



REPORT TO BOARD OF TRUSTEES
SUPERINTENDENT/PRESIDENT – KEVIN TRUTNA, ED.D.
FEBRUARY 20, 2014

Wow! There are so many accomplishments to highlight this month. Our faculty, staff, and students have been invited speakers at conferences, received individual awards, and presented material in local schools.

1. STUDENT AND EMPLOYEE ACHIEVEMENTS

Saylor Flett is happy to report that the Outdoor Recreation Leadership Program was fortunate to receive \$18,300 in grant funding from the Department of Boating and Waterways to support student scholarships, instructor trainings, and equipment for program enhancements. Over 44 agencies competed for these funds statewide.

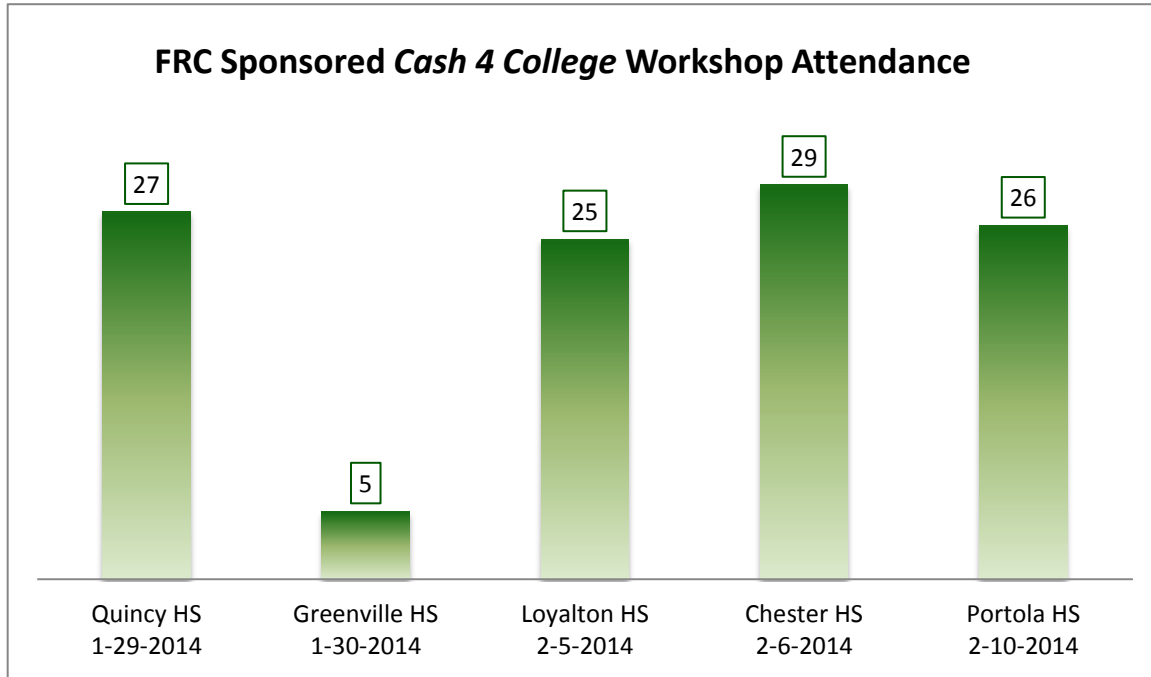
Congratulations are in order for **Shelley Morrison** and her incredible team of teachers, student teachers, office staff, cook, ECE students, children and parents! The California Department of Education Child Development Division recently completed a thorough review and found the CDC to be in full compliance. This is impressive since the consultant covers 11 counties which have multiple programs, and in the last two years only two other programs have earned a score as high as FRC! Of course there are always ways to improve, but after receiving a suggestion to fix the old gate a new one appeared—thank you maintenance! Please join me in congratulating the CDC dedicated staff who love to provide quality care to our college and community's children.

