

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the Special Meeting of the Feather River Community College District Board of Trustees to order at 9:05 a.m. on Thursday, September 2, 2010 at Feather River College, Administrative Conference Room, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Elliott, Schramel, Sheehan, West, Student Trustee Oliphant
Trustees absent: Shamberger

The regular and consent agendas for the September 2, 2010 meeting at Feather River College, Administrative Conference Room, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Shramel/West) unanimous.

A. ITEMS FROM THE PUBLIC

Lisa Kelly, Interim Associate Dean of Student Services, stated that she was hoping to have the opportunity to introduce Sirena Williams, Manager, and Tyson Butler, Assistant Manager, Feather River College Residence Halls to the Board of Trustees but apparently other matters at the residence halls required their attention and they were unable to be present. Dr. Kelly stated that Ms. Williams has expertise in management and organizational skills and will manage the residence halls on a temporary contract through the semester. She also reported that Tyson Butler is also an Assistant Football Coach for the College and has a strong background in student leadership. Trustee West requested information on the occupancy level at the residence halls and Dr. Kelly responded that occupancy is almost 100 percent of capacity. She also stated that there are approximately 5 rooms or 18 beds that are currently under repair and cannot be occupied. She additionally reported that she is aware that additional students are planning to move into the residence halls and that she anticipates that the 90 percent occupancy level will be achieved by census date, Friday, September 3, 2010. President Elliott requested information on the meal plan and whether or not it was moving forward, and Dr. Kelly responded that the meal plan is in place and that two students have purchased meal plans and that the College, as part of their in-kind compensation package, is providing meal plans to residence hall advisors and managers. She also stated that the meal plans purchased, together with how the other meal plans are being paid for, will account for the additional staff member that needed to be hired to prepare the meals.

B. CONSENT AGENDA

Personnel Requisitions and Personnel Actions were approved as presented, (Sheehan/Schramel) unanimous.

C. REGULAR AGENDA

*** 1. Roll Call Items**

a) Ron Taylor, Superintendent/President requested Approval of Resolution #10/11-04 – Approval of Request of Funds Transfer by County of Plumas. He stated that under the California Code and California Constitution, the District is allowed to ask the County Treasury for an advance of funds against its anticipated property taxes in order to meet its cash flow issues that are being caused by the delay in passage of a State budget. Dr. Taylor also stated that he is confident that the District will be able to manage its cash flow concerns through September, but he and Jim Scoubes, Chief Financial Officer, who would be able to speak in more detail about the request, are concerned about meeting payroll and other basic expenses thereafter. Dr. Taylor stated that with the current political situation, he feels it is prudent to address not only this option but every measure that the District has available to it including the borrowing of funds from regional banks. Dr. Taylor also suggested that the Board agree to amend the transfer of funds not to exceed dollar amount of \$4,015,538 listed in the resolution that was sent out with Board packets and replace it with the dollar amount of \$4,970,903. He explained that the reason for the suggested amendment is that in discussing the District's options, it was recognized that there is a legal interaction between this advance and the District's Tax and Revenue Anticipated Notes (TRAN) and the option of a loan from a bank that needs to be considered and a solution should be in place before the month of October with appropriate approval at the next County Board of Supervisor's meeting being the next step.

Jim Scoubes distributed a handout of backup documentation on the District's estimated cash flow, Education Code Sections 42620-42623, California State Constitution Article 16 on Public Finance, and Covenants of Districts. He also provided further explanation and information to the Board of Trustees on the District's options that included discussion on a conveyance in the TRAN regarding what entity would have first rights to any funds that the District receives; the TRAN per the District's signed agreement or the County who potentially would be advancing the District a loan on anticipated property taxes. There was lengthy discussion on the issue that included language in the TRAN that might prevent a loan from the County, a bank loan playing a role in the District's options, the line of credit and payments due to Umpqua Bank on the LRC, and interest rates that would be charged on each option. After further and final discussion and there being no objection, the request for Approval of Resolution #10/11-04, Approval of Request of Funds Transfer by

County of Plumas, was approved as amended, (Sheehan/Schramel) by a roll call vote as follows:

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| Ayes: | Elliott, Schramel, Sheehan, West, Student Trustee Oliphant |
| Noes: | None |
| Absent: | Shamberger |
| Abstain: | None |

Trustee West stated that she understands and agrees with the need for the District to take the necessary action to maximize its options with regards to cash flow, and she requested that information be provided to the Board at a future meeting to explain in detail what the District is doing on an administrative level to cut spending. Dr. Taylor indicated that the request was timely and he would provide a report at the next meeting of the Board of Trustees.

There being no further business, the meeting was adjourned at 9:43 a.m.

RT/ch