



**REPORT TO BOARD OF TRUSTEES**  
**INTERIM SUPERINTENDENT/PRESIDENT – KEVIN TRUTNA, ED.D.**  
**JANUARY 17, 2013**

Welcome back to a new semester. This month's report highlights milestones of our faculty and staff. Also, several people have asked for a list of upcoming activities – these are included at the end. Our budget situation is discussed and the Campaign for College Opportunity issued a report that has some interesting findings. Finally, some initial thoughts and preparations on emergency procedures and a draft Board training calendar are listed in response to ACCJC recommendations.

---

## **1. STUDENT AND EMPLOYEE ACHIEVEMENTS**

**Judy Mahan** reports that the first Certified Nurse Assistant class from Feather River College at Seneca Hospital graduated in December.

**Terry Baumgartner** is excited to officially start the baseball season because the Feather River College Baseball team is ranked 4<sup>th</sup> in the CCCBCA Northern California Pre-Season coaches Poll; 8<sup>th</sup> in the State of California pre-season poll; and 12<sup>th</sup> in the Pacific Association Division pre-season poll (JC's from Oregon, Washington, and California).

Our Enactus Team (formerly SIFE) just wrapped up some amazing project work and cross-cultural collaboration in Uganda. The FRC Enactus members **Brad Marquette**, **Kambel Kenaston**, **Alesha Lindsay** (Shawna's daughter), **Kelsey Summers** and **Owen Donell** participated in these projects in the southwestern village of Mabare, Uganda:

- Contributed \$4200 (raised by previous Enactus Teams) to complete 2 km of water pipeline
- Worked side-by-side with villagers to manually dig pipelines since there was no electricity or indoor plumbing in the village and installed low-tech sanitation stations, called Tip Taps, to reduce the spread of disease
- Hosted the Kanugu Business Summit, including an opportunity analysis, which started a microloan for a new women's soap making cooperative and funded several animals for a revolving livestock fund
- Were hosted by local families for 1-night homestays: a first for the village and a profoundly impactful experience for our students.

**Saylor Flett** from Outdoor Recreation Leadership recently completed the Instructor Training Course from the American Institute Avalanche Research and Education (AIARE). The primary focus is on delivering the officially sanctioned curriculum, student learning outcomes, and understanding the instructional design process. It was *not* a course about avalanche behavior or snow science, as prerequisite requirements covered these topics. This course is required for credentials to teach Avalanche Level I courses here at FRC, rather than hiring contract educators (which is an additional cost for our students). Saylor has taken two Avalanche Level I and two Avalanche Level II courses. With this certification, he needs to co-teach Level I and II under a certified instructor to achieve "Instructor" status. His training was funded by the budget created due to the ACCJC site-visit team's recommendation to increase training opportunities.

**Virginia Jaquez** has one of her art pieces displayed in the 2013 Plumas Arts & Literary Calendar.

The following faculty and staff were recognized at Institution Day for their service to our college, students, and community:

**Five years**

1. Mark Downey
2. Cheryl McElroy
3. Erin Roth
4. Kandi Whitley
5. Tony Warndorf
6. Terry Baumgartner
7. Haley White
8. Jerry Hoover
9. Bryon Hughes
10. Scott Koeller

**Ten years**

1. Virginia Jaquez
2. Michael Bagley

**Fifteen years**

1. Tom Westmoreland

The following associate faculty were recognized at the Associate Faculty Flex Meeting for their service to our college, students, and community.

