

## **MINUTES**

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

Vice-President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:10 p.m. on Thursday, April 17, 2008 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, CA.

*Trustees present:* Burkey, