



**REPORT TO BOARD OF TRUSTEES**  
**SUPERINTENDENT/PRESIDENT – KEVIN TRUTNA, ED.D.**  
**JULY 17, 2014**

**1. STUDENT AND EMPLOYEE ACHIEVEMENTS**

Enactus students recently returned to Africa to evaluate past projects and continue new projects in southwestern Uganda. The traveling delegation included Enactus students **Timothy Kauffman** and **Lauren Cancilla**, Enactus advisor **Amy Schulz** and Amy's daughter **Alicia Bagley**.



Past projects and results included:

- Two kilometer water pipeline, bringing water much closer to 700 people, resulting in more time for school and entrepreneurial activities
- Providing 450 mosquito nets in the spring and already there has been a dramatic reduction in malaria infection in the village
- Microloan to December Lazurus of Bwindi who used it to start a poultry business to finance his family's nursery school
- Revolving livestock fund, resulting in several families benefiting from off-spring animals



Projects this trip:

- Business Plan Competition for microloans: 21 entrants, 6 loans awarded, 3 borrowers identified as loans are repaid
- Workshop and sanitary pad donations to female boarding high school: 300 girls served through a grant awarded by the Pollination Project (featured in the Huffington Post at [www.huffingtonpost.com/ari-nessel/20-teachers-who-are-changing-the-world\\_b\\_4119128.html?utm\\_hp\\_ref=fb&src=sp&comm\\_ref=false](http://www.huffingtonpost.com/ari-nessel/20-teachers-who-are-changing-the-world_b_4119128.html?utm_hp_ref=fb&src=sp&comm_ref=false))
- Timothy and Lauren taught at Nyakabungo Parents Primary School
- Rabbits donated to 50 children to start rabbit breeding for family nutrition and entrepreneurship
- Amy taught a seminar at the African Graduate Entrepreneurship Institute at Makerere University in Kampala
- Met with chia farmers in northern Uganda, who FRC Enactus connected with American buyer **Joe Pedott**, founder and CEO of the company known for chia pets, creating a valuable export crop for Ugandans

The highlight of the trip was meeting **President Museveni** while attending Ugandan Parliament and being acknowledged for FRC Enactus' project work in Uganda as an example of social entrepreneurship.



Several students, past and present, are working with **Margaret Garcia** to present the 3<sup>rd</sup> Annual Wayward Writer Retreat. Award winning writers from several states and Canada will be coming to Quincy from August 1<sup>st</sup>-3<sup>rd</sup>. Events include a public reading and book signing of their works at the Main Street Lounge on Saturday, August 2<sup>nd</sup> at 8 pm. Many of the writers have come all three years and now make Plumas County one of their family vacation stops.

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## 2. PREVIOUS MONTH'S ACTIVITIES REPRESENTING FRCCD

- a) June 30 – Quincy Rotary meeting
  - b) June 23-26 – personal vacation
  - c) July 1 – met with **Chuck Leonhardt** regarding assessed value of housing purchases
  - d) July 7 – FRC Foundation Executive Director interviews
  - e) July 8 – met with motel owners regarding purchase for additional FRC housing
  - f) July 10 – Quincy Chamber of Commerce Executive Committee meeting
  - g) July 10 – FRC president's staff annual retreat
  - h) July 14 – presented concepts for TBID at Quincy Rotary Meeting
  - i) July 15 – met with **Michelle Pillar** from Plumas Rural Services regarding FRC bus transportation contract
  - j) July 15 – FRC Foundation Follies video presentation
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## 3. FRC LIBRARY INVENTORY PROJECT

The FRC library collection has never been electronically cataloged and tracked. With the move to the new building two years ago, a new system was designed to allow electronic tracking, auditing, and inventory. This summer, **Binh O'Massey**, in her role as senior library assistant, along with students **Sydney Zink** and **Jesse Langston**, have done an impressive job of finishing a comprehensive electronic inventory project for the entire library book collection.



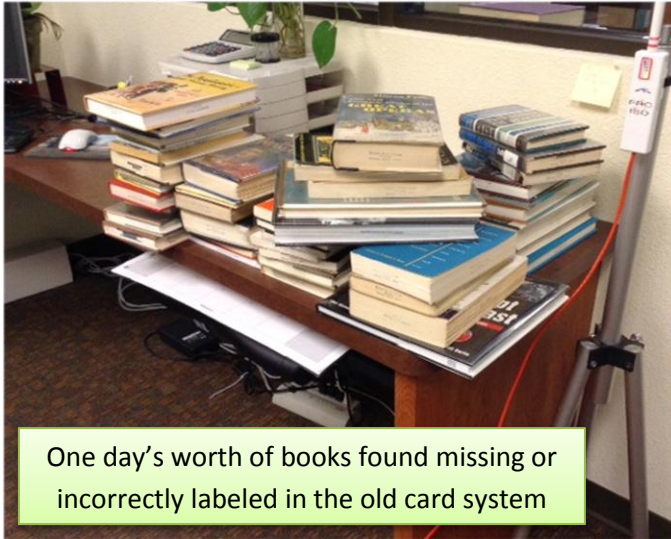
Interesting bookmarks found in books in FRC stacks

