faculty establish a syllabus for each course, which include the course content or objectives, assignments, a general guide to the pacing of the course and information about how grades will be determined. Once a student receives the syllabus for the course from the instructor and the student decides to remain enrolled in the course, the syllabus becomes the contract between the student and instructor.

## **Frequently Asked Questions**

### **As a parent/guardian, do I have access to my son's/daughter's academic records?**

Under FERPA regulations, parents/guardians of community college students do not have a right to access their children's student records, regardless of whether the student is under/over the age of 18. In accordance with this regulation, students' academic records may be released to parents/guardians only with the written consent of the student. Students may obtain an *Authorization to Release Information* form from the FRC website or at the Admissions & Records Office.

### **I am a parent/guardian and I need help logging in to, navigating, and/or processing transactions in my student's MyFRC account. What do I do?**

College officials may only assist the student with access to his/her MyFRC account, which contains records covered under FERPA. Additionally, students at Feather River College are expected to act on their own behalf.

### **As a parent/guardian, can I contact my son's/daughter's instructor regarding course content, assignments and/or grading policy?**

Under FERPA regulations instructors are not permitted to discuss student performance or other student-related issues with parents/guardians without a signed *Authorization to Release Information* from the high school student, including progress or grades. Your student is enrolled in a college course and it is important to understand that instructors may only work directly with students, as opposed to the type of parent/guardian interactions you are accustomed to at the high school level.

More information about FRC's FERPA policy is available on our website: [www.frc.edu](http://www.frc.edu).



High School Co-Enrollment Student Permit/Registration Form

Date \_\_\_\_\_

FRC ID # or SS #: \_\_\_\_\_

Grid for Last Name

Last Name

First

Initial

Mailing Address PO Box/Street Address City State Zip

Phone ( ) - Email Address

Grade Level Name of School

Semester for which you are registering: Fall Spring Summer 20

RESIDENCY:

If you are 19 or OLDER, answer questions 1-4 as they pertain to yourself.

If you are UNDER 19, and not married, answer these questions as they pertain to your parents.

Residency questions 1-4 for student and parents

U.S. Citizen Yes No If you are NOT a U.S. Citizen: Alien Registration # Date Issued: Permanent Resident Temporary Resident (Amnesty) Refugee/Asylum Student Visa (F-1, M-1, VISA) Other Status

If not a U.S. Citizen, COUNTRY of permanent address: If not a California resident, STATE of permanent address: If not a Plumas County resident, COUNTY of permanent address:

Is English your primary language? Yes No

GENDER: Male Female

Birth Date: / / Month Day Year

Student Ethnicity:

- A..... Asian AC..... Chinese AI..... Asian Indian AJ..... Japanese AK..... Korean AL..... Laotian AM..... Cambodian AV..... Vietnamese AX..... Other Asian B..... African-American F..... Filipino H..... Hispanic HM..... Mexican, Mexican American, Chicano HR..... Central American HS..... South/American HX..... Other Hispanic N..... American Indian N..... Alaskan Native O..... Other Non-White P..... Pacific Islander PG..... Guamanian PH..... Hawaiian PS..... Samoan PX..... Other Pacific Islander W..... White/Non-Hispanic XD..... Decline to state

PLEASE COMPLETE REVERSE SIDE



Please contact the Assessment Test Coordinator at (530) 283-0202 ext. 313 to schedule an appointment.  
 (For non-academic courses such as Health & Exercise, Theatre, etc., assessment may be waived.)

| Course # | CRN# | Course Title | Day | Time | Units |
|----------|------|--------------|-----|------|-------|
|          |      |              |     |      |       |
|          |      |              |     |      |       |
|          |      |              |     |      |       |

Assessment Waived

| <b><u>APPROVAL OF ASSESSMENT TEST ADMINISTRATOR</u></b> |             |
|---|-------------|
| Signature: _____  | Date: _____ |

| <b><u>APPROVAL OF FRC COUNSELOR</u></b> |             |
|---|-------------|
| Signature: _____                        | Date: _____ |

| <b><u>APPROVAL OF PARENT / GUARDIAN</u></b> |             |
|---|-------------|
| Signature: _____                            | Date: _____ |

| <b><u>APPROVAL OF SCHOOL PRINCIPAL</u></b>  |                                 |
|---|---------------------------------|
| Signature: _____  | Date: _____                     |
| <b><u>Summer Concurrent Enrollment Limitations:</u></b><br>Per Ed Code 48800 (d)(2) please verify that enrollment is not more than 5% of total number of pupils who have completed this grade level immediately prior to Summer. <input type="checkbox"/> <b>Verified</b> | Initials of Principal:<br>_____ |

|   |             |
|---|-------------|
| <b>Instructor's Signature:</b><br>(for students below 11 <sup>th</sup> grade) _____ | Date: _____ |
|---|-------------|

**I certify that the information on this application is correct, and I understand that falsification may result in my dismissal from Feather River College. I understand that the information on this form and my final grades/transcripts will be made available to my school official.**

| <b><u>STUDENT</u></b>   |             |
|---|-------------|
| Signature: _____  | Date: _____ |
| <b>Due to higher education rules concerning confidentiality of college students, registration for courses is to be conducted personally by the <u>High School</u> student not by a proxy. Please proceed to the Admissions and Records Office to officially register and pay your fees.</b> |             |

| <b><u>APPROVAL OF REGISTRAR</u></b>   |             |
|---|-------------|
| Signature: _____  | Date: _____ |
| <b><u>OFFICE USE:</u></b><br><input type="checkbox"/> SOAHOLD                      Admissions _____ | Date: _____ |