**Five Years**

1. Josh White
2. Merle Rusky
3. Robert Stone
4. Sally Donovan
5. Vinnie Gill
6. Valerie Segura
7. Jamie Messerli
8. Gretchen Baumgartner
9. Gary Romano

**Ten years**

1. Juan Nunez
2. Amy Schulz

**Fifteen years**

1. Lynne Koeller

**Twenty Five years**

1. Shelley Morrison

---

## **2. PREVIOUS MONTH'S ACTIVITIES REPRESENTING FRCCD**

- a. December 14 – phone conference with Kindred Murillo, Lake Tahoe CCD Superintendent/President and communication with Scott Lay at the League and Erik Skinner at the Chancellor's Office about developing Good Neighbor Policy
- b. December 14 – FRC Holiday Dinner
- c. December 18 – met with **Connie Litz**, Classified Senate President
- d. January 10 – Institution Day Welcome and FTES Planning Session
- e. January 11 – New Student Orientation Welcome

---

## **3. FINANCIAL AID NIGHTS & CASH FOR COLLEGE WORKSHOPS IN PLUMAS COUNTY**

**Barbara Cormack** reports that Financial Aid and Educational Talent Search (ETS) staff at FRC teamed up with our new FRC Recruiter to sponsor two events at the four Plumas County High Schools in December and January. Financial Aid Nights were held the middle two weeks of December and the Cash for College Nights (C4C) were held this month. The Financial Aid Nights are the education piece on how to pay for

college and the Cash for College Nights are the activity piece involving filling out the FAFSA form. **Pam Becwar** (ETS) did an awesome job of presenting at the Financial Aid Nights; the goal was to educate students and parents about the FAFSA and various aspects of funding college. Both series serve as community service events for the Financial Aid staff because we help students regardless of where they want to attend college. In addition, **Carlie McCarthy**, our Recruiter, represented FRC to answer any questions.

---

#### 4. STATE BUDGET UPDATE

Recall the California budget process where the Governor releases a January proposed budget; a May revise is the next official action; local boards must adopt a tentative budget in June; the Legislature must pass a budget by July 1; and local boards must adopt a final budget by September 15.

Following this process, on Thursday, January 10<sup>th</sup>, Governor Brown released his proposal for the FY 2013-14 Budget. For the first time in a number of years, this January proposed budget includes almost a 4% increase for community college – partially due to Proposition 30 in November, partially due to the movement of Adult Education from school districts to community colleges, and partially due to growth factors. It is unclear if this increase will be used to pay down debt, fund COLA for enrollment growth, or some combination thereof. Some attention to debt at the state level would be prudent: recall that FRC has borrowed money, to the tune of over \$30,000 in interest, to cover our apportionment deferrals from the state. Needless to say, the next few months will be spent on the details behind the budget proposal and in legislative negotiations.

Our own Budget Committee will be making projections for FRC, and the Strategic Planning Committee will be prioritizing requests from the Annual Program Review submissions. Since we do not know the final budget figures, our planning will include a contingency option should we receive COLA for growth or on-time apportionment, thus lessening the immediate need for short-term borrowing.

Regardless of the details, Governor Brown is working to increase funding for higher education in California. The following excerpt from a Sacramento Bee editorial discusses the impact on education from Governor's initial budget proposal:

Gov. Jerry Brown plans to attend the University of California Board of Regents meeting this week and the California State University board of trustees meeting next week. His re-engagement with higher education, key to prosperity and quality of life in California, is a good thing.

Brown has some bargaining power. His successful campaign for Proposition 30 and his proposed budget for the next two years stabilizes state funding for higher education after five years of steep declines.

He is in good position to insist that students not see tuition and fee increases in the next couple of years.

But no one should be under the illusion of a return to higher education's glory days.

While Brown's budget proposal increases higher education a little, it does not get state funding for the UC and CSU systems back to where it was in 2007. It does, however, stop the bleeding.

The community colleges get close to 2007 funding, but the governor expects the community colleges to take on adult education, relieving K-12 schools of that responsibility.

In return for a slight increase in state funding, Brown wants public colleges and universities to focus more on getting students through college in timely fashion. That's the right goal.

He's also placing a big bet on achieving "efficiencies" through more use of online courses – particularly for high-demand introductory and lower-division course requirements. Online courses can help reduce the number of students shut out of courses and allow students to complete courses on their own schedule.

Specifically, Brown wants the community college system to create a single, common, centralized "virtual campus" for students to access online courses. He also wants students to be able to get credit by exam – which might be appropriate for transfer and remedial courses and, perhaps, courses taken through programs such as Udacity and Coursera.

As this discussion proceeds, the UC, CSU and community colleges should be attentive to quality, especially in the gateway courses for students exploring a major.

<http://www.sacbee.com/2013/01/15/5114757/editorial-gov-brown-can-push-universities.html>

Scott Lay, from the Community College League of California, provides his comments on the state budget:

The budget plan proposes sweeping policy changes that embrace and build upon work that has been done in recent years, and answers significant policy questions such as ones about the future of adult and noncredit education.

As is typical on January 10, there is no language that allows us to probe the details of each of these proposals. However, I am happy to report that Governor Brown's staff has made significant outreach to us and to the Chancellor to make it clear that we'll be part of the discussion about details in upcoming months.

The governor's proposal for all three systems highlights the need in California to increase college completion, and we anticipate a thorough discussion in the upcoming months. This is not about "rationing" or budget cutting anymore, but rather recognizing the economic and social justice mandates for tackling this issue.

Here are the major components of the proposed budget for community colleges:

- No change in student fees.
- \$196.9 million (3.6%) for increased apportionments, without specifying the use. There will be a discussion about the balance of access/restoration and quality through the budget process.
- \$179 million for deferral buy down, reducing borrowing needs of community college districts. This reduces the outstanding deferral to \$622 million.
- \$133.2 million in increased General Fund in 2013-14 to recognize that anticipated redevelopment revenues are not materializing. In 2012-13, the Administration is proposing \$47.8 million to offset proposed redevelopment shortfall, which will likely leave districts with a significant current year deficit.
- \$16.9 million to provide increased access to matriculated students through the use of technology.
- Change the census-based apportionment system to provide a larger apportionment amount to students who are still enrolled at the end of the semester/quarter.
- Limit state-supported instruction in community colleges to 90 units. Units beyond the cap would be not be state supported, but available at full cost to the student.
- Require all students seeking a BOG Fee Waiver to complete a Free Application for Federal Student Aid (FAFSA).
- Shift of the remaining adult education program, including \$300 million, from K-12 schools to community colleges, and an additional \$15.7 million from the K-12 apprenticeship program to community college apprenticeship programs.
- Creation of a \$450 million energy efficiency fund for schools and community colleges using funds from Proposition 39 (counts toward Proposition 98 guarantee), with \$49.5 million for community college projects.

## 5. MEETING COMPLIANCE, BUT MISSING THE MARK

A November 2012 report from the Campaign for College Opportunity gives a progress report on SB1440 degrees, also known as Transfer Model Curriculum (TMC) degrees. In brief, this report states that California Community Colleges are in compliance with the regulations, but our system (with the CSU system) needs to “keep the promise” of increasing transfer opportunities since rates have fallen to where only 23% of our students transferred in the most recent six-year timeframe. This report emphasizes the need for establishing more transfer opportunities and supports the Governor’s emphasis on degree completion in a timely manner. Locally, FRC is making good progress. Through the leadership of **Derek Lerch**, the Curriculum Committee, and with the Academic Senate support, we are in compliance and have several TMC degrees up for approval this semester.

The report states that tremendous progress in facilitating this statewide initiative has occurred with the Academic Senate leadership from community colleges, the CSU system, and the C-ID project. However, the success of approving TMC degrees has not been replicated statewide:

- 18 community college campuses have taken the lead in implementing SB 1440, developing between 9 and 18 Associate Degrees for Transfer.
- 49 community colleges have only developed 2-4 Associate Degrees for Transfer (of 18 potential degrees), just meeting compliance as outlined by the California Community Colleges Chancellor’s Office.
- Only four of the 23 CSU campuses have approved 100 percent of the initial 20 majors as transferrable for SB 1440 students.
- Only 10 of the 23 campuses have approved more than 80 percent of the degree options within the initial 20 majors. Consequently, students wishing to transfer into the other 13 campuses in the system have fewer options available to them as CSU students who started as freshmen.

