

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President McNett called the Regular Meeting of the Feather River Community College District (FRCCD) Board of Trustees to order at 2:01 p.m. on Thursday, March 10, 2022 via a Zoom virtual platform.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Ware

Trustees absent: Student Trustee Avrit

2. Public Comment on Closed Session Items:

There was no public comment on Closed Session agenda items

3. Adjourn to Closed Session:

The board of trustees adjourned to Closed Session at 2:01 p.m.

4. Reconvene to Open Session:

The board of trustees reconvened to Open Session at 3:02 p.m.

Trustees present: McNett, Elliott, Kaznowski, Sheehan, Ware, Student Trustee Avrit

Trustees absent:

6. Closed Session Announcement:

President McNett announced that the Board of Trustees had met in Closed Session and took no action.

7. Agenda:

The Regular and Consent Agendas for the March 10, 2022, meeting of the FRCCD Board of Trustees via Zoom were approved as presented, (Ware/Elliott) unanimous

8. Items from the Public:

There were no items from the public.

9.* FLO Analytics – Final Map Adoption Hearing #5 - McKay Larrabee, Senior GIS Analyst & Approval of Resolution #2122-08 – Adoption of Final Trustee Area Map and Election Sequencing and Initiating a Proposal to the Board of Governors of the California Community Colleges for the Transition to By-Trustee-Area Elections – Kevin Trutna

Michelle Cannon, Partner, Lozano Smith Attorneys at Law, explained the purpose of the final public hearing. She stated that McKay Larrabee, Senior GIS Analyst, FLO Analytics would take attendees through a series of PowerPoint slides that would introduce the final trustee area map, and formalize the final map approval process with resolutions to approve election sequencing, and acceptance and approval of the final map.

McKay Larrabee stated that from a mapping perspective there were four public forum listening sessions, which were not well attended, but the effort was made there along with the creation of a landing page for members of the public to visit and review presentations. She reviewed the phases of the process from the projection initiation and data gathering, development of draft maps, the refinement of draft maps, to support for the final map. She reviewed mapping criteria that included populations and deviations per area, noting that the final map keeps East Quincy together with a slight modification of the draft map north of Quincy. At 3:35 p.m., the presentation was paused and President McNett opened the public hearing for Feather River College. There being no public comment offered, the public hearing closed and the presentation continued. After further discussion, President McNett called for the question, and Resolution #21/22-08, Adoption of Final Trustee Area Map and Election Sequencing and Initiating a Proposal to the Board of Governors of the California Community Colleges for the Transition to By-Trustee-Area Elections received approval as presented by the following roll call vote:

Ayes:	McNett, Elliott, Kaznowski, Sheehan, Ware, Avrit
Noes:	None
Absent:	None
Abstain:	None

10. Minutes:

The minutes from the February 17, 2022, meeting of the FRCCD Board of Trustees via Zoom were approved as presented, (Sheehan/Elliott) unanimous.

11. CONSENT AGENDA:

• **Motion items**

After a question from Trustee Elliott was answered on Consent Agenda Item #6, Approval of Permission to Conduct Prescribed Burns between Feather River College and Watershed Research and Training Center, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations/Reductions, 6) Approval of Permission to Conduct Prescribed Burns between Feather River College and Watershed Research and Training Center, its agents, employees, and third parties (Released Parties) to plan, conduct, and monitor prescribed burns on burn units (Exhibit A) located at 570 Golden Eagle Avenue, Quincy, California effective March 10, 2022, through June 30, 2023, 7) Approval of Agreement between Conserve (AGENCY), and Feather River Community College District (CLIENT) for AGENCY to provide debt recovery services and administrative services on behalf of client in return for a percentage of amounts collected as stipulated in paragraph three of agreement, 8) Approval of Agreement between Plumas County Public Health Agency (AGENCY) and Feather River Community College District (DISTRICT) for AGENCY to permit certain students in the Vocational Nursing Program and when appropriate, certain of its faculty members, to visit and utilize AGENCY's facilities to afford the students the opportunity to have practical learning and clinical experience in the field, 9) Approval of CCC Finish Line Scholars Program Grant Agreement for \$125,000 between the Foundation for California Community Colleges (FOUNDATIONCCC) and Feather River College (COLLEGE) for COLLEGE to provide scholarships and emergency financial aid to students enrolled or intending to enroll at Feather River College, 10) Approval of Employee Housing Agreement between Feather River College (FRC) and Quinton

