

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Joint Meeting of the Feather River Community College District (FRCCD) and Plumas Unified School District (PUSD) Board of Trustees to order at 3:09 p.m. on Thursday, November 18, 2021, at Plumas Unified School District, 50 Church Street, Quincy, California, and via a Zoom virtual platform.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Ware

Trustees absent: Student Trustee Avrit

Ware arrived at the meeting at 3:14 p.m.

2. Agenda:

The Regular and Consent Agendas for the November 18, 2021, meeting held at Plumas Unified School District, 50 Church Street, Quincy, California, and via Zoom were approved as presented, (Elliott/Sheehan) unanimous.

3. Minutes:

Trustee Elliott noted that the minutes should be corrected to reflect that he was absent from the meeting on October 21, 2021. There being no objection or further discussion, the minutes from the Regular Meeting held on October 21, 2021, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom, were approved as amended, (Sheehan/Kaznowski) unanimous.

4. Items from the Public:

There were no items from the public.

5. Presentation on Trustee Election Options – Michelle Cannon, Lozano Smith LLP

Michelle Cannon, Partner, Lozano Smith LLP, presented a PowerPoint presentation related to trustee areas and the process that would take place if the boards decided they wanted to transition from the current hybrid election system to a by-trustee area election system. She explained the differences between a true at-large election system, the by-trustee area election system, and the hybrid election system currently in use by both boards. Ms. Cannon pointed out that California law considers the hybrid election system an at-large election system, and these are subject to challenge under the California Voting Rights Act (CVRA) established to prevent racially polarized voting and increase minority representation. Ms. Cannon indicated that public agencies would avoid CVRA litigation entirely if they decide to transition within safe-harbor periods to adopt a resolution signaling intent to begin the process to transition to by trustee area election within 45 days of receiving a "Demand Letter". Another way to avoid this type of litigation she explained would be if the District adopts the resolution of intent within 45 days of receiving a demand letter, then plaintiffs could not bring a CVRA lawsuit for another 90 days from the date the resolution passed. Ms. Cannon explained and provided sample timelines for pre-map hearings, map review hearings, final public hearings and map adoptions if the boards decided to transition, and there was further

discussion of additional steps needed once the board decides on the direction it wants to go.

6. Plumas Unified School District (PUSD) – Feather River College (FRC) Pipeline – Kristy Warren/Carlie McCarthy/Derek Lerch

Kristy Warren, Assistant Superintendent and Instructional Services, PUSD, Carlie McCarthy, Vice-President Student Services/CSSO, FRC, and Derek Lerch, Vice-President Instruction/CIO, FRC, presented a PowerPoint presentation on the PUSD/FRC Pipeline for students. Kristy Warren presented information on where PUSD is currently at during the school year with COVID-19, in-person instruction, testing and vaccination requirements, impacts of the Dixie Fire on students and staff, and the resilience shown by all.

Carlie McCarthy shared a slide on Opportunities for Local Students and it reflected a graphic describing the Plumas Pipeline as an opportunity for students in ninth through 11th grades to earn college credit by co-enrolling or dual enrolling in FRC classes. She shared a profile video of Sarah Murphy, a Portola and Plumas Pipeline student who remained local and attended FRC, transferred, and is now successfully teaching English to Portola high school students. Ms. McCarthy also touched on the levels of financial aid currently available to students and she explained that the FRC Foundation through a partnership makes sure that college is free for full-time students. She added that additional financial aid resources like the Finish Line Scholar Program are available to assist students that qualify and apply. Ms. McCarthy closed her section of the presentation by reviewing the current partnerships that support the Plumas Pipeline including the Plumas Sierra Education Summit, the Annual College and Career Fair, designated advisors for school sites, and the three FRC TRiO Programs.

Derek Lerch explained the differences between dual enrollment and concurrent enrollment, and Kristy Warren explained the breadth of pre-approved concurrent enrollment classes available for high school students. Dr. Lerch continued the presentation by discussing Guided Pathways and how FRC is working to improve the student experience by making the process of identifying an educational path or goal and embarking on that goal as seamless as possible. He noted that summits with local high schools focus on clarifying opportunities at FRC for local students, continued partnerships, transfer and career opportunities all support this approach. He concluded the presentation by talking about what is going well at FRC and next steps and shared efforts for 2022.

7. CONSENT AGENDA

*** A. Motion Items**

There being no objection or further discussion, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations, 6) Approval of Master Services Agreement for \$17,500 between Jobspeaker, Inc., a Delaware Corporation with offices at 1225 West Portal Avenue, San Francisco, California 94127, and Feather River College (Institution) for Jobspeaker, Inc., to provide a Web-based online collaboration of applications and services that bring together the student, the Institution, and the employer in one platform in order to empower each group to complete tasks more efficiently effective August 1, 2021, through July 31, 2024, 7)

Approval of proposal and agreement for \$4,630 between Applied Testing Consultants (ATC) and Feather River College for ATC to provide special inspection services and materials testing during construction of calving and hay barns for equine studies, and 8) Approval of contract between Brian Wolf (Contractor) and Feather River College (Owner) for Contractor to temporarily house Owner's cattle at 703-465 Johnstonville Rd., Susanville, California, with the purpose of providing feed, care, and ultrasound growth data at the request of owner effective November 2021 and terminating May 2022 were approved as presented, (Elliott/Sheehan) unanimous.

