

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 3:02 p.m. on Thursday, April 18, 2013 at Feather River College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Elliott, Sheehan, Ware
Trustees absent: West, Student Trustee Davis

The regular and consent agendas for the April 18, 2013 meeting at Feather River College Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Ware/Sheehan) unanimous.

The minutes from the March 21, 2013 meeting at Feather River College Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California 95971 were approved as presented, (Sheehan/Ware) unanimous.

4. ITEMS FROM THE PUBLIC

None

5. CONSENT AGENDA

Personnel Requisitions, Personnel Actions, Payroll and Commercial Warrants, Budget Transfers, Budget Augmentations and Reductions, Approval of Memorandum of Understanding between Feather River Community College District (DISTRICT) (Educational Talent Search Program) and Plumas Unified School District (AGENCY) for the purposes of outlining duties and responsibilities of each party as they relate to providing affiliated educational activities for AGENCY, Approval of Agreement between Feather River Community College District and Crow Horwath LLP for professional audit services for the year ending June 30, 2013, Approval of Amendment to Professional Services Agreement between Feather River Community College and Strata Information Group, and the Approval of Consultant Contract between Feather River Community College and Counterpoint Construction Services, Inc. for DSA Closeout Services were approved as presented, (Sheehan/Ware) unanimous.

6. REGULAR AGENDA

*** A. Motion Items**

1) Kevin Trutna, Superintendent/President stated that action on the request to approve the provisional appointment of a trustee to represent area four would

be the final step in the provisional appointment process and that the candidate selected and approved to the position would be officially sworn in at the May meeting. He reminded members of the Board that failure to take action on the vote would result in the cost of a special election. After further discussion and there being no objection, Guy McNett was nominated to be selected as the provisionally appointed trustee to fill the vacancy created by the resignation of John Schramel, (Ware/Sheehan) unanimous. It was also noted that Mr. McNett would fill the position until the next general election scheduled in November 2014. President Elliott stated that he was pleased to have three well-qualified individuals interested in the provisional trustee position and he welcomed Mr. McNett to the Board stating that his long history of dedication to Feather River College has always been evident. Dr. Trutna added that members of President's Staff are currently working on the development of trustee orientation material that will be placed in a binder for new and current trustees to refer to.

2) Kevin Trutna provided opening remarks on the request for Approval of Curriculum Actions and Derek Lerch, Dean of Instruction/CIO Interim provided further details stating that the request involved mostly course revisions and prerequisite updates. After further discussion that included mandates for approval of transfer degrees, the request for Approval of Curriculum Actions was approved as presented, (Sheehan/Ware) unanimous.

3) Kevin Trutna requested Approval to Accept Arthur N. Rupe Foundation Grant Award. He explained that Judy Mahan, Director of the Nursing Program had written and submitted the grant to expand sections of the Certified Nursing Assistant (CNA) Program. He also explained that the cover letter currently states that the grant funding would flow through the Foundation and that this was incorrect. He reported that Ms. Mahan had researched the issue and determined that the funding will flow through the College's General Fund. There being no objection or further discussion, the request for Approval to Accept Arthur N. Rupe Foundation Grant Award was approved as presented, (Sheehan/Ware) unanimous.

4) Kevin Trutna requested Approval of Recommendation for CCCT Board Election. Dr. Trutna stated that per the Board's request, his recommendations were based on candidates that represent small rural colleges and single district institutions. After further discussion and there being no objection, the request for Approval of Recommendations for CCCT Board Election was approved as presented, (Sheehan/Ware) unanimous.

*** B. Roll Call Items**

None

C. Special Items/Reports

1) Jim Scoubes, Chief Financial Officer presented the District's Quarterly Financial Status Report as of March 31, 2013. He reviewed the Unrestricted General Fund Summary noting that District expenditures

stand at 70% of approved budget compared with 71% in the prior year. President Elliott asked if there was any news from the State on what is owed the District with regards to apportionment deferrals and Mr. Scoubes indicated that budget sub-committees met last week and the outcome appeared to be positive for community colleges. He added that now this information will be put before the members of the State Budget Committee along with Governor Brown's budget revision to be released on May 15th.

- 2) Kevin Trutna opened discussion on the recent release of the Student Success Scorecard by the State Chancellor's Office. He reported that every newspaper is picking up the information as it pertains to their own college and the score card provides the public and students the opportunity to know where their college stands, allows students to make informed decisions on the college they want to attend, and allows policymakers within the colleges to focus on improving student success. He cautioned Trustees that the idea behind the Scorecard was not to compare colleges from top to bottom because different colleges are going to be successful at providing different things. He also indicated that Derek Lerch would be leading the presentation in the absence and illness of Brian Murphy, Coordinator of Institutional Research and Planning.

Derek Lerch provided explanation while showing a PowerPoint presentation of the Chancellor's Office Student Success Scorecard for Feather River College including implications for funding, recruiting, and program prioritization along with general considerations of the Scorecard that indicated that the data was somewhat stale with the most recent cohort started in 2006. He also explained that each college is required to provide a website landing page access icon for anyone wishing to locate the Scorecard data for that College. He also noted that even though the scorecard is not meant for school-to-school comparisons it is happening broadly and that state-wide data reflects a general decline in student success over the study period. Dr. Lerch provided additional explanation of the PowerPoint slides that covered FRC's student persistence rate or the percentage of degree and/or transfer-seeking students who were both prepared and unprepared who enrolled in the first three consecutive terms against the north-state and state-wide averages. He noted that the term unprepared identifies students who do not test into college level courses. Additional information on the Scorecard included the percentage of degree and/or transfer seeking students tracked for six years through 2011-12 who achieved at least 30 units, students that completed a degree, certificate or transfer related outcome, students who started below transfer level in English, mathematics, and/or English as a Second Language (ESL) and completed a college-level course in the same discipline, and the percentage of students who completed several courses classified as career technical education (or vocational) in a single discipline and completed a degree, certificate, or transfer. In closing comments, Dr. Trutna stated that he wanted members of the Board to be aware of where Feather River College stands along with some of the things the institution is working on and how this information is beginning to be put into planning processes.