Wiest, Ranch Manager, for Quinton Wiest to live in FRC owned housing on agricultural land located on the south side of Spanish Creek in exchange for responsibilities detailed in agreement, 11) Approval of Employee Housing Agreement between Feather River College (FRC) and Roman Reyes, Associate Head Rodeo Coach, for Roman Reyes to live in FRC owned housing on agricultural land located on the south side of Spanish Creek in exchange for responsibilities as detailed in agreement, and 12) Approval of Grant Agreement #C8966323 for \$22,335 between Feather River College (Grantee) and State of California Natural Resources Agency, Department of Parks and Recreation, Division of Boating and Waterways (Grantor) for Grantee to promote boating safety by offering on-the-water training to many, diverse, and/or underserved members of the general public and to enhance boating safety knowledge and practical handling of vessels on the water were approved as presented, (Elliott/Sheehan) unanimous.

12. REGULAR AGENDA

•A. Motion Items

- 1) Kevin Trutna requested Approval of Curriculum Actions. Derek Lerch, Vice-President Instruction/CIO explained that the request includes a variety of curriculum revisions, as well as the college's General Education patterns in preparation for inclusion in next year's catalog. There being no objection or further discussion, the request for Approval of Curriculum Actions, was approved as presented, (Sheehan/Avrit) unanimous.
- 2) Kevin Trutna requested Approval of 2022-2023 Academic Employment Contracts. After brief discussion and there being no objection, the request for Approval of 2022-2023 Academic Employment Contracts was approved as presented, (Avrit/Sheehan) unanimous.
- 3) Kevin Trutna requested Approval of Faculty Equivalencies. There being no objection or further discussion, the request for Approval of Faculty Equivalencies was approved as presented, (Kaznowski/Sheehan) unanimous.

B. Roll Call Items

None

C. Special Items/Reports

- 1) Morgan Turner, Interim Director of Fiscal Services, presented the District's Monthly Financial Status Report as of February 28, 2022. She reported that the District is currently at 58% of revenue, which is lower than the prior year due to this year's February apportionment of \$1.3 million not yet released by the county.
- 2) Derek Lerch updated the board of trustees on Full-Time Equivalent Students (FTES). He reported that enrollment is up slightly from where it was a year ago, but not back to pre-pandemic levels yet. He noted that in reviewing the high-level data in the report, he sees relative stability in all enrollment sources. He also noted that even though enrollment is not back up to pre-pandemic levels, it is down only five or six percent, which is a small fraction compared to what many community colleges across the state are experiencing.

D. Communications, Presentations, and Reports

1) Board of Trustees

Trustee Ware reported that administration at Seneca Hospital is starting to work towards building a new hospital. She explained that Seneca has already purchased the land from Collins Pines and how to pay for and fund the new building is currently under discussion.

Trustee Sheehan reported that he visited one of the prescribed burns conducted by Jon Dvorak, Forest Health and Fuels Coordinator, and both he and Trustee McNett engaged in a good discussion with Mr. Dvorak and Dana Flett, Environmental Studies/ORL Instructor, on plans for where the program is headed.

Trustee Kaznowski reported that the big news in her area is the proposal of a 5G cell tower located next to the hospital in Portola, which is causing some consternation and push back among community members.

