

# MINUTES

## **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

### **1. Call to Order:**

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:06 p.m. on Thursday, September 8, 2022, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform.

*Trustees present:* McNett, Sheehan, Ware

*Trustees absent:* Elliott, Student Trustee de Bois

### **2. Public Comment on Closed Session Item:**

President McNett asked if there was public comment on the Closed Session item.

### **3. Adjourn to Closed Session:**

There being no public comment offered the meeting adjourned to Closed Session at 2:06 p.m.

### **4. Reconvene to Open Session:**

The meeting reconvened to Open Session at 3 p.m. President McNett announced that the board of trustees met in Closed Session and that no action was taken.

### **5. Roll Call for Open Session:**

*Trustees present:* McNett, Sheehan, Ware, Student Trustee de Bois

*Trustees absent:* Elliott

### **6. Agenda:**

The Regular and Consent Agendas for the September 8, 2022, meeting of the FRCCD Board of Trustees at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Sheehan/Ware) unanimous.

### **7. Minutes:**

The minutes from the August 11, 2022, meeting of the FRCCD Board of Trustees at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Sheehan/Ware) unanimous.

### **8. Items from the Public:**

There were no items from the public.

### **9. CONSENT AGENDA:**

#### **• Motion items**

There being no objection or further discussion, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentation/Reductions, 6) Approval of Instructional Service Agreement (ISA) between Feather River Community College District

(DISTRICT) and Sierra Institute (AGENCY) for AGENCY to provide instructional and other services for Outdoor Recreation Leadership (ORL) After further review and discussion of Consent Agenda Item #10A6, Approval of Contract #22-0414 for \$9,900 between Feather River College (Funder) and Chico State Enterprises (Contractor) for Contractor to provide natural resources project assistance as described in Scope of Work Attachment A, effective July 1, 2022, through June 30, 2023, 1) Ratification of Personnel Requisitions, Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of Instructional Service Agreement (ISA) between Feather River Community College District (DISTRICT) and Sierra Institute (AGENCY) for AGENCY to provide and other services for Outdoor Recreation Leadership (ORL) education programs as described in Agreement effective July 1, 2022, through June 30, 2023, 7) Approval of Affiliation Agreement between Eastern Plumas Health Care (AGENCY) and Feather River Community College District (DISTRICT) for certain of its students in the Vocational Nursing Program and certain of its faculty members to visit and utilize AGENCY's facilities to afford students the opportunity to have practical learning and clinical experience effective August 1, 2022, through December 31, 2023, 8) Approval of Allocation Agreement for \$368,832 for Strong Workforce Program (SWP) between Butte-Glenn Community College District on behalf of its Career and Technical Education Department (District) and Feather River Community College District (Consortium Member) for Consortium Member to perform the work set forth in Agreement effective July 1, 2021, through December 31, 2023, and 9) Approval of Project Authorization for \$157,950 between Feather River College and JK Architecture Engineering for a 0-25% Schematic Design Phase in support of 126 Bed Student Housing Grant effective August 2022 to October 2022 were approved as presented, (Sheehan/Ware) unanimous.

## **10. REGULAR AGENDA**

### **\*A. Motion Items**

1) Kevin Trutna, Superintendent/President, requested Approval of Feather River College (FRC) 2022-2023 Final Budget. He thanked Morgan Turner, Interim Director of Fiscal Services, and her team in Business Services for their efforts to research, develop and present the 2022-2023 Final Budget for the board's approval. Morgan Turner followed Dr. Trutna's comments with a PowerPoint presentation of key points in the 2022-2023 Final Budget starting with the Tentative Budget, which was based on 2021-2022 Total Computational Revenue (TCR) and adjusted upward by 5.33% for anticipated Cost of Living Adjustment (COLA). She added that she increased revenue to the Unrestricted General Fund by \$627,500 for the Hillside Apartments housing. Ms. Turner pointed out the salary step increases and talked about a 5% addition to operational budgets, the reinstatement of contingency budgets for Title IX and Americans with Disabilities Act (ADA), the creation of a new contingency budget for unexpected personnel costs, and a \$1 million transfer to capital outlay. She reported on both revenue and expenditure adjustments to the final budget, and she indicated that the tentative budget to final budget reconciliation increased expenses by \$605,100. After a question and answer period that included a request from President McNett that Ms. Turner attempt to determine the amount of interest FRC may have lost on investments, the request for Approval of Feather River College (FRC) 2022-2023 Final Budget was approved as presented, (Sheehan/Ware) unanimous.

- 2) Kevin Trutna requested Approval of Facility Lease Agreement for \$4,000 per month between Feather River College Foundation, Inc. (Lessor) and Feather River Community College District (Lessee) for Lessee to lease Property described as Feather River Fitness and Recreation, 336 Crescent Street, Quincy, California effective July 1, 2022, through June 30, 2027. Dr. Trutna explained the details of the new five-year lease agreement stating that half of the \$4,000 monthly lease payment would now go into a capital reserve account for improvements and have its own cost center, and that similar lease agreements would be developed for each of the housing units. There being no objection or further discussion, the request for Approval of Facility Lease Agreement for \$4,000 per month between Feather River College Foundation, Inc. (Lessor) and Feather River Community College District (Lessee) for Lessee to lease Property described as Feather River Fitness and Recreation, 336 Crescent Street, Quincy, California effective July 1, 2022, through June 30, 2027, was approved as presented, (Ware/deBois) unanimous.

