

## MINUTES

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

#### **1. Call to Order:**

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:00 p.m. on Thursday, April 21, 2022, at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via a Zoom virtual platform.

*Trustees present:* McNett, Elliott, Sheehan, Ware

*Trustees absent:* Kaznowski, Student Trustee Avrit

#### **2. Public Comment on Closed Session Items:**

There was no public comment on Closed Session agenda items

#### **3. Adjourn to Closed Session:**

The board of trustees adjourned to Closed Session at 2:00 p.m.

#### **4. Reconvene to Open Session:**

The board of trustees reconvened to Open Session at 3:10 p.m.

*Trustees present:* McNett, Elliott, Sheehan, Ware, Student Trustee Avrit

*Trustees absent:* Kaznowski

#### **6. Closed Session Announcement:**

President McNett announced that the Board of Trustees had met in Closed Session and took no action.

#### **7. Agenda:**

President McNett noted that Regular Agenda Item #10C2, Update from Mental Health and Wellness Center, would not take place due to illness. There being no objection or further discussion, the Regular and Consent Agendas for the April 21, 2022, meeting of the FRCCD Board of Trustees held at Feather River College, LRC Room #871, 570 Golden Eagle Avenue, Quincy, California, and via Zoom were approved as amended, (Sheehan/Elliott) unanimous.

#### **8. Minutes**

The minutes from the March 10, 2022, meeting of the FRCCD Board of Trustees held via Zoom were approved as presented, (Ware/Elliott) unanimous.

#### **9. Items from the Public:**

The board of trustees heard public comment from Darla DeRuiter, Executive Director, Friends of Plumas Wilderness. She provided a brief history of the group that focuses attention on protecting public lands in the upper Feather River watershed. Dr. DeRuiter emphasized that the Sierra Nevada Region and the Feather River Watershed lacks protection, and the ambitious goal of Friends of Plumas Wilderness is to permanently conserve and protect 400,000 acres of land and 100 miles of rivers to address this gap in protections. She requested a letter of support from Feather River College and thanked the board for its time.

## **10. CONSENT AGENDA:**

### **• Motion items**

After additional discussion and there being no objection, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of Consulting Services Agreement between Financial Aid Services LLC, a Delaware limited liability company, and Feather River College for Financial Aid Services LLC to provide Interim Staffing Services in the form of an Interim Director of Financial Aid for a period of eight (8) weeks with options to extend services with written notification if needed, 7) Approval of rental agreement between Town Hall Theatre and Feather River College for rental of facility for April 21, 2022, for an Earth Day movie event, 8) Approval of Engineering agreement for \$5,600 between Feather River College (Client) and Pace Engineering (Consultant) for Consultant to conduct topographic surveying services for the District's parcel at 723 West Main Street, Quincy, California, 9) Approval of Instructional Service Agreement (ISA) between Feather River Community College District (DISTRICT) and Sierra Buttes Trail Stewardship (AGENCY) for AGENCY to provide instructional and other services for Outdoor Recreation Leadership (ORL) education programs effective July 1, 2022, to June 30, 2023, 10) Approval of Memorandum of Understanding (MOU) between Feather River College (FRC) and Feather River College Foundation (Foundation) whereas FRC agrees to host the Foundation website on FRC's domain effective March 31, 2022, and 11) Approval of Professional Services Order Form #241039 for \$23,482 between Ellucian Company L.P. and Feather River Community College District (Client) for Ellucian to provide Client with 19C Banner Oracle Remote Database Administration Services Upgrade as described in agreement effective March 28, 2022, were approved as presented, (Sheehan/Elliott) unanimous.

