

## **MINUTES**

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:17 p.m. on Thursday, August 21, 2008 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, CA.

*Trustees present:* Elliott, Burkey, Schramel, Sheehan, West, Student Trustee Scoma

*Trustees absent:*

President Elliott announced that the Board had met in closed session pursuant to Government Code §54957 – Performance Evaluation, Superintendent/President and that no action had been taken.

The regular and consent agendas for the August 21, 2008 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/Sheehan) unanimous.

The minutes of the regular meeting held July 17, 2008 at Feather River College, Science Room 104, Campus Library, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Burkey/West) unanimous.

#### **A. ITEMS FROM THE PUBLIC**

Nick Boyd, Director of Facilities, stated that he wished to publicly thank the staff of the Facilities Department for their hard work in restoring the campus for the beginning of the fall semester. He stated that the USFS fire camp departed the campus on August 8, 2008 and that his staff had approximately ten days to ready the lawns, classrooms, and other facilities in preparation for the return of students, faculty, and staff and he commended them for their efforts.

#### **ADMINISTRATION OF THE OATH OF ALLEGIANCE**

Dr. Ron Taylor, Superintendent/President administered the Oath of Allegiance to Student Trustee Elect, Chad Scoma. Mr. Scoma stated that when he is not attending Feather River College he resides in Alamo, California, an area near Walnut Creek. He also stated that he transferred to Feather River College from San Joaquin Delta College during the spring 2008 semester to participate in the FRC baseball program. Trustee Burkey welcomed Student Trustee Scoma to the Feather River College Board of Trustees.

#### **B. CONSENT AGENDA**

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Burkey/Schramel) unanimous.

## **C. REGULAR AGENDA**

### **\* 1. Motion Items**

a) Jamie Meiners, Classified Senate President, requested Approval of Revised Classified Senate By-Laws. She stated that in reviewing the document provided in Board packets she noticed that the copy attached for Board review was the previous copy of the by-laws and not the revised copy. After further discussion, Trustee Sheehan requested that the agenda item be tabled until the September 25, 2008 meeting of the Board so the correct document could be provided and reviewed, (Sheehan/West) unanimous.

b) Merle Trueblood, Director of Athletic Operations and Events, requested Approval of Hire of Full-Time Athletic Trainer Position. He stated that a national search had been conducted and that Juan Nunez was the candidate that the committee selected to fill the position. Mr. Trueblood stated that Mr. Nunez has worked as an athletic trainer for the college in a temporary capacity for several years, and that he has also been instructor of record for Feather River Fitness and Recreation. After further discussion, Trustee Sheehan requested information on how, in general, the coverage of Mr. Nunez's major responsibilities at the fitness center would take place, and he also asked whether the position was a tenure-track or classified position. Mr. Trueblood responded that the position is a management exempt position, and Cameron Abbott, Director of Human Resources, added that the position is not tenure-track in nature. He also stated that, regarding coverage of the existing duties at Feather River Fitness and Recreation it will be up to Terry Pack, Director of Business Operations for FRFR, to determine who would assume the responsibilities previously held by Mr. Nunez. After additional discussion, the request for Approval to Hire Juan Nunez as Full-Time Athletic Trainer was approved as presented, (Sheehan/West) unanimous.

c) Nick Boyd requested Approval to Place the Construction of the Library Technology Building Out for Bid. He stated that the tentative schedule is to advertise the bid process beginning October 12, 2008 through the week of November 6, 2008. Mr. Boyd also explained that the contract for construction will be broken down into seventeen to twenty subcontracts allowing for local tradesmen to participate in the bid process. Trustee Sheehan stated that although this type of subcontract model can reduce costs, it can also lead to possible concerns in the area of quality control and the scheduling and coordination of subcontractors, and he encouraged Mr. Boyd's careful supervision as he moves forward in the process. After further discussion and there being no objection, the request for Approval to Place the Construction of the Library Technology Building Out for Bid was approved as presented, (Sheehan/Schramel) unanimous.

d) Dennis Bailey-Fougner requested Approval to Hire Louise Biggs as Director of Trio Upward Bound. He stated that Ms. Biggs has a strong background in working with students at the high school level having taught students enrolled in the GATE program in the Westwood area. Ms. Biggs was present, and she stated she currently resides in Westwood and is looking forward to beginning her employment with Feather River College. There being no objection, the request for Approval to Hire Louise Biggs as Director of Trio Upward Bound was approved as presented, (Burkey/Schramel) unanimous.

e) Michael Bagley, Chief Instructional Officer, requested Approval to Hire Jesse Segura as Full-Time Tenure Track Faculty for the Rodeo Program. Dr. Bagley reviewed Mr. Segura's education, strong community relationship, and background in the Rodeo Program with those present and he requested Board approval of the hire. Mr. Segura, who was present, stated that he is pleased to be part of Feather River College and he thanked the Board and those present for their time. There being no objection, the Request for Approval to Hire Jesse Segura as Full-Time Tenure Track Faculty for the Rodeo Program was approved as presented, (Sheehan/Schramel) unanimous.