- The project was very challenging and involved learning a new inventory procedure using an electronic inventory module on our library system.
- This was important because prior inventories were done using a card-based shelf list that contained errors and provided an unnecessary duplicate system for the online library catalog. Errors in each system were present, essentially making hundreds of books inaccessible to our students.

- Over 22,000 books were handled and the project was finished in record time in the month of June, revealing thousands of errors that were perpetuated with the paper-based system, some of which were tracked back to the original collection in the 1960's (wrong call numbers on the books or in the system, books on the shelf that were not in the catalog, missing books, etc.).
- During the process, each book received additional TLC while the library staff removed "interesting" bookmarks, checked for damage and corrected inventory control measures.

- Binh and the students will continue the comprehensive inventory project throughout the summer on two smaller collections: the oversize/folio collection and the video collection.

**Darryl Swarm** sent along the message that our library employees really stepped up to the challenge by taking on such an ambitious project while learning a new electronic process. Special thanks to Binh O'Massey for her strong dedication and patience and to **Mark Downey** for setting up the proprietary project laptop, software, wireless access point and wired phone connection, all helping to make the electronic inventory process possible.



One day's worth of books found missing or incorrectly labeled in the old card system

#### 4. PARTICIPATION IN THE BASIC SKILLS INITIATIVE LEADERSHIP INSTITUTE

**Joan Jarrett** was one of approximately 50 educators from California community colleges who attended the Basic Skills Initiative Leadership Institute (BSILI) entitled "Leadership for Curricular & Institutional Transformation" held at the UCLA Conference Center in Lake Arrowhead on June 1<sup>st</sup>-6<sup>th</sup>. Under the overall direction of **Dr. Deborah Harrington**, Executive Director of the California Community College Success Network (3CSN) and the leadership of **Dr. Nika Hogan**, Coordinator for the Reading Apprenticeship and Threshold Projects, the institute's mission statement focuses on leadership and student success:

"Develop leaders in California community colleges who have the capacity to facilitate networks of faculty, staff, and students for curricular and institutional redesigns in support of increased student access, success, equity, and completion."

In order to develop these leaders, 3CSN has adopted a Theory of Change focused on professional learning:

"If we provide training on networking and we use action research methodologies, community college professionals will transform their environments and identities to create communities of practice that will produce powerful learning and working across campuses. This will lead to greater student success."







Feather River College partnered with Yuba College to attend this event and start planning a regional Professional Learning HUB, but this was not a “once and done” learning experience. Teams will further partner with 3CSN to plan, host, and implement student success initiatives in their region. The BSILI teams will participate in ongoing professional learning while encouraging others on their campuses to do the same. Members of this team are already participating in one or more ongoing Communities of Practice (Reading Apprenticeship, Habits of Mind, Threshold Project, Acceleration, CTE) and will work to raise awareness of and participation in these communities.

Assessment and evaluation are important components of these professional learning activities, and, as such, FRC’s Institutional Researcher **Brian Murphy** was able to attend two days of the institute, giving input on gathering data and receiving a better understanding of these Communities of Practice and Student Success Initiatives.

BSILI provided training in the following:

- Promoting and valuing communities and networks
- Learning Leadership
- Logic Modeling
- Using a Theory of Change to Guide Planning and Evaluation
- Who Mapping
- Professional Learning Rubrics
- Data Inquiry Groups
- Value Narratives

