

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Working Session of the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 12:30 p.m. on Thursday, July 21, 2022, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform.

Trustees present: McNett, Elliott, Sheehan, Ware

Trustees absent: Kaznowski, Student Trustee de Bois

a) ACCJC Training/Discussion

Derek Lerch, Vice-President Instruction/CIO, introduced Catherine Webb, Vice-President, Accrediting Commission for Community and Junior Colleges (ACCJC), and he explained that she would lead a discussion from the board's perspective on its role in accreditation. Dr. Webb provided the board of trustees with a brief background of her education and experience and she mentioned that she enjoyed the tour of the campus that Dr. Lerch provided prior to the meeting, and she is already seeing evidence of the strong programs here at Feather River College (FRC). She mentioned that her presentation would be informal, and she hoped that trustees would feel free to engage and ask questions as she moved through the informational slides. The board listened and engaged with Dr. Webb on topics that included the ensuring of educational quality, accreditation as a practice of academic quality control, and the key benefits of accreditation. Her presentation also covered the diverse structures and cultures of the ACCJC member institutions, the ACCJC Standards as a framework for reflection and improvement, key concepts woven through the Standards, and areas of particular interest to boards. Dr. Webb concluded her presentation by informing trustees of accreditation resources available to them including the *Guide to Accreditation for Governing Boards* available on the ACCJC website.

b) Facilities Master Plan

Kevin Trutna, Superintendent/President, introduced Derek Labrecque, Partner, JK Architecture, who was present, and Eric Mittlestead, Associate Vice-Chancellor, Construction & Facilities, Kern Community College District who joined via Zoom. Dr. Trutna explained that both individuals would update the board of trustees on the FRC Facilities Master Plan and its processes, including the Five-Year Construction Plan, Initial Project Proposals (IPP's), Final Project Proposals (FPP's), understanding FRC's space inventory, project scoring for State funding, and next steps in the student housing grant opportunity. Derek Labrecque reviewed the list of the District's existing buildings and proposed new buildings from the Facilities Master Plan that has been static since 2017. The board engaged in discussion on topics of importance to them including the remodeling of the Multi-Purpose Building (MPB), the importance of student housing, consideration of lands upstream from the college, and allowing for future growth of facilities involved with bachelor degree programs. Mr. Labrecque reported that the State has funded the District \$368,000 for planning towards the \$3.2 million housing grant the District applied for even though the criteria for the grant has not yet been established. He closed the presentation by reviewing next steps in the

process, and the board of trustees thanked both individuals for their assistance and informative presentation.

2. Adjourn Working Session

The Working Session adjourned at 2:30 p.m.

3. Public Comment on Closed Session Items:

There was no public comment on Closed Session agenda items

4. Adjourn to Closed Session:

The board of trustees adjourned to Closed Session at 2:30 p.m.

5. Reconvene to Open Session:

The board of trustees reconvened to Open Session at 3:05 p.m.

6. Roll Call for Open Session:

Trustees present: McNett, Elliott, Sheehan, Ware, Student Trustee de Bois

Trustees absent: Kaznowski

7. Closed Session Announcement:

President McNett announced that the board of trustees had met in Closed Session and took no action.

8. Agenda:

The Regular and Consent Agendas for the July 21, 2022, meeting of the FRCCD Board of Trustees held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Ware/Sheehan) unanimous.

9. Minutes

The minutes from the June 16, 2022, meeting of the FRCCD Board of Trustees held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Sheehan/Elliott) unanimous.

10. Items from the Public:

There were no items from the public.

11. CONSENT AGENDA:

• **Motion items**

After further discussion and explanation from Carlie McCarthy, Vice-President Student Services/CSSO, on Consent Agenda Item #11A6, Approval of 2022-2031 Learning Aligned Employment Program, (LAAEP) Agreement between California Student Aid Commission (CSAC) and Feather River College (Institution) for Institution to offer eligible students the opportunity to earn money to help defray educational costs while gaining education aligned career-related employment, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Action, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of 2022-2031 Learning Aligned Employment Program (LAEP) Agreement between California Student Aid Commission (CSAC) and Feather River College (Institution) for Institution to offer eligible students the opportunity to earn money to help defray educational costs while

gaining education aligned career-related employment, 7) Approval of Sierra Nevada Conservancy Resilient Sierra Nevada Communities Grant Program Sub-Award for \$45,000 between Chico State Enterprises (Prime Recipient) and Feather River College (Sub-recipient) for sub-recipient to collaborate on an assessment to identify gaps in existing forest health and fire resiliency education and training programs as detailed in Attachment A., effective July 1, 2022, through August 31, 2024, and 8) Approval of Contract #9744815 for \$4,235 between Feather River College and Music Theatre International (MTI) for performance license and royalties for eight performances of the amateur theatre productions of Guys and Dolls, May 4, 2023, through May 14, 2023, were approved as presented, (Ware/Sheehan) unanimous.

