

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:04 p.m. on Thursday, July 20, 2023, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform.

Trustees present: McNett, Johnston, Marshall, Sheehan, Ware,

Trustees absent: Student Trustee Vernon

2. Public Comment on Closed Session Item:

There was no public comment on Closed Session items.

3. Adjourn to Closed Session:

The meeting adjourned to Closed Session at 2:04

4. Reconvene to Open Session:

The meeting reconvened to Open Session at 3:04 p.m.

5. Closed Session Announcement:

President McNett announced that the board of trustees met in Closed Session and took no action.

6. Roll Call for Open Session:

Trustees present: McNett, Johnston, Marshall, Sheehan, Ware,

Trustees absent: Student Trustee Vernon

Trustee Sheehan departed the meeting at 3:56 p.m.

7. Agenda:

The agenda for the July 20, 2023, meeting of the FRCCD Board of Trustees held at Feather River College, LRC #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom was approved as presented, (Sheehan/Johnston) unanimous.

8. Minutes:

The minutes from the June 15, 2023, Regular Meeting of the FRCCD Board of Trustees held at Feather River College, LRC #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as presented, (Marshall/Johnston) unanimous.

9. Items From the Public:

The board of trustees heard public comment from Frank Carey, Chief, Quincy Fire Department, on the progress the college has made towards the completion of the fire department's list of required campus improvements regarding fire safety. He explained that Tony Warndorf, Director of Facilities (I), has made good progress on the punch list that the fire department provided him, and he continues with timely weekly status

updates. Mr. Carey stated that as long as the college continues to show progress and communication remains good, there would be no need for any action to close the campus.

10. CONSENT AGENDA:

*** A. Motion Items**

After brief discussion and there being no objection, 1) Ratification of Personnel Requisitions, 2) Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of contract agreement #9813047 for \$4,590 between Feather River College (Licensee) and MTI Productions (Licensor) for performance and production rights for eight performances of *Fiddler on the Roof*, May 2, 2024, through May 12, 2024, 7) Approval of Agreement for Legal Services between Feather River College (Client) and the law firm of Lozano Smith, LLP, (Attorney) for Attorney to provide legal services as requested by Client as described in agreement effective July 1, 2023, through June 30, 2024, 8) Approval of Articulation Agreement between Butte County Office of Education (BCOE) and Feather River College (FRC) to establish a collaboration between FRC and Orange County Department of Education in an effort to facilitate the completion of students earning either a Baccalaureate Degree and/or a teacher preparation program using guiding principles described in the agreement effective April 4, 2023, through April 4, 2024, 9) Approval of Articulation Agreement between Butte County Office of Education (BCOE) and Feather River College (FRC) to establish a collaboration between two parties in an effort to facilitate the completion of students earning either a Baccalaureate Degree and/or a teacher preparation program using guiding principles described in the agreement effective April 5, 2023, through April 4, 2024, 10) Approval of Facility Use Agreement between Feather River Community College District (College) and Central Plumas Recreation and Park District (CPRPD) for College to grant CPRPD use of Premises A and Premises B as described in agreement to make available park, recreational, and educational facilities for the use of the general public effective July 1, 2023, through June 30, 2028, 11) Approval of Cooperative Agreement to Provide Health Care Services for students enrolled at FRCCD effective July 1, 2023, through June 30, 2024, 12) Approval of Allocation Agreement for \$40,000 for Strong Workforce Program, North Far North Regional Consortium (NFNRC) between Butte-Glenn Community College District (District) and Feather River Community College District (Consortium Member) for marketing the NFNRC Project in Common focused on local career education outreach effective July 1, 2023, through June 30, 2024, 13) Approval of Trail Maintenance agreement between the United States Forest Service (USFS) a Federal Government Agency and Feather River College, a California Community College for USFS to undertake the Snake Lake FRC Trail (SLFT) Maintenance Project on FRC property, at USFS expense, to ensure the safety and reliability of the SLFT as described further in Exhibit A, effective Summer 2023 and continues until USFS possesses an easement, 14) Approval to Implement Phase II M365 A5 Solution and Security Deployment Statement of Work (SOW) for \$82,000 (funded by CCCCCO) between Feather River College and Forsyte IT Solutions for Forsyte IT Solutions to provide professional services to FRC on implementation of the IT solution as described in agreement, (15) Approval of Affiliation Agreement between Feather River Community College District (DISTRICT) and Plumas District Hospital (AGENCY) for AGENCY to allow certain students in the DISTRICT's Vocational Nursing Program, Nurse Assistant Training Program, and Emergency Technician Program, and when appropriate, certain of its faculty members be permitted to visit and utilize AGENCY's facilities to afford

students opportunities to have practical training and clinical experience effective July 1, 2023, through June 30, 2026, were approved as presented, (Sheehan/Johnston) unanimous, (Marshall Abstaining).

11. REGULAR AGENDA

*** A. Motion Items**

- 1) Kevin Trutna, Superintendent/President, requested Approval of Feather River College Salary Schedules for the 2023-2024 Academic Year. He explained that the District has offered amended employment agreements for administrators with updated salaries for the 2023-2024 fiscal year according to the District salary schedule adopted in regular session at the July board meeting. He stated that the District would pay Kevin Trutna, Superintendent/President, a base salary of \$263,356, the District would pay Dr. Derek Lerch, Vice-President Instruction/CIO a base salary of \$193,341, and pay Carlie McCarthy, Vice-President Student Services/CSSO, a base salary of \$193,341, and the Chief Human Resources Officer (CHRO) would receive a base salary of \$140,349. Dr. Trutna added that there would be no other changes to the existing terms of each individual agreement, and he distributed the entire set of salary schedules. There being no objection or further discussion, the request for Approval of Feather River College Salary Schedules for the 2023-2024 Academic Year was approved as presented, (Sheehan/Johnston) unanimous.

