

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:03 p.m. on Thursday, July 15, 2021, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Ware

Trustees absent: Student Trustee Avrit

2. Public Comment on Closed Session Items:

The board of trustees heard public comment from the Reverend Matt Warren, Associate Faculty Union President. He thanked the board of trustees, David Burris, Director of Human Resources/EEO, Derek Lerch, Vice-President Instruction/CIO, and everyone else that helped with negotiating the recent Associate Faculty Collective Bargaining Agreement (CBA).

3. Adjournment to Closed Session:

The meeting was adjourned to Closed Session at 2:05 p.m.

4. Reconvene to Open Session:

The meeting was reconvened to Open Session at 3:10 p.m.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Ware

Trustees absent: Student Trustee Avrit

Closed Session Announcement:

President McNett announced that the Board of Trustees had met in Closed Session and by a vote of four to zero with Trustee Kaznowski abstaining, the board voted to ratify a settlement agreement with the District's Director of Institutional Research and Planning, under which she has resigned from her position with the District in exchange for consideration detailed in the settlement agreement.

5. Agenda:

The Regular and Consent Agendas for the July 15, 2021, meeting of the FRCCD Board of Trustees at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, were approved as presented, (Elliott/Sheehan) unanimous.

6. Minutes:

The minutes from the Special Meeting held June 17, 2021, and the Regular Meeting held June 17, 2021, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform were approved as presented, (Sheehan/Elliott) and (Elliott/Sheehan) unanimous.

Items from the Public:

There were no items from the public.

7. CONSENT AGENDA

*** A. Motion Items**

There being no objection or further discussion 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations, 6) Approval of Instructional Service Agreement (ISA) between Feather River Community College District (District) and Chester Community Chorus (Agency) for Agency to provide instructional and other services for music education programs effective July 1, 2021, to June 30, 2022, 7) Approval of Instructional Service Agreement (ISA) between Feather River Community College District (District) and Lake Almanor Fitness (Agency) for Agency to provide instructional and other services for health education programs as described in agreement and attachment A effective July 1, 2021, to June 30, 2022, and 8) Approval of Instructional Service Agreement (ISA) between Feather River Community College District and Sierra Rescue (Agency) for Agency to provide instructional and other services for outdoor safety and recreation as described in agreement and Attachment A effective July 1, 2021, to June 30, 2022, were approved as presented, (Sheehan/Elliott) unanimous.

8. REGULAR AGENDA

***A. Motion Items**

- 1) Kevin Trutna read off salary and benefit information for contracted administrators, and then requested Approval to Adopt Feather River College Salary Schedules for the 2021-2022 Academic Year. He stated that per Brown Act, he is required to make public the salary schedules for the executive team of the college. He read from a prepared script and stated the following: The District has offered an amended employment agreement to Dr. Kevin Trutna, Superintendent/President of Feather River College with an updated salary for the 2021-22 fiscal year consistent with salary schedule increases to FRC employees. He noted that there is no change to the duration of the agreement expiring on June 30, 2023, and that there is a possibility of annual extensions beyond the expiration date. Dr. Trutna stated that the Superintendent/President will be paid a base salary of \$228,371 per year, beginning July 1, 2021, which reflects the 5.07% COLA and 1.5% adjustment for other employees. He added that the following provisions would continue unchanged. No step increases are included in the salary schedule. Existing agreement provisions provide District health and welfare benefits (\$28,077), a 403(b) match of up to \$4,000/year, and a non-receipted in-district travel/in district expense allowance of \$600.00/month. There is no doctoral stipend nor longevity stipend included in the agreement. The District has offered amended employment agreements to six Administrators with updated salaries for the 2021-22 fiscal year. He indicated that each agreement contains the following financial terms: 1) There is no change to the duration of each agreement, each with a beginning date of July 1, 2021, and an expiration date of June 30, 2023. There is a possibility of annual extensions beyond the expiration date. 2) The Administrators will be paid according to the District Administrative Salary Schedule adopted in regular session at the July board meeting. Dr. Derek Lerch, Vice-President of Instruction/Chief Instructional Officer (CIO) will be paid a base salary of \$164,229, Carlie McCarthy, Vice-President Student Services/Chief Student Services Officer (CSSO), will be paid a

base salary of \$164,229, Nick Boyd, Director of Facilities/Chief Technology Officer (CTO) will be paid a base salary of \$121,210, Dr. Kim Beaton, Assistant Dean of Instruction will be paid a base salary of \$114,470, David Burris, Director of Human Resources/EEO will be paid a base salary of \$118,823, and John Ives, Vice-President Business Services/CFO will be paid a base salary of \$152,780. He concluded information on the request, by stating that consistent with other employees, a doctoral stipend of \$900 and longevity stipend of up to \$3,000 will be added to the base salary for those that qualify. After further discussion and there being no objection, the request for Approval to Adopt Feather River College Salary Schedules for the 2021-2022 Academic Year were approved as presented, (Sheehan/Elliott) unanimous.