Student Trustee Avrit reported that she is in discussions with Carlie McCarthy, Vice-President Student Services/CSSO, regarding updates to BP 2015, Student Member. She explained that the stipend amount needs updating in the procedure, and she is interested in discussing the required unit load for student members and possibly raising the grade point average requirement too.

President McNett reported that he feels like it has been a good month. He commended the Diversity Committee for its Black History Month panel discussion, which over 60 people attended. He thanked the faculty of FRC and extended his appreciation to them for the instruction on the situation in Ukraine. He noted that he is also encouraged by the news about the possibility of more on campus student housing.

2) Associated Students

Student Trustee Avrit, on behalf of ASFRC, reported that students will be electing new officers soon, and she is getting the word out about how to apply with applications due by April 8.

3) Academic Senate

Chris Connell, Academic Senate President, reported that faculty are right at mid-semester and things are going well. He mentioned that faculty are dealing with a little bit of fallout from COVID-19, but the good news is that the student population and attendance in classes is stable after coming back from three semesters online. Dr. Connell reported that Academic Senate reelected him as Academic Senate President for the 22-23 academic year. He also reported that the Senate is working in tandem with the Office of Instruction to determine how much of FRC's curriculum should be online, and then work together to determine what happens to the quality of education when students spanning a wide range of different skill levels are being taught. He noted that he is beginning to feel some clarity of this curricular issue and he will be working more on it during the semester and in the future.

4) Classified Senate

Sean Harris, Classified Senate President, reported that classified employees are working hard, while participating in search committees for employee vacancies in almost every department. He also reported that classified employees are gearing up to begin registration for the fall semester and the processing of new student applications

5) Instruction

Derek Lerch, Vice-President Instruction/CIO, reported that the college has two upcoming TREX or prescribed burn events scheduled for March 25, 2022, and April 8, 2022, depending on the weather, and he extended an invitation for board members to attend if their schedules allow. He added that many efforts are underway to protect the FRC campus and train students in the community. Kevin Trutna mentioned that TREX events on campus will be three-day events and overnight camping access will be available near the equine facilities. Dr. Lerch concluded his report by stating he has started conversations about steps to frame the accreditation writing process, and this will continue through the remainder of the semester.

6) Student Services

Carlie McCarthy, Vice-President Student Services/CSSO, highlighted Consent Agenda Item #11A7, the agreement with Conserve, reporting to the board that since submitting another 34 accounts for collection, Conserve collected \$9,263 in the month of February alone, including \$4,000 from international accounts. She mentioned Agenda Item 11A9, the Finish Line Scholars Program Grant Agreement as Feather River College is one of only 34 colleges in the state to receive the \$125,000 grant through the Foundation for California Community Colleges. Ms. McCarthy explained that due to the loss of FRC's financial aid director, she has scheduled calls with a staffing agency that could bring in someone on a temporary basis to help keep critical processes moving, and she is hopeful that they can be in place at the beginning of April.

7) Superintendent/President

Kevin Trutna reviewed agenda items scheduled for the April meeting including approval of administrator contracts, and an update from the Mental Health and Wellness Center. He also stated that a tour of the beef science area is scheduled for the April meeting, and Russell Reid, Ag. Chair indicated he would be ready. Dr. Trutna mentioned that Darla DeRuiiter has requested time on the agenda for a presentation by Friends of Plumas Wilderness regarding a major protection campaign on the upper Feather River watershed, and President McNett requested further discussion on the issue. Dr. Trutna highlighted the Black History Month panel with Reuben Nwando and Jermaine Worley, and mentioned that he participate in Follies with both individuals. He also talked about how Outdoor Recreation Leadership (ORL) students thrived in outdoor snow caves during a four-day winter expedition with Saylor Flett, ORL Instructor, and the Trombe wall recently installed on the Art/ORL building that heats air and through convection enters the building. He added that Josh Olivera, Art Instructor, plans to add the FRC logo to the large wall to welcome people to campus.

There being no further business, the meeting adjourned at 4:59 p.m.

KT/ch