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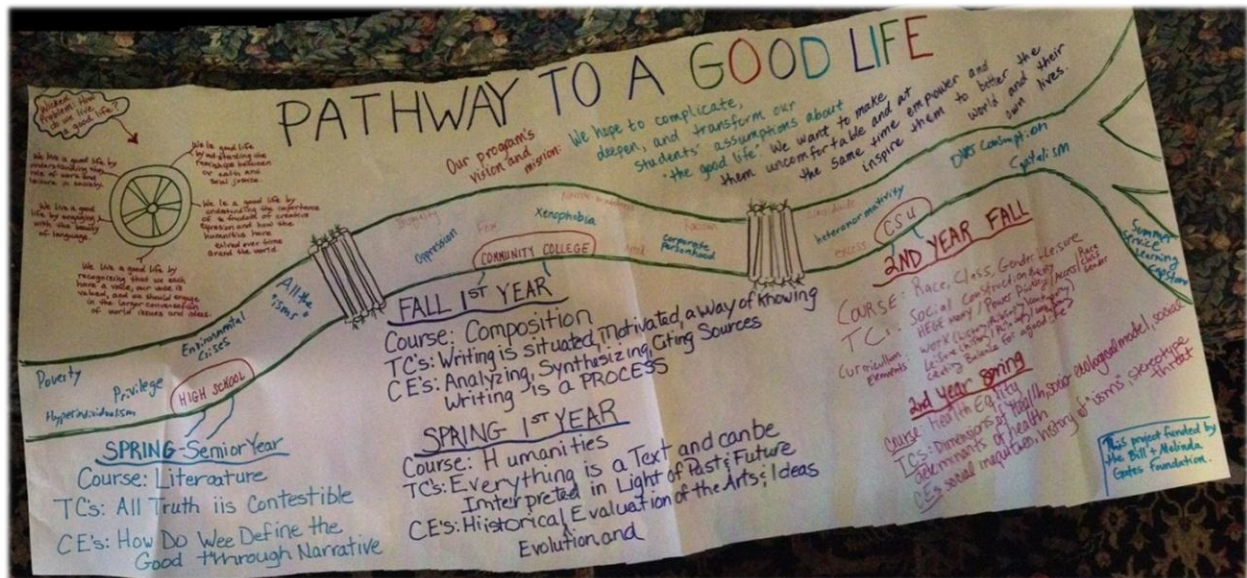
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## 5. THRESHOLD CONCEPTS AND WICKED PROBLEMS CONFERENCE

**Joan Jarrett** attended the Threshold Concepts and Wicked Problems Leadership Institute at the UCLA Conference Center in Lake Arrowhead on June 6<sup>th</sup>-8<sup>th</sup> under the direction of 3CSN’s Threshold Project Coordinators **Dr. Nika Hogan** (Pasadena City College) and **Kim Costino** (CSU San Bernardino). This “community of practice is dedicated to bringing together high school, community college, and university colleagues to re-envision the alignment of our curriculum and pedagogy through a focus on discipline-specific ‘threshold concepts’.”

Threshold concepts are core concepts within a discipline, those ways of seeing and doing that a student must understand in order to think, question, problem-solve, and create knowledge within that discipline. Wicked problems are “urgent challenges that are difficult to resolve because they are complex, contested, and constantly changing.” The institute’s focus was on how to “create and sustain a state-wide intersegmental and interdisciplinary community of practice” to redesign courses and curriculum and encourage disciplinary habits of mind, using “innovative, integrated General Education curricula” based on these concepts and problems.

Joan joined forces with educators from a high school, CSU San Francisco, CSU Sacramento, and Berkeley City College to design a sample lower division program that “addresses a wicked problem, fosters students’ understanding of key disciplinary threshold concepts, and apprentices students into key disciplinary habits of mind through participation in collaborative ‘Wicked Problem solving.’” The team’s “program” and poster presentation received enthusiastic reviews.



The institute provided training and discussion in the following:

- Threshold Concepts within disciplines
- Wicked Problems
- Implications of threshold concepts for course design and assessment
- Education Reform

## 6. NEW WEBSITE TO BE LAUNCHED

The new website is in the final stages of being developed. Departments migrated their content to the new server and website, while making changes to make the new site more user-friendly with a cleaner look. You can sneak a preview at <http://frc.innersync.com/> to see the latest version that is in development. Look for deployment of the website in the next few weeks.

## 7. FRC FOUNDATION HIRES EXECUTIVE DIRECTOR

**Carolyn Shipp** has accepted an offer to become the FRC Foundation Executive Director. As an employee of the Foundation, Carolyn will report to the Foundation President, **Kris Miravalle**, and will serve in her role for financial oversight of Foundation funds as well as developing a comprehensive fundraising campaign to support education programs and activities at FRC. Carolyn will have an office on campus to strengthen the role between FRC and the Foundation. Her start date is August 1<sup>st</sup>. Many you have had Carolyn in class, as she graduated from the FRC Equine Program before transferring to Fresno State University to major in communications. We are excited to have Carolyn as an asset on campus to develop and promote fundraising activities.

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## 8. IMPORTANT DATES

August 19 – Faculty Flex Day

August 20 – Faculty Flex Day

Academic Senate Meeting 9:00 am

Adjunct Faculty Meeting 5:15 pm

August 21 – Institution Day 9:00 am

August 21 – Board Meeting 3:00 pm

August 22 – New Student Orientation 9:00 am