- 2) Kevin Trutna requested Approval of FRC's Five-Year Construction Plan and he explained that the vote would be called for after Derek Labrecque. Partner, JK Architectural Engineering (JKAE), and Eric Mittlestead, President, Facilities Planning and Consulting Services, Inc., presented information on state facilities funding, scoring and the community college application process. After the presentation, which included potential future state funding options, the request for Approval of the Five-Year Construction Plan for Feather River College was approved as presented, (Elliott/Ware) unanimous. Trustee McNett noted that he hoped that the board would be given more time at a future meeting to explore the choices facing the college.
- 3) Kevin Trutna requested Review and Approval of Contract for \$431,798 between Feather River Community College District and BCM Construction, Inc., for Hay Barn and Calving Barn for Ag. Department. After further discussion and there being no objection, the request for Review and Approval of Contract for \$431,798 between Feather River Community College District and BCM Construction, Inc., for Hay Barn and Calving Barn for Ag. Department was approved as presented, (Elliott/Sheehan) unanimous.
- 4) Kevin Trutna requested Ratification of Agreement between Feather River Federation of Teachers Associate Faculty Chapter #4615, AFT/CFT AFL/CIO and Feather River Community College District effective July 1, 2021, through June 30, 2024. After further discussion and there being no objection, the request for Ratification of Agreement between Feather River Federation of Teachers Associate Faculty Chapter #4615, AFT/CFT, AFL/CIO and Feather River Community College District effective July 1, 2021, through June 30, 2024, was approved as presented, (Elliott/Sheehan) unanimous.

B. Roll Call Items

None

C. Special Items/Reports

- 1) John Ives, Vice-President Business Services/CFO, presented the District's Quarterly Financial Status Report as of June 30, 2021. He reviewed the Executive Summary and Unrestricted General Fund reporting that 83% of budgeted revenues or \$15,051,175 has been received, which represents a decrease from the prior year

due in large part to the deferred apportionment revenue yet to be received this summer. He also reported that all expenditures remain within the spending authority limits established by the board of trustees and equaled \$14,722.745. Mr. Ives commented on the Restricted General Fund, Child Development Fund, Capital Outlay Fund, Retiree Benefits Fund, Financial Aid Fund, and the Plumas County Treasurer's Investment Report for the Month of May 2021, and he answered questions from the board of trustees if they had them.

- 2) Traci Holt, Executive Director, Alliance for Workforce Development (AFWD), provided a report to the board of trustees on labor markets and program training needs in Plumas County. Her presentation included background information on the AFWD, and what the agency has learned about the pandemic thus far. She went over workforce challenges including the aging workforce, a decreasing population in the 20 to 34 age group, mental and social wellbeing, the labor shortage, and some wage earners being better off on unemployment. Ms. Holt went over the future of work, labor market information, Plumas County statistics, and she answered questions from board members that had them.
- 3) Derek Lerch updated the board of trustees on Full-Time Equivalent Students (FTES). He explained that there is discussion underway about shifting some FTES, and the District is preparing to submit its P-3 apportionment report on July 15, 2021.
- 4) Kevin Trutna explained that the data contained in the report on employer fixed payroll costs for fiscal year 2021-2022 is informational in nature and is provided annually to the board of trustees as it becomes available.
- 5) Kevin Trutna provided a report on FRC's response to the COVID-19 disruption. He noted that on June 17, 2021, the facial covering requirement for vaccinated individuals was modified and removed as a requirement by CalOSHA and the governor's executive order. He also noted that the campus reopened on July 1, 2021, for the return of permanent 12-month employees. Dr. Trutna's report additionally covered comments on California Community College Athletic Association (CCCAA) and National Collegiate Athletic Association (NCAA) guidance, fall orientation and fall housing, and that fall classes would return to a pre-pandemic schedule except that there would be an increase in hybrid offerings, and a possible revisiting of the now reduced capacity recommendation.

D. Communications, Presentations, and Reports

1) **Board of Trustees**

Board members that had individual reports provided them to those present.

2) **Associated Students**

No Report

3) **Academic Senate**

No Report

4) **Classified Senate**

No Report

5) **Instruction**

No additional report.

6) **Student Services**

Carlie McCarthy, Vice-President Student Services/CSSO, reported that staff are busy preparing for the fall semester, and two vacancies, one in financial aid and one in admissions and records have been filled with a couple more in process.

7) **Superintendent/President**

Kevin Trutna highlighted articles from his written report and reviewed possible reports for the August 12, 2021 board meeting.

There being no further business, the meeting adjourned at 5:05 p.m.

KT/ch