12. REGULAR AGENDA

***A. Motion Items**

- 1) Kevin Trutna requested Approval of Feather River College Salary Schedules for the 2022-2023 Academic Year. He stated that there is a Brown Act requirement for senior administrators and the District is offering amended employment agreements to five administrators with updated salaries for the 2022-2023 fiscal year. He stated that Kevin Trutna, Superintendent/President would receive a base salary of \$243,352, Derek Lerch, Vice-President Instruction/CIO, would receive a base salary of \$176,502, Carlie McCarthy, Vice-President Student Services/CSSO would receive a base salary of \$176,502, Nick Boyd, Director of Facilities, would receive a base salary of 129,161, and Kim Beaton, Assistant Dean of Instruction, would receive a base salary of \$122,979. Dr. Trutna explained that board approval is not legally required, but he believes it is a good practice if there should ever be an issue. After further discussion and there being no objection, the request for Approval of Feather River College Salary Schedules for the 2022-2023 Academic Year were approved as presented, (Ware/Sheehan) unanimous.
- 2) Kevin Trutna requested Approval of Administrator Contracts by the Governing Board. After further discussion and explanation, the request for Approval of Administrator Contracts by the Governing Board was approved as presented, (Sheehan/McNett) unanimous.
- 3) Kevin Trutna requested Approval of Feather River College Capital Outlay Planning Documents. He noted that the plans detail everything discussed in the Working Session including how the numbers were calculated, and if trustees have an interest in looking further into the documents, the information is there. After further discussion and there being no objection, the request for Approval of Feather River College Capital Outlay Planning Documents was approved as presented, (Sheehan/deBois) unanimous.
- 4) Kevin Trutna requested Approval of Faculty Equivalency. There being no objection or further discussion, the request for Approval of Faculty Equivalency was approved as presented, (Sheehan/Elliott) unanimous.
- 5) Kevin Trutna requested Approval to Accept Included Proposals for \$467,892 with Necessary Modifications in Order to Enter into Agreements with High Desert Paving, Inc. to Make Repairs and Safety Improvements to Asphalt Infrastructure through Maintenance and Replacement, and he submitted a revised proposal for the board's consideration with a total expected financial commitment of \$504,733. After further discussion on the scope of the project, the request for Approval to Accept Included

Proposals for \$504,733 with Necessary Modifications in Order to Enter into Agreements with High Desert Paving Inc. to Make Repairs and Safety Improvements to Asphalt Infrastructure through Maintenance and Replacement was approved as amended, (Ware/McNett) unanimous. Dr. Trutna emphasized that the asphalt work would address the health and safety of students and the public by repairing the tripping hazards on campus walkways.

***B. Roll Call Items**

None

C. Special Items/Reports

- 1) Morgan Turner presented the District's Quarterly Financial Status Report as of June 30, 2022. She reviewed the Unrestricted General Fund Summary stating that the District budgeted close to revenue received, and she does not anticipate receiving much more for the prior year. She added that the Business Office would conduct a true up of the data in August since there has been a couple of check runs since the quarterly report information was included. Ms. Turner additionally reviewed the Monthly Cash Flows for the Unrestricted General Fund noting that the numbers would change due to expenses not recorded yet. At Trustee Sheehan's request, Ms. Turner addressed benefit contributions for the group of faculty referred to as the Peralta 18.
- 2) Kevin Trutna reviewed District employer fixed payroll costs for FY 2022-23 with the board of trustees. He indicated that the information provided is for public transparency and board information.

D. Communications, Presentations, and Reports

1) Board of Trustees

Trustee Sheehan communicated his concern regarding the college's mission statement, and whether or not the District might consider modifying it in light of the changes to the culture and economy of Plumas County. Student Trustee de Bois reported that it was necessary to resign from her internship due to gas prices and other unexpected expenses. Trustee McNett thanked administration for the informative Working Session arranged before the Regular Meeting.

2) Associated Students

No Report

3) Academic Senate

Chris Connell, Academic Senate President, reported that some faculty assisted with support issues relative to the interim men's head basketball coach and head soccer coach positions.

4) Classified Senate

No Report

5) Instruction

Derek Lerch updated the board briefly on accreditation reporting that the college will be using the same model as it did with the previous accreditation cycle. He

explained that he has assigned all 130 accreditation standards to the various shared-governance committees and they will write draft responses to the standards during the fall semester. He stated that he would be providing periodic updates to the board of trustees once the teams have moved past this part of the timeline. Dr. Lerch additionally reported that two new faculty have joined FRC including Conrad Gooley, Head Coach Men's and Women's Soccer Coach, and Kurt Smart, who will teach chemistry.

6) Student Services

Carlie McCarthy reported that Student Services is gearing up for the fall semester and students athletes in the football program would be checking in Monday followed by soccer and volleyball teams the following week. She added that a Week of Welcome would begin for students August 8, 2022, and would include fun activities to start the semester. She also reported that the District has hired four new staff members in the financial aid department including a new director, specialist, and a new technician.

7) Superintendent/President

Kevin Trutna announced that there are numerous jobs in different areas available on campus and supervisors will work around class schedules for students, so anyone interested in employment should be able to find it. Dr. Trutna also announced that he picked up the remaining check of \$1.4 million from the district attorney's office for the Pacific Gas & Electric (PG&E) settlement, and a meeting with environmental studies faculty followed to start a long-term sustainable and impactful plan for the funds. Dr. Trutna also highlighted articles from his written report including Jake Christianson's selection in the 14th round of Major League Baseball Draft by the Tampa Bay Rays, FRC employees that attended suicide intervention training, USMC/AVCA Academic Awards earned by both court and beach volleyball teams, and results from the College National Finals Rodeo in Casper, Wyoming

There being no further business, the meeting adjourned at 4:13 p.m.

KT/ch