4. Communications, Presentations, and Reports

a) **Board of Trustees**

President Elliott commented that Feather River College sponsored an excellent meal at last night's Community Supper and that approximately 150 individuals were served.

Trustee Sheehan noted that he received a letter from Representative Doug LaMalfa thanking him for his interest in what's occurring in the County with regards to forestry.

b) **Associated Students**

Karen Pierson, in the absence of Jacquie Davis, Student Trustee reported that student elections are being scheduled so a new slate of officers and a new student trustee can be elected.

c) **Academic Senate**

Kevin Trutna, in the absence of Chris Connell, Academic Senate President, reported that members of the Senate are currently in discussion regarding how to prioritize the hiring of faculty positions including criteria that is currently not stipulated.

d) **Classified Senate**

No Report

e) **Instruction**

Derek Lerch reported that a group of individuals from the area of instruction recently attended a workshop sponsored by the Accrediting Commission for Community and Junior College (ACCJC) on Student Learning Outcome (SLO) assessment and most schools in the north state were represented. He added that SLO processes at Feather River College are working well or better than most schools even though as a group the SLO Committee feels there are areas to be improved upon. Dr. Trutna added that improvements in his mind have to do with integrating SLOs into daily decision-making and discussions.

Dr. Lerch reported that he will be placing his focus on enrollment over the next several months in an effort to close in on the 1,623 FTES target set for the District. He also reported that a summer enrollment plan is being implemented to supplement enrollment and an Instructional Service Agreement (ISA) involving non-credit classes in English as a Second Language (ESL) is in the final stages of review. In closing comments on his report, Dr. Lerch indicated that Earth Day is Monday, April 22nd and that members of the Environmental Studies Association have scheduled an array of events that day including an a tour of the hatchery, a discussion on campus forestry and fire planning, a tour of the greenhouse and a trash pick-up contest.

f) **Student Services**

Karen Pierson, Chief Student Services Officer reported on upcoming events including Day in the Mountains scheduled to take place on Monday, April 29th and she noted that she had placed cards on this and two other events at trustee positions for their review. She explained that at Day in the Mountains students will be encouraged to stay focused and have a decision made about their major even though they can change this if they want to. Dr. Pierson also reported that with regards to housing, the residence halls this year are full to capacity before Day in the Mountains and that this situation did create some stress for those who may have been counting on students being able to reserve a room on this day. She also stated that strategies are being developed to determine how students will be added to the wait list and what accommodations are available in the community. Dr. Pierson additionally updated Trustees on commencement scheduled for Friday, May 24th by indicating that the commencement speaker will be LeBaron Woodyard from the Chancellor's Office, the faculty speaker will be chosen from among members of both full-time faculty and associate faculty and that the reception will be held at the Multi-Purpose Building prior to commencement not afterwards as has been done in the past. She also reported that student's appreciate being recognized for their successes and that a simple ceremony to let them know they are succeeding will be held on campus May 15th. Dr. Pierson also indicated that children from the Feather River College Child Development Center will also be included in being recognized as they graduate from pre-school or participate in the day care experience. She also included information on the EOPS/CARE Advisory Committee reporting that members of the committee had met for the second time satisfying not only a goal and state requirement but an audit finding as well. In closing comments on her report, Dr. Pierson indicated that it is well known that students connect through technology and that one of the items that is currently being addressed and encouraged is earlier student access to an FRC email account so this connection can begin maybe even as soon as they apply.

g) Superintendent/President

Kevin Trutna stated that members of the Board have his regular written report and that he wanted to highlight some of what it contained by stating that LeBaron Woodyard the commencement speaker has a particular connection to Feather River College through its existence under the Peralta Community College District. He also reported that the Enactus team placed first in its annual regional competition recently and that because of structural changes within the organization regional competitions will be folded into national competitions and as a result the Feather River College Enactus team will remain undefeated forever. Dr. Trutna reported that another statistic that he is proud to announce is that eight members of the volleyball team received full-ride transfer scholarships proving that a student on this team didn't need to be a starter to be scholarship successful. He also reported on the fun that everyone had at the first ever FRC chili cook-off that took place on March 25th and he added that Rick Stock and the Outdoor Recreation Leadership Program were the winners with employee hand-made trophies presented

to the winning cooks. In closing comments on his report, Dr. Trutna stated that he was one of eleven president's chosen from throughout the state to attend the Chris McCarthy Vineyard Leadership Symposium and that this was a great opportunity to interact and learn from other presidents. He added that he also just returned from an Association of California Community College Administrators (ACCCA) conference where he presented on leadership styles. He also highlighted the roles he recently played in establishing a partnership connection for Randy Kelsch, Auto Shop/Welding Instructor at Quincy High School who returned home from a conference with eight new Briggs and Stratton small engines still crated for students in his program to work on. Dr. Trutna asked Russell Reid, Ag Chair to comment on the other partnership established through the veterinary technician program at Yuba Community College and Mr. Reid reported that Dr. Scott Haskell brought up eight to ten of his students who are graduating next month from his program and they performed lameness evaluations, gelding procedures, ultra-sounds, and wellness checks and it was an extremely beneficial collaboration where Yuba Community College students were able to work on large animals they don't normally have access to while saving money on veterinary bills for Feather River College.

There being no further business, the meeting was adjourned at 4:43 p.m.

KT/ch