The Golden Eagles' baseball team continues to pile up the recognition and awards. FRC is currently ranked 45th nationally. Also, Head Coach **Terry Baumgartner** captured his 200th career victory last weekend as the head coach of the Golden Eagles. Coach Baumgartner is in his 7th season as the head coach and his overall record at Feather River College is now 200-61, for a 77% winning percentage.

On February 6, 2014, Enactus and students **Brad Marquette, Andrew Reed, Kambel Kenaston, and Matt Molina** presented their concept of opening a chopstick factory in Plumas County at the Shasta Cascade Logging Conference in Redding. The Director of the Deputy Sector Navigator grants for Global Trade and Logistics **Leah Gould-Haws** reports that our students are working with the Cal-Asian Chamber of Commerce and the California Pavilion in Shanghai to assist in the global trade project.

The Youth Entrepreneurship Program grant sponsored Professor **Charlie Hardy** to visit our area and make multiple presentations, which included speaking engagements at the Town Hall Theatre, Quincy Elementary School, Quincy High School, and four FRC classes during January 29-30, 2014. Mr. Hardy's story was amazing as he made the Montgomery Bus Boycott come to life through his firsthand account of the experience and how the community existed during this boycott even though very few citizens owned cars for transportation.

Barbara Cormack reports that five *Cash 4 College* workshops were sponsored by FRC last month. Financial Aid staff worked with our campus recruiters, Talent Search and Upward Bound staff to present the material to high school students and other interested individuals. Scholarship drawings will be held from those who participated, so there is a very good chance that students from our local feeder schools will receive a scholarship.



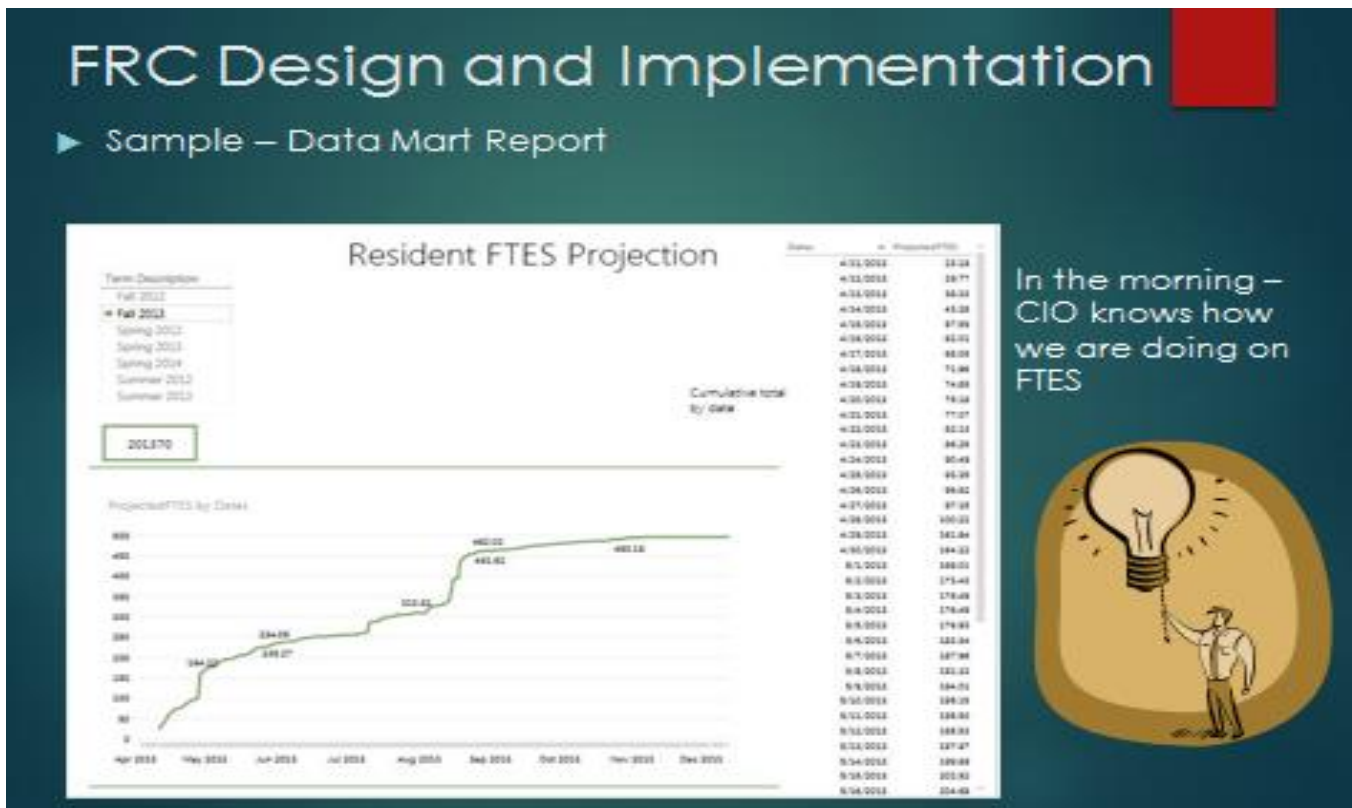
Staff Name	Program Represented	Workshops Attended
Cheryl McElroy	Financial Aid	Quincy, Greenville, Loyaltan, Chester, Portola
Alyia Pilgrim	Financial Aid	Quincy, Greenville, Loyaltan, Chester, Portola
Jadine Martin	Financial Aid	Quincy, Greenville, Loyaltan, Chester, Portola
Carlie McCarthy	Academic Advising/Recruiting	Quincy, Greenville, Loyaltan, Portola
Scott Koeller	Recruiting	Chester
Jan Prichard	Educational Talent Search	Greenville
Michelle Petroejle	Educational Talent Search	Loyaltan
Pamela Becwar	Upward Bound	Greenville, Chester, Portola
Billy Ogle	Upward Bound	Quincy