## **11. REGULAR AGENDA**

### **•A. Motion Items**

- 1) Kevin Trutna, Superintendent/President requested Approval of Curriculum Actions. There being no objection or further discussion, the request for Approval of Curriculum Actions was approved as presented, (Elliott/Ware) unanimous.
- 2) Kevin Trutna requested Approval of Faculty Equivalency. Chris Connell, Academic Senate President, stated that the Equivalency Committee is composed of the Vice-President of Instruction, Academic Senate President, Division Chairs and a faculty member in the field, and the committee meets to go over the application, resumes, and transcripts to make its decision. There being no objection or further discussion, the request for Approval of Faculty Equivalency for Brendan Moore was approved as presented, (Sheehan/Avrit) unanimous
- 3) Kevin Trutna requested Approval of BP 7220, Academic Rank. After further discussion and there being no objection, the request for Approval of BP 7220, Academic Rank, was approved as presented, (Sheehan/Elliott) unanimous.
- 4) Kevin Trutna requested Approval of BP 2301, Regular Meetings of the Board. After additional discussion, members of the board agreed by consensus to table BP 2301, until clarification of the language in paragraph two of page two is verified as accurate. Trustee Sheehan pointed out that the language appears to conflict with current Brown Act teleconferencing rules waived by California's legislature.

- 5) Kevin Trutna requested Approval of BP 5015, Residence Determination. There being no objection or further discussion, the request for Approval of BP 5015, Residence Determination, was approved as presented, (Sheehan/Avrit) unanimous.
- 6) Kevin Trutna requested Approval of BP 4230, Grading and Academic Record Symbols. There being no objection, the request for Approval of BP 4230, Grading and Academic Record Symbols, was approved as presented, (Ware/Sheehan) unanimous.
- 7) Kevin Trutna requested Approval of BP 3725, Information and Communications Technology Accessibility. After brief discussion and there being no objection, the request for Approval of BP 3725, Information and Communications Technology Accessibility, was approved as presented, (Sheehan/Avrit) unanimous.
- 8) Kevin Trutna requested Approval of BP 5500, Standards of Student Conduct. After further discussion and there being no objection, the request for Approval of BP 5500, Standards of Student Conduct, was approved as presented, (Ware/Elliott) unanimous.
- 9) Kevin Trutna requested Approval of Recommendation for California Community College Trustees (CCCT) Board Election. After further discussion of the recommendations, the request for Approval of Recommendation for California Community College Trustees (CCCT) Board Election was approved as presented, (Sheehan/Elliott) unanimous.
- 10) Kevin Trutna requested Approval of Feather River College Equal Employment Opportunity Multiple Methods Submission for 2021-2022. There being no objection, the request for Approval of Feather River College Equal Employment Opportunity Multiple Methods Submission for 2021-2022, was approved as presented, (Sheehan/Elliott) unanimous.
- 11) Kevin Trutna requested Ratification of the Quarterly Financial Status Report, CCFS, 311Q for the Quarter ended March 31, 2022 (Q3). After further explanation from Morgan Turner, Interim Director of Fiscal Services, the request for Ratification of the Quarterly Financial Status Report, CCFS, 311Q for the Quarter ended March 31, 2022 (Q3), was approved as presented, (Elliott/Sheehan) unanimous.

## **B. Roll Call Items**

None

## **C. Special Items/Reports**

- 1) Morgan Turner presented the District's Quarterly Financial Status Report as of March 31, 2022. Prior to the fiscal report, Kevin Trutna informed the board that he plans to establish by resolution the Instructional Building Match Fund for the replacement of temporary buildings on campus. He explained that it will be similar to the Capital Outlay Fund and spending from the account would require board approval. Ms. Turner reviewed the Unrestricted General Fund Summary reporting that the District has received 65% of budgeted revenues, which does not include March apportionment delayed by the county. Members of the board reviewed

expenditures, and Ms. Turner answered a brief question from Trustee Elliott regarding the Beginning Fund Balance. She reviewed the additional funds associated with the quarterly report, while noting that Business Services would transfer \$1,000,000 next month to the Instructional Building Match fund and \$250,000 for retirees now that she has identified the four-step process involved.

- 2) Kevin Trutna provided preliminary remarks on the Accrediting Commission for Community and Junior Colleges (ACCJC) process, and he explained some of the changes to the site visit process that FRC can expect when the team visits. He added that Katie Desmond, Political Science Professor, has been on multiple visits and has been part of a virtual team visit, so he invited her to the meeting to answer questions and talk about how the process works. Dr. Desmond stated that the ACCJC has definitely evolved with the times, and it is adept at recognizing where it needs to change. She explained that she was on one of the first three teams that did the new Formative/Summative Comprehensive Review, which divides the process into two components, the Team Institutional Self-Evaluation Review (ISER) and the Focused Site Visit. Dr. Desmond provided additional detail and answered questions on each of the components, and added that she found it to be a much more constructive process, far less punitive, and one that recognizes institutions for doing great things.
- 3) Jon Dvorak, Forest Health and Fuels Coordinator, reported out on recent prescribed fires conducted on the FRC campus. He stated that over two days on April 5, 2022, and April 6, 2022, he along with regional, state, and federal agencies collaborated and were able to coordinate and burn two units or three and one-half acres on the campus. He explained that the prescribed burns completed in April took over a year of planning, and he recruited 13 students to help, which is important to the process. He added that those students have gone on to complete seven or eight prescribed fires this year already. Mr. Dvorak detailed in his presentation additional information that included burn unit preparation, operations for the day of the burn, fuel consumption and effects from the fire, post burn mop up, and plans for future prescribed fires on campus. He answered questions from board members, and thanked Kevin Trutna, and the board of trustees for the support everyone has provided.

#### **D. Communications, Presentations, and Reports**

##### **1) Board of Trustees**

Trustee Ware reported that the plans to build a new hospital in Chester in 2024 is moving forward and administration is busy contacting consultants to engage in the planning process.

##### **2) Associated Students**

Morgan Avrit reported that ASFRC just completed student elections and she announced that new ASFRC officers include President, Kylee Cox, Vice-President Brittney Bloomquist, and Secretary/Treasurer Jamie Johnson. She explained that she would hold off announcing the name of the new student trustee until the student body receives information on the voting results. Ms. Avrit also announced that she would be attending University of Tennessee Southern in Pulaski, Tennessee, in the fall on a volleyball scholarship.

##### **3) Academic Senate**

Chris Connell, Academic Senate President, reported that faculty are winding up the academic year, and he feels like there is a lot to assess from this year and he will be speaking more to that next time.

**4) Classified Senate**

Sean Harris, Classified Senate President, reported that classified employees are good. He let the board of trustees know that he appreciates the new technology being used in board meetings so those individuals joining the meeting remotely can see and hear the conversations without any confusion about who is speaking.

**5) Instruction**

No Report

**6) Student Services**

Carlie McCarthy, Vice-President Student Services/CSSO, announced graduation would take place on May 20, 2022, with a board meeting scheduled the day before on May 19, 2022. She explained that it is a smaller class this year with COVID-19 delays with approximately 125 students on the graduating list, and she is not yet sure, how many students will be walking to receive their diplomas. She also reported that the annual Student Awards Ceremony where faculty acknowledge multiple students for their achievements is set for Tuesday, April 26, 2022, at 12:00 p.m., and she extended an invitation to trustees to attend the event if their schedules allowed. Ms. McCarthy also announced that Friday, April 20, 2022, if the first of two Day in the Mountains (DIYM) registration events to be held, and the decision to split the event into two days was made to give the student and family members a better quality experience.

**7) Superintendent/President**

Kevin Trutna highlighted items from his written report including Terry Baumgartner, Head Baseball Coach, achieving his 800<sup>th</sup> career college victory on April 13, 2022. He congratulated Terry, stating that the award is a testament to all that Coach Baumgartner does to assist students with achieving their degrees, transferring, and keeping a high GPA both individually and as a team. Dr. Trutna also acknowledged Darlene Oertle, Allied Health Director's information that colleague Nancy Moore successfully concluded another Certified Nursing Assistant (CNA) class with three graduates, and the pass rates for vocational nursing students so far is 100%. Dr. Trutna announced that FRC received a National Science Foundation S-STEM grant award for \$750,000 over six years, with \$450,000 for scholarships to support eligible FRC STEM students, and \$300,000 to carry out research and develop best practices. He explained that Anna Thompson, Biology Professor, would be the Principal Investigator, and Derek Lerch, Vice-President Instruction/CIO, as Co-Investigator and support person. Dr. Trutna provided details on Madison Gray, Jiles Wallace, and Seth Anderson who all earned Phi Theta Kappa All-California Academic Team Honors and answered questions about what motivates them to succeed, career goals, and how they volunteered their time during the COVID-19 pandemic.

There being no further business, the meeting adjourned at 4:57 p.m.

KT/ch