f) Nick Boyd requested Approval of Purchase of Campus Bus. He reviewed the information supplied in Board packets with those present and he indicated that he was comfortable with the purchase at this point, but that no contract with Daimler Financial had yet been agreed to on its purchase price. Trustee Schramel requested information on whether or not the vehicle would pass all State inspections if purchased, and Mr. Boyd replied that the vehicle's ability to pass all Department of Transportation inspections would be a requirement if the vehicle were to be purchased. Trustee Elliott requested information on costs to have an outside mechanical review completed on the vehicle, and Mr. Boyd replied costs might be in the area of \$1,000 depending on the depth of the request. There being no objection, the request for Approval of Purchase of Campus Bus, in an amount not to exceed \$110,000, was approved as presented, (Sheehan/Burkey) unanimous.

**\* 2. Roll Call Items**

None

**3. Special Items/Reports**

a) Jim Scoubes, Chief Financial Officer, presented the District's Monthly Financial Report as of July 31, 2008. He stated that his report would also cover the Unrestricted General Fund Summary as of June 30, 2008. Mr. Scoubes stated that expenditures through this period were \$11,568,000 or 91% of the amount budgeted. He added that his office is in the process of closing the books for FY 2007-2008 and that auditors from Perry-Smith are expected in early October to complete their review. Mr. Scoubes also reported on the Unrestricted General

Fund Summary as of July 31, 2008. He stated that the report does not reflect revenue from the State of California because the budget has not been passed. Mr. Scoubes also stated that expenditures for this period reflect only salary and benefits and that spending is being kept to a minimum until the budget has been signed.

#### **4. Communications, Presentations, and Reports**

##### **a) Trustee Reports**

Trustee Schramel inquired whether or not the college was providing student outreach services or retraining to veterans in the county in an effort to assist them and recruit them for classes. Dennis Bailey-Fougnier, Chief Student Services Officer, stated that technicians in the Financial Aid Office receive a listing of all returning veterans from the Veterans Services Office of the County, and that a contact letter is sent to each one explaining the services and benefits of enrolling in classes.

Student Trustee Scoma thanked those who assisted him with his first Board meeting and added that the knowledge he had gained by attending the meeting was beneficial.

##### **b) Associated Students**

No Report

##### **c) Academic Senate**

Chris Connell, Academic Senate President, reported that the Academic Senate had recently awarded two five hundred dollar scholarships to students transferring to four year institutions. He also stated that the Senate had met and had developed a list of concerns and interests and would be meeting with Dr. Taylor regarding these issues. Dr. Connell also reported that student conduct, a previous concern for faculty, has seen tangible improvement.

##### **d) Classified Senate**

No Report

##### **e) Instruction**

Michael Bagley reported that the college has been collaborating with Plumas Unified School District in an effort to provide Feather River College classes in the outlying areas of Graeagle, Greenville, and Chester. He explained that as a result, the college is able to provide an English 101 and two art classes in the Greenville area, an Anthropology and Calculus class to those interested in the Chester/Lake Almanor area, and a non-credit quilting class in the community of Graeagle.

##### **f) Student Services**

Dennis Bailey-Fougnier reported that the Upward Bound and Educational Talent Search programs have also been successfully collaborating with PUSD in providing services and classrooms on behalf of college programs. He also stated that ASFRC officers are actively recruiting senators on behalf

of student government and that he is encouraged by the activities and interest already shown by students enrolled for the fall semester. Mr. Bailey-Fougner also stated that he wished to thank the staff of the Student Services Department for their extra time and efforts in assisting students in all areas during this busy first week of school.

**g) Superintendent/President**

Ron Taylor, Superintendent/President, stated that his first Institutional Day as Superintendent/President was held August 12, 2008, and that a staff picnic was held that same week on August 14, 2008. He stated that Institutional Day was informative, and that the staff picnic was enjoyed by all those who attended.

Dr. Taylor also reported that he had recently signed a partnership agreement with the Department of Fish and Game to become an official educational partner. He explained that the agreement, developed with the assistance of Hatchery Director, Zach Parks, will be beneficial in several capacities for the college.

Dr. Taylor presented Lydia Sandlin with a plaque of appreciation for her work as Student Trustee over the last year. He stated that Ms. Sandlin was a dedicated and hardworking Student Trustee, and that she was also an asset to the college as a student employee. Dr. Taylor wished Ms. Sandlin well as she transfers to the University of California at Davis.

There being no further business, the meeting was adjourned at 4:15 p.m.

RT/ch