The Economic and Workforce Development Office, under the leadership of **Amy Schultz** and **Tiffiney Lozano**, sponsored the PUSD 12th Grade Entrepreneurship Kick-off Event that was held at FRC on February 5, 2014 (moved at the last minute due to a broken heater at the Town Hall Theatre - kudos to **Nick Boyd** and team for last minute save). Seniors from all four PUSD high schools attended to listen to keynote speaker **Mike Provonost** from Provonost Technologies share his entrepreneurial experience of opening a rural broadband tech business while still in high school. The 12th graders will be completing their entrepreneurship unit over the coming weeks. Finalists will present their business plans at the Plumas Business Summit on March 28th at Grizzly Creek Ranch.

Brian Murphy was selected to present at the 2014 RP (Research & Planning) Group Conference titled *Business Intelligence on a Dime*. His presentation description:

Despite the growth in awareness of the importance of business intelligence (BI) systems in decision making, colleges struggle to appropriate adequate resources to support BI systems. At Feather River College, Coordinator of Research and Planning Mr. Murphy overcame resource limitations and developed a solid BI platform. Leveraging the college’s Microsoft Agreement, he implemented an electronic transformation and load (ETL) package from Banner, a data warehouse and a data mart at a minimal cost. Now, the college can make faster and smarter decisions using fresh data that is automatically updated. Since the implementation, the number of reporting requests has declined significantly and Mr. Murphy can spend more of his time on higher value research projects. By coming to this presentation you will learn if a similar solution using Microsoft’s SQL Server and SharePoint may be right for your institution.

As was presented at Institution Day, Brian and **Derek Lerch** currently use this platform to keep a running tally of estimated FTES, so that we can proactively plan upcoming semesters based upon the latest data. Here is a snapshot of the FTES Data Mart that Brian developed and will be sharing at the conference.