**\*B. Roll Call Items**

None

**C. Special Items/Reports**

- 1) Morgan Turner, Interim Director of Fiscal Services, presented the District's Monthly Financial Status Report as of August 31, 2022. She reviewed the Unrestricted General Fund Summary stating that revenues stand at \$2.4 million, which does not include August's apportionment. She also reported that adjustments to the form used for the Monthly Cash Flows report now reflect actual numbers for July and August of 2022, with a 15% increase for revenue and expenses built in, which should improve future projection numbers.
- 2) Saylor Flett, Outdoor Recreation Leadership (ORL) Instructor, provided an update of the new Natural Resources and Recreation Instructional Service Agreement (ISA). He informed the board members that FRC has three ISA's in place within the ORL Program, 1) Sierra Rescue 2) Natural Resources Preparation with the Sierra Institute, and 3) Trail Building with Sierra Buttes Trail Stewardship. After explaining the details of the three ISA's, he reported that students participating in these courses are gaining personal and professional development in addition to the technical skills of each course and they get to experience a strong cohort model as part of a small group setting where everyone learns together.
- 3) Derek Lerch, Vice-President Instruction/CIO, and Carlie McCarthy, Vice-President Student Services/CSSO, provided a report to the board of trustees on the Plumas Sierra County Educational Summit held August 16, 2022, on the FRC campus. Dr. Lerch reported that FRC first hosted the summit in 2019, and with last year's summit canceled due to COVID-19, this was the second time FRC held the summit that focused on ways to improve accessibility and increase familiarity of FRC's benefits and services for regional high school students. He explained that the return of the annual meeting also concentrated on enhancing collaborations between FRC and local schools to build additional opportunities for student success.

Carlie McCarthy provided a lookback review from the 2019 inaugural summit and spoke to successes and challenges since then including that distance education during this time left high school students better prepared for FRC's online platform,

and expanded dual and concurrent enrollment opportunities. She reported that participants discussed the Plumas Pipeline and getting on the Pipeline as early as 9<sup>th</sup> grade and how FRC's Ninth Grade Navigation Day event was created to assist with this goal. Ms. McCarthy emphasized the success of the Student Panel, which participants mentioned several times in comments, and she reviewed some of the answers and feedback received from the diversified student panel.

- 4) Derek Lerch updated the board of trustees on FRC's Bachelor's Degree Program (BDP), which began in 2015 with FRC receiving approval to award a bachelor's degree in Equine and Ranch Management as part of Senate Bill (SB) 850. He noted that in 2021, Assembly Bill (AB) 927 expanded and made these programs permanent. Dr. Lerch included data on upper division students and BDP graduates from the 2019-2020, 2020-2021, and 2021-2022 enrollment years on the first 15 community colleges, while noting that FRC's three-year graduation rate is currently 74%. Russell Reid, Ag. Chair and Equine Studies Professor, provided insight into the graduation rate explaining that students in the program must complete an internship by working in the field and they may complete this requirement during their senior year. Derek Lerch provided information on employment and debt for students graduating from FRC's BDP, informing board members that the average annual salary increase for these graduates is \$30,000, and because FRC's programs are so affordable 70% of students graduated without having to take out a student loan. Dr. Lerch reported that FRC made application for an additional BDP in Ecosystem Restoration and Applied Fire Management in January 2022, and that just before the board meeting he and a few others received intermediate notice from the Chancellor's Office that this BDP application has received a provisional recommendation for approval once intersegmental objections are resolved.
- 5) Kevin Trutna provided introductory remarks on a new policy at FRC referred to as Name, Image, Likeness (NIL), and he indicated that Valerie Campa, Program Coordinator, Athletics, and Merle Trueblood, Athletic Director, would provide additional information on the opportunity for student athletes to profit from their name, image, or likeness. Valerie Campa reported that the athletic department is obligated to comply with SB 206, the Fair Pay to Play Act that allows student athletes to earn money from sponsorships, endorsements, or other activities. She explained that the California Community Colleges Athletics Association (CCCAA) has contracted with Spry, the NIL online compliance software, and the rollout happened September 1, 2022, and went great. She stated that FRC was the first of five colleges in the conference to rollout NIL and FRC has the most active engagement to date. She provided additional details and examples on how NIL works, and she and Merle Trueblood answered questions from board members that had them.

#### **D. Communications, Presentations, and Reports**

##### **1) Board of Trustees**

Student Trustee de Bois reported that she was pleased to hear Saylor Flett report that the United States Forest Service (USFE) is going to offer student internships once more.

President McNett reported that he enjoyed the free concert featuring Jake Jacobsen and he encouraged a similar annual event each fall to bring FRC folks together.

2) **Associated Students**

No Report

3) **Academic Senate**

Chris Connell, Academic Senate President, stated that in the interest of time he would save his report for the October board meeting.

4) **Classified Senate**

No Report

5) **Instruction**

Derek Lerch indicated that he would save his report on instruction for the next board meeting.

6) **Student Services**

Carlie McCarthy indicated that in the interest of time, she too would save her report on Student Services for the October board meeting.

7) **Superintendent/President**

Kevin Trutna highlighted articles from his written report including Quinton Wiest, Interim Ranch Manager, earning his Bachelor's Degree in Equine and Ranch Management over the summer, and Darlene Oertle's Vocational Nursing students during their orientation at Eastern Plumas Health Care. He also highlighted the picture of Tara Hamler, Basic Needs Coordinator, and Heather Caiazzo, Counselor, Mental Health and Wellness Center who work together to support and normalize accessing support services for students. Dr. Trutna reviewed agenda items currently scheduled for the October 20, 2022, board meeting including a tour of the beef barn

There being no further business, the meeting adjourned at 5:05 p.m.

KT/ch