B. Roll Call Items

None

C. Special Items/Reports

- 1) Morgan Turner, Director of Fiscal Services/CFO presented the District's Quarterly Financial Status Report as of June 30, 2023. She stated that the financial report is preliminary because not everything was in at the time of board packet deadline, and she would bring the year-end report information to the board in the next few meetings. She reported that the District has received 88% of budgeted revenues, and the state has announced a three to four month deferral of \$1.2 million in state general fund apportionment. She also reported that the District as of July 12, 2023, has not received any interest income from the county for the 2022/2-23 fiscal year. Ms. Turner added that expenditures remain within the spending authority limits established by the board and equal \$21,937,679 or 91% as of June 30, 2023. She reviewed the different fund accounts contained in the quarterly report and answered any questions that board members had.
- 2) Morgan Turner provided the board of trustees with information on fixed payroll costs for 2023-2024. Kevin Trutna noted that the fixed payroll costs are from external sources and is for board member information and record keeping. He explained that the fixed costs also provides college grant writers the numbers they need for grant applications. There was general discussion of the percentages for classified employees, academic employees, external day and casual labor, and on campus student workers in external sources including STRS, PERS, Social Security, Unemployment, Workers' Compensation and Medicare.

- 3) Derek Lerch provided a report to the board of trustees on AB 1725 and the role of the Academic Senate in participatory governance. He stated that the topic has its roots in the Assembly Concurrent Resolution adopted in 1963, which gave Academic Senates legal recognition and a specific jurisdiction over academic and professional matters. Dr. Lerch's report provided additional history on AB 1725, including the enactment of legislation to create a Board of Governors and a Chancellor Office in 1967, and a constitution for Academic Senates, which was written and adopted by the Board of Governors in 1969. Dr. Lerch reviewed additional organizational milestones that prepared senates for new responsibilities leading to the eventual passage of reform legislation AB 1725 in 1988. He noted that this legislation uncoupled California community colleges from K-12 and given status as institutions of higher learning.

D. Communications, Presentations, and Reports

- 1) **Board of Trustees**

Trustee Ware announced the groundbreaking ceremony for the new Seneca Hospital would take place on July 26, 2023, and Trustee Johnston thanked Kevin Trutna for his attendance at Plumas Rural Services community supper on Monday, July 17, 2023.

- 2) **Associated Students**

No Report

- 3) **Academic Senate**

No Report

- 4) **Classified Senate**

No Report

- 5) **Instruction**

Derek Lerch reported that the college submitted its final attendance report to the state, the P3 enrollment report, and 1,600 was the total number of resident FTES submitted. He indicated that this is good progress in putting FRC on a stable enrollment path going forward. He acknowledged, Sean Whaley, Director of Institutional Research, for his assistance in putting the report together, and he explained that the hold harmless years are over and this will be the first fiscal year that the college does not have the enrollment protection of this agreement.

Derek Lerch extended an invitation to board members to attend the Plumas Sierra Education Summit at 9 a.m. on Tuesday, August 15, 2023, on the FRC campus if their schedules allow. He explained that the education summit is where a gathering of educators from Plumas and Sierra Counties and beyond who meet and participate in breakout sessions organized by various topics. In closing, Dr. Lerch pointed out the agreement with MTI Productions for the spring production of *Fiddler on the Roof*, and he acknowledged Darlene Oertle, Director of Nursing, for restoring critical relationships related to FRC's nursing program.

- 6) **Student Services**

Carlie McCarthy reported that she has met with officers of Associated Students of Feather River College (ASFRC) and Ashley Vernon, Student Trustee, and they are motivated and excited to get going. She also reported that fall athletes will be checking into the residence halls on Sunday, July 30, 2023, and then all other

students return August 17, 2023, and she has scheduled New Student Orientation for Friday, August 18, 2023. Ms. McCarthy also reported that she spoke with the foundation earlier about supporting a memorandum of understanding for the Western Undergraduate Exchange, and the board would hear more about it at the August board meeting. She also described a new event she is developing as part of FRC's Plumas Pipeline and outreach efforts called *Locals Only Lunch*, where all new students from Plumas County and Loyalton, California, are invited to come to campus for lunch where they will be introduced to the idea of free college, and then have them back for New Student Orientation. She also reported that specific employees are getting involved in implementing the Banner housing module, and she referenced the solar charging station featured in Kevin Trutna's report and the successful ten-year partnership FRC has had with the High Sierra Musical Festival.

7) Superintendent/President

Kevin Trutna reviewed items for the August board meeting including having Michelle Cannon, Partner, Lozano Smith, LLP, connect to the meeting via Zoom and go over the Code of Ethics. He added that a representative from the Outdoor Recreation Leadership Program will be present to talk about the program's risk management protocols, and Tony Warndorf will update the board on facilities. Dr. Trutna added that in September, there would be a reception where board members can meet new staff and faculty, and he plans to schedule a board meeting soon in Portola, California. He reported that Zack Brown is the new Head Rodeo Coach, and the men's rodeo team placed 15th at the College National Finals Rodeo under Tess Turk, who recently resigned to take another opportunity. He added that FRC volleyball and softball teams received two national awards for grade point average, and Evi de Bois, former student trustee met with him to provide all of the details on their third place win in Washington, D.C. with the EVA-I, a revamped mobile solar-powered water pump.

There being no further business, the meeting adjourned at 4:23 p.m.

KT/ch