8. REGULAR AGENDA

***A. Motion Items**

- 1) Kevin Trutna requested Approval of Curriculum Items. After further explanation from Derek Lerch, Vice-President Instruction/CIO, the request for Approval of Curriculum Items was approved as presented, (Sheehan/Ware) unanimous.
- 2) Kevin Trutna requested Ratification of the Annual Financial and Budget Report (CCFS-311) for the Year Ended June 30, 2021. There being no objection or further discussion, the request for Ratification of the Annual Financial and Budget Report (CCFS-311) for the Year Ended June 30, 2021, was approved as presented, (Ware/Elliott) unanimous.
- 3) Kevin Trutna requested Ratification of the Quarterly Financial Status Report (CCFS-311Q) for the Quarter Ended September 30, 2021. There being no objection or further discussion, the request for Ratification of the Quarterly Financial Status Report (CCFS-311Q) for the Quarter Ended September 30, 2021, was approved as presented, (Sheehan/Elliott) unanimous.

B. Roll Call Items

None

C. Special Items/Reports

- 1) Kevin Trutna presented the District's Monthly Financial Status Report as of October 31, 2021. He reviewed the Unrestricted General Fund Summary pointing out that expenses stand at 28% of board-approved budget through the first four months of the fiscal year. Dr. Trutna explained the anomalies in the 6000 expense account (Capital Outlay) and the 7000 expense account (Reserves, Matching & Debt) and noted that all other budgets remain within board approved spending limits.
- 2) Alyia Pilgrim, Financial Aid Specialist, presented information on Veterans Services at Feather River College. She explained that through her application for funding, FRC is now in its fifth year of receiving ongoing funding to support the establishment and expansion of California community colleges Veterans Resource Centers (VRCs). Ms. Pilgrim pointed out that to date these funds have paid for books and educational supplies, parking permits, printing fees, travel, and other expenses incurred by FRC's Veteran students. She noted that with the assistance of Carlie McCarthy she was able to secure a small office space to serve as FRC's

own VRC where Veterans can apply for their educational benefits, receive assistance with campus resources, and talk to other Veterans with a planned opening during the spring or fall semester of 2022. Ms. Pilgrim concluded her presentation by answering questions from board members that had them, and the trustees thanked her for the informative report.

- 3) Kevin Trutna addressed the Public Notice of Initial Proposal received by FRCCD from the California School Employees Association (CSEA) Local #712 AFL/CIO. He explained that this is a public notice on what articles are of interest in upcoming contract negotiations and that no action is required at this time.
- 4) Kevin Trutna addressed the Public Notice of Initial Proposal from FRCCD to CSEA Local #712 AFL/CIO. He explained that this is required public notice and that no action is required at this time.
- 5) Kevin Trutna addressed the Public Notice of Initial Proposal received by FRCCD from Feather River Community College Federation of Teachers Local #4615, AFT/CFT, AFL/CIO. He noted that this is required public notice and that no action is required at this time.
- 6) Kevin Trutna addressed the Public Notice of Initial Proposal from FRCCD to Feather River Community College Federation of Teachers Local #4615, AFT/CFT, AFL/CIO. He noted that this is for public notice only, and that no action is required at this time.

D. Communications, Presentations, and Reports

1) Board of Trustees

No Reports

2) Associated Students

No Report

3) Academic Senate

Chris Connell, Academic Senate President, reported that the semester is winding down, and faculty are preparing for the final weeks of instruction. He also provided information on the upcoming Student Research Symposium scheduled for December 3, 2021.

4) Classified Senate

No Report

5) Instruction

Derek Lerch reported that he is in the final stages of the Accreditation Mid-Term Report and he plans to have it on the agenda for approval by President's Cabinet in early December, and then on for board approval in December as well. He noted two upcoming events including a Phi-Theta Kappa induction ceremony on campus tomorrow, November 19, 2021 at 1 p.m. in the FRC library, and the Nursing Program's pinning ceremony scheduled for Saturday, December 4, 2021, at 1 p.m. in the Multi-Purpose Building (MPB).

6) Student Services

Carlie McCarthy reported on behalf of ASFRC, and included information on activities planned for the remainder of the semester as well as the Week of Welcome next semester.

7) Superintendent/President

Kevin Trutna reviewed agenda items slated for the December meeting. He also highlighted items from his written report including FRC's volleyball team and its winning season, FRC's football team in its undefeated season, the men's soccer team winning the Golden Valley Conference title, and the standings for the men's and women's rodeo teams. He also recognized FRC employees that hold Veteran status and Professor Katie Desmond for her work on the associate degree for transfer AA-T in Social Work and Human Services.

There being no further business, the meeting adjourned at 5:24 p.m.

KT/ch