J. Damron is featured in a recent full gallery exhibit at the Holland Project Gallery in Reno from February 3rd-28th that brought together a collection of local artists. *Bathed in Sunshine (...)* opens the visual discussion of what is the distinct quality and role of art in the region. His contributions include a digital publication and essays.

Joan Jarrett is part of a year-long Reading Apprenticeship (RA) Leadership Community of Practice (LCoP), which prepares RA leaders to train faculty members at their own campuses. Reading Apprenticeship helps teachers support students across the disciplines and levels to become motivated, strategic, and critical readers, thinkers, and writers, to develop positive literacy identities, and to engage with challenging academic texts.

Joan was awarded a \$3500 scholarship to participate in the Reading Apprenticeship LCoP, which includes a summer and a winter institute at the offices of West Ed in Oakland. As part of this community, she will:

- Work to implement Reading Apprenticeship across disciplines and levels, perhaps by establishing a Faculty Inquiry Group on their campus.
- Work with 3CSN on follow-up studies that track how Reading Apprenticeship impacts student retention and completion rates.
- Showcase their accomplishments in 3CSN publications and/or events (as deemed appropriate by the team and the Reading Apprenticeship Project leadership) in spring of 2014.

FRC students and instructors **Nizohni O'Connell, Jennifer Kauffman, Michelle Fulton, and Sara Frigo** gave an excellent performance during the February 16th production of the *Vagina Monologues* at the West End Theatre. The show is designed to bring awareness and end violence against women and girls.

Margaret Garcia is currently casting the May 2nd *Listen to Your Mother Show*. This year Plumas County was one of 32 cities across the country to have a LYTM show which brings quite a bit of recognition to rural areas via Internet. This year's cast includes staff from FRC including: **Pamela Noel, Shawna Lindsey, Michelle Fulton** and two students; almost half the cast are members of the FRC family.

Carlie McCarthy happily reports that FRC was selected as "College of the Month" for Union Mine High School in El Dorado, CA! We were selected because of student interest in our unique programs and available dormitory living spaces. Their high school counselors actively help students learn about the benefits of FRC and the programs we offer.



Darla DeRuiter and the Student Environmental Association enjoyed a half-hour trash pick-up party along the trails between the Science Building and the dorms. They found three bags of trash and one bag of recyclables in that short time with this enthusiastic crew: **Danny Cressy** and his daughter **Zia**, **Alan Burfeind**, **Toby Woods** (that's not a brick of gold, but concrete in his hand), **Storm Miller**, and **Bridget Tracy**. Their goal was to discourage litterbugs due to clean trails.

FRC is in rehearsal for the spring musical under the direction of **Terry Gallagher** for Disney's *Beauty and the Beast*. The show runs May 7th-11th at the Town Hall Theatre in Quincy.

Joan Jarrett is also part of a year-long California Acceleration Project in English Leadership Community of Practice (LCoP). **Margaret Garcia** and **Joan Parkin** have also been participating. The California Acceleration Project mission is "Supporting California's 112 Community Colleges to redesign their English and math curricula and increase student completion." The LCoP is an extended professional development opportunity for faculty teaching new accelerated developmental English courses or shortened developmental math pathways for non-STEM students. Participants receive:

- Ongoing coaching from faculty experienced in teaching accelerated English/math courses;
- Collaboration with a statewide network of colleagues who are implementing accelerated courses in developmental math and English.

The project emphasizes:

- Backwards Design: Engaging students in the same kinds of content, skills, and ways of thinking of the college-level course (College English, Statistics, or Liberal Arts Math), in an environment of greater scaffolding and support;
- Just-in-Time Remediation: Addressing "basic skills" issues as they come up during challenging work, rather than through front-loading.

An accelerated English 303 is being piloted to see if students who place into English 303 can enroll in the transfer-level composition and reading class (English 101) after one semester in developmental English rather than two, thereby reducing the number of possible exit points at which we might, and do, lose students.

2. SUPERINTENDENT/PRESIDENT PREVIOUS MONTH'S ACTIVITIES REPRESENTING FRCCD

- a) January 17 – attended ACCCA Budget Workshop in Sacramento
- b) January 22 – met with **Roxanne Valladao** at Town Hall Theatre regarding *Yellow Birds* presentations and upcoming films in partnership with FRC
- c) January 22 – watched men's and women's Basketball games vs. Butte College
- d) January 23 – visited ORL Backcountry Film Festival
- e) January 24-26 – attended CCLC Effective Trustee Workshop in Sacramento
- f) January 26-27 – attended CCLC Legislative Conference in Sacramento
- g) January 29 – Accompanied about 50 FRC students on UNR campus tour, athletic facility tour, meeting with Athletic Director, and tickets to basketball game
- h) January 30 – FRC Foundation Executive Board Meeting
- i) January 30 – attended Professor Charlie Hardy lecture
- j) February 3 – attended Quincy Rotary meeting
- k) February 4 – met with **Lisa Kelly** and student-athletes preparing for *Quincy Follies*
- l) February 5 – visited PUSD Entrepreneur Kick-off
- m) February 6 – attended Plumas County Economic Recovery Committee meeting
- n) February 7 – attended Quincy Rotary meeting
- o) February 13 – attended Quincy Chamber of Commerce Executive Board meeting
- p) February 14 – watched men's Baseball team
- q) February 20 – attended Downtown Merchant's meeting

3. BOARD OBJECTIVE – DEVELOP SHARED GOVERNANCE HANDBOOK

Board Discussion	Objective	Participating Offices			Strat Plan Direction
	Develop Shared Governance Handbook – flow of recommendations, timelines, decision making and a process for evaluation	Instruction	Student Services	Research & Planning	I, IV
February	As measured by:	Expanding AP 2510 into a handbook that includes: <ul style="list-style-type: none"> • Committee structure/membership/meeting schedule • Develops details and timelines for important processes at FRC such as budgeting, APR/CPR, faculty hiring • Creation of a formal evaluation tool for shared governance processes • Glossary of terms and acronyms 			

Board Objective #6 for 2013-14 expects the Superintendent/President to develop a Shared Governance Handbook, including the flow of committee recommendations, timelines, decision-making processes, and a method for evaluating the overall effectiveness of the shared decision making process. AP 2510 – Participation in Local Decision-Making details the role of faculty, students, classified staff, and management in the decision-making process. It also includes a short description of existing campus committees and the composition of each committee.

Attached is the first draft of a “Purpose Statement” based upon AP 2510 to further describe each committee, how the work is communicated, and the deliverable work every year. The Purpose Statement also includes how each committee relates to the Strategic Plan, Student Learning Outcomes, relevant AP’s that they are responsible for, and more detailed committee membership information.

This draft is provided to the Board to determine if further information from each committee should be included that should be shared with all campus constituents. The overall goal is to have a yearly handbook so that each campus employee or board member, including the newly hired, can understand the relationships and responsibilities of standing committees.

If there are any suggestions to help make this a usable document, please forward them to my office. Every committee will have this page as part of the overall Shared-Governance Handbook.

2014-2015

Academic Calendar Committee

<input checked="" type="checkbox"/>	Administrative Committee
<input type="checkbox"/>	Academic Senate Committee

Purpose Statement (from AP 2510):

Establishes an academic calendar proposal for the following year, which must be ratified by the full time faculty union.

Reports to: (from AP 2510):

Chief Instructional Officer

Yearly deliverables:

1. Develop an academic calendar for the upcoming year that includes all applicable laws and regulations and is compliant with attendance accounting requirements
2. Reach agreement so that calendar is ratified by full time faculty union

Meeting schedule:

TBD by CIO

How work is communicated:

1. Recommendations sent to full time faculty union for ratification
2. Information sent to COI, Academic Senate, Classified Senate

Goals for 2014-15:

1. Develop academic calendar for 2015-16
2. Develop draft of academic calendar for 2016-17

Goals related to 2013-16 Strategic Plan:

1. N/A

Student Learning Outcomes

???? can this be included????

AP Review Schedule

2014-15 Review – AP 52xx, 52yy, 52zz

2015-16 Review – AP 52aa, 52bb, 52cc, 52dd

Shared Governance Review Schedule

Complete shared governance committee evaluation: 2015-16

SAMPLE PURPOSE STATEMENT

<u>Members</u>	<u>Role</u>	<u>Terms</u>
Derek Lerch	Chief Instructional Officer (chair)	Ongoing
???	Additional Administrator	2012-16
???	Academic Senate Faculty	2013-17
???	Academic Senate Faculty	2011-15
Leslie Mikesell	Registrar	Ongoing
Barbara Cormack	Director of Financial Aid	Ongoing
???	Associated Students Representative	2014-15

4. BOARD REPORTS FROM COMMUNITY COLLEGE LEAGUE OF CALIFORNIA TRUSTEE CONFERENCE

Board Discussion	Objective	Participating Offices		Strat Plan Direction
	Enhance and institutionalize Board development & management training	Human Resources	Research & Planning	I, IV
September February April June	As measured by:	<ul style="list-style-type: none"> • Hold Board retreat, including discussions with both Senates on Student Success Initiative • Develop yearly planning calendar for Board • Integrate ACCJC training/updates and Standards/SLO's into Board background sheets and discussions • Hold 1-2 focused workshops during board meeting for specific board training topics (e.g. Brown Act) • Include SLO updates to the Board throughout the year • Include management updates in President's Report • Hold monthly meetings for managers to facilitate ongoing training; report accomplishments to Board 		

During the February Board meeting, Trustees were asked to report on information they learned from recent Trustee Conferences and training opportunities.

Trustee McNett attended the Community College League of California New Trustee Orientation and Effective Trustee Workshop on January 24-26, 2014. He reported on some of his observations, including:

- Overview of trustee roles and responsibilities
- Twenty-five of new trustees attended
- Individual workshops focused on issues such as the Student Success Scorecard, assessment testing for incoming freshmen, fiscal responsibilities, participatory governance, Form 700 and the Brown Act.
- Meetings and discussions with two of the trustees from Lassen Community College District about issues that we have in common
- Brice Harris, the Chancellor of Community Colleges made the point that we have a Governor who believes in our mission, and it shows in the preliminary budget
- Our sense of co-operation at FRC is something that we should be proud of and encourage

Board Chair Sheehan attended the Community College League of California Legislative Conference on January 26-27, 2014. He reported on information that he heard, including:

- Expectations that community colleges will amalgamate better with other, educational 'segments' to ease transfer of credits and degree requirements for students
- The state's budget and financial improvement needs prudence
- Higher education must exploit new technologies in teaching to stay competitive in preparing graduates

5. FRC CAMPUS CLIMATE SURVEY REVISITED

FRC Students Speak: We Are Happy

Dr. Kevin Trutna, Superintendent/President
Feather River College

The history of Feather River College (FRC) is built upon outreach, student support, and diversity. FRC originally started as a campus of the Peralta Community College District, which serves northern Alameda County including the cities of Oakland and Berkeley. A diverse student body was established the very first day that FRC opened its doors in 1968. Therefore, it came as no surprise that while the Political Science 140 - Multiethnic America class was working on the 2013 *Campus Climate Report*, the students wanted to know if the diverse campus was “happy.” Dr. Katie Desmond cringed at the statement, “Let’s see if FRC students are happy.” A Professor of Political Science and Sociology, Dr. Desmond teaches scientific inquiry and fact-based research, even in applied sociological studies. How does one measure happiness? As it turns out, there is a *World Happiness Index* and the Political Science students gleaned survey questions from this study while they conducted the latest edition of the *FRC Campus Climate Report*.

The report shows that FRC students are indeed happy! Every two years, Political Science 140 - Multiethnic America students learn about demographics, survey methodology, and data analysis through this survey and class project. Even the latest Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation site visit noted the student-project as an important part of the campus participatory decision-making process. The class set out to measure campus climate. Through the over 20% response rate from all students on campus, they found that 90% of the respondents report being “very” or “rather” happy at FRC. Overall, 95% felt that “being part of the FRC campus community is a positive experience” and campus comfort levels in terms of equality, nondiscrimination, and respect were positively rated from 88-93% respectively. Some of the findings which warrant further study include statements where women may experience the campus environment differently than men as well as the relatively low 54% comfort level and feeling of inclusiveness from non-traditional aged students. While over 80% of people reported a campus climate of equality and respect, FRC has some work to do as there was low overall awareness and participation in diversity activities designed to support students ranging from clubs, specific success programs, guest lectures, and presentations.

Overall, the FRC campus climate is very positive. Campus climate refers to the general atmosphere experienced by the students, faculty, staff and administration of FRC, primarily in terms of their overall comfort, their sense of safety and belonging, and whether they feel valued, treated fairly with respect and without discrimination. FRC recognizes the importance of diversity, inclusion, and providing a safe learning and working environment for all students and employees. This is especially important in light of the college history and outreach efforts to bring a diverse student body onto campus.

California community colleges are the vehicle for social change, enrolling almost 75% of Latino and 66% of black students in higher education statewide. In contrast, only 20% of these underrepresented students transfer to a four-institution. According to the UCLA Civil Rights Project, "It may be that creating a sense of family (belonging) for these students is more important ..." FRC scores high in student success and graduation rates compared to peer institutions. As the FRC Superintendent/President, I am proud of the work of our entire institution from the students who produced this report to the policy-level decision makers on the Board of Trustees to every faculty, staff, and administrator whose supportive environment makes students feel welcome and happy that they attend our college in Quincy. A comfortable learning environment lays the groundwork for classroom success, graduation, gainful employment, and social mobility for all of our students. FRC is "happy" to report on its positive campus climate.

6. UPCOMING CAMPUS EVENTS AT FEATHER RIVER COLLEGE

February 20	Board of Trustees Meeting (LRC 105)	3:00 pm
February 27	Rec & Tech Meeting for broadband plans (LRC 105)	1:30
February 28- March 1	Edu-Preneur Summit in Chico in partnership with Shasta College, FRC, and North Far North Regional Consortium	TBD
March 6	Saylor Flett Mountaineering Slide Show (Town Hall Theatre)	7:00 pm
March 7-10	<i>Twelve Years a Slave</i> film showing for FRC (Town Hall Theater) - Diversity Committee sponsored activity for Black History Month 12 Years	7:00 pm
March 8	Baseball vs. College of the Redwoods DH (baseball field)	12:00 pm
March 9	Baseball vs. College of the Redwoods (baseball field)	12:00 pm
March 13	Indian Valley Community Leaders Invited Lunch with FRCCD Board (GHS Culinary Arts Dining Room)	12:00 pm
March 13	Board of Trustees Meeting (GHS Library)	1:30 pm
March 14	Baseball vs. Lassen College (baseball field)	2:00 pm
March 28	Plumas Business Summit and Plumas Business Plan Competition (Grizzly Creek Camp - Portola)	TBD
April 10	Board of Trustees Meeting (LRC 105)	3:00 pm
May 2	<i>Listen to Your Mother</i> Show (Town Hall Theatre)	TBD
May 7-11	FRC presentation of <i>Disney's Beauty and the Beast</i> (Town Hall Theatre)	TBD
May 16-17	FRC Foundation presentation of <i>Quincy Star Follies</i> (Fairgrounds)	TBD