In other words, not all community colleges and CSU campuses have fully integrated the ideals of SB1440. Such fragmentation hurts our student’s ability to transfer.

The Campaign for College Opportunity is urging the Chancellor’s Office to clarify the system office’s responsibilities and increase the priority of establishing transfer degrees. Feather River College has established TMC degrees in Early Childhood Education and Kinesiology. History is currently under review at the Chancellor’s Office, and this spring our Curriculum Committee is expecting to approve TMC degrees in English, Business, Geology, Anthropology, and Sociology, among others. In a recent meeting with leaders from CSU Chico, I stressed the need for CSU Chico to take a leadership role in working with its feeder community colleges through a planned TMC degree partnership. I felt that CSU Chico should be telling the rural, north community colleges what TMC degrees they can offer, so that we can design appropriate associate degrees where our students could seamlessly transfer under the SB1440 provisions of no more than 120 units for graduation (60 units at a community college plus 60 units at CSU Chico). We will continue to work at FRC to move beyond the compliance stage and we will continue to work with our feeder CSU campuses to enhance the transfer opportunities for our students.

[http://www.collegecampaign.org/resources/our-publications/.](http://www.collegecampaign.org/resources/our-publications/)

## 6. FOLLOW-UP ON EMERGENCY PREPAREDNESS

As discussed at Institution Day, listed below are initial items that we are working on for emergency preparedness. This list, and other items, will guide the work of these groups over the upcoming semester and beyond.

### 1. Superintendent/President

- BP/AP adopting NIMS/SIMS standards
- Emergency board meeting packet + declaration of campus state of emergency
- Disaster service worker ID cards and levels of access
- Continuity of Business Plan
- Emergency Notification Plan – NIXL, others?
- Approve Emergency Operations Plan

### 2. Safety Committee/Director of Maintenance & Operations

#### a. Tier 1 immediate issues

- Fire Extinguishers
- Exit Signs
- First Aid Kits
- Trauma Kit- Rodeo
- Bullhorns - Dorms & Campus
- Fire Blanket – Vocational Technical Building
- Gas Turn - off sign CDC
- Emergency kits for buildings

#### b. Tier 2

- Emergency Operation Plan
- CDC- Secure Entry Protocol
- Emergency Egress- Gallery & Hallways
- Fire Alarm System
- Dorm Public Notification System
- Keypad on Backdoor of Financial Aid
- Wooden Walkways and Sidewalks
- Fire Evacuation Map Posted Online
- Emergency Preparedness Website/SharePoint
- AEDs
- Manage Wild Land Interface
- Coordinate with County OES and Law Enforcement
- Publish Line of Succession
- Practice Data Recovery
- Campus Emergency Drill
- Disaster Service Worker training and roles
- Develop mutual aid agreements
- Develop open contracts and PO's

### 3. Human Resources

- Provide NIMS/SIMS training
- Sexual harassment training and reporting requirements
- Other mandated training
- Disaster Service Worker Oath and Volunteer Oath
- List of voluntary skills individuals would be willing to contribute
- Protocol for personnel files and safety training

### 4. Student services

- Mental health, suicide prevention and awareness protocol and education
- Update website

### 5. Annual Updates

- Emergency Board meeting packet
- Review Emergency Operations Plan
- Review open contracts and PO's

## 7. BOARD TRAINING CALENDAR

In response to an ACCJC site-visit recommendation, we have developed a tentative schedule for 2012-13 Board of Trustee meetings that incorporate annual training, required reports, and special reports. This draft incorporates several of the suggestions from the Board training presentation in October.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Chancellor Office Required Reports			Approve Budget	Transfer		Audit		ARCC				Tentative Budget
Yearly College Reports	FTES Update	Athletics		FTES Update					Fitness Center	Strategic Plan		Board Retreat
Accreditation Reports			Mission	Catalog	SLO	Tech Plan	Training					
Special Reports for this Year			Prerequisites	Assessment of Planning	Emergency & Disaster Preparation		Report to Community	Nursing Tour			TMC Degrees	
				ACCJC Board Training Expectations								

## 8. RESEARCH AND EDUCATION COOPERATIVE OCCULTATION NETWORK (RECON) PROJECT AT FRC

Plumas County and Quincy have teams selected to participate in the **Research and Education Cooperative Occultation Network (RECON)** project, a citizen science research project aimed at exploring the outer solar system – in particular the trans-Neptunian objects (TNOs), which are objects in the solar system orbiting out beyond the planet Neptune in a region known as the Kuiper Belt. The idea is for many observation teams to simultaneously and precisely record occultation events; i.e., when one of these objects comes between the observers and a star. Then, since the observers are in different locations on Earth with slightly different views of the event, all their data can be combined to learn much more about the objects than any single observation site could. You can read more about the project at <http://tnorecon.net/about-the-project/>.

The overall project is a joint effort between Dr. John Keller in the Physics Department at Cal Poly San Luis Obispo and Dr. Marc Buie at the Southwest Research Institute (SwRI) in Boulder, Colorado. **Charles Arrowsmith** who teaches Computer Science, Physical Science, and Math at FRC is the leader of the Quincy team which includes science teachers from Quincy High School, Plumas Charter School Quincy,

and an FRC student (Ryan Willis). The other cooperating teams in Plumas County are in Portola (led by Warren Simison) and in Greenville (led by Scott Abrams).

As a part of the NSF-funded project, the three Plumas County teams will receive one C-11 telescope and three astronomical video cameras. Except during the occultation events, the C-11 telescope will be available on a shared basis to all the participating educational institutions in Plumas County for use in conjunction with their science programs. During the occultation events (about four this year and six next year), three telescopes in Plumas County will be used – each fitted with one of the video cameras. During the occultation events the Portola team will use the project-supplied telescope, the Quincy team will use FRC’s telescope, and the Greenville team will use a privately-owned telescope provided by their team leader.

As a result of this project, FRC will get and retain the video equipment and the adaptors necessary to mount it on our 12-inch Meade LX200GPS Schmidt-Cassegrain telescope. This addition will not only significantly enhance the educational usefulness of our existing equipment and enable our students to participate in a real research project, but program participation may also lead to additional funding and equipment if and when the RECON project is approved for its proposed second-round NSF funding grant.

## 9. UPCOMING CAMPUS EVENTS AT FEATHER RIVER COLLEGE

I have been asked for a master calendar to promote events on campus. These activities will occur over the next month.

January 17	Superintendent/President Campus Forums (Gallery)	11:50 am & 2:30 pm
January 17	Board of Trustees Meeting (LR 105)	4:00
January 17	Women’s Basketball v. Butte (MP Building)	5:30 pm
January 17	Men’s Basketball v. Butte (MP Building)	7:30 pm
January 18	Superintendent/President Campus Forums (Gallery)	12:20 pm & 3:20 pm
January 24	Backcountry Ski Film Festival - compiled by Winter Wildlands Alliance and sponsored by FRC Outdoor Recreation Leadership Program (Town Hall Theater)	7:00 pm
January 31	Women’s Basketball v. Siskiyou (MP Building)	5:30 pm
January 31	Men’s Basketball v. Siskiyou (MP Building)	7:30 pm
February 7	Women’s Basketball v. Redwoods (MP Building)	5:30 pm
February 7	Men’s Basketball v. Redwoods (MP Building)	7:30 pm
February 9	Women’s Basketball v. Shasta (MP Building)	5:30 pm
February 9	Men’s Basketball v. Shasta (MP Building)	7:30 pm
February 14	Baseball v. Yuba (BB field)	2:00 pm
February 21	Board of Trustees Meeting (LR 105)	3:00 pm
February 21	Women’s Basketball v. Lassen (MP Building)	5:30 pm
February 21	Men’s Basketball v. Lassen (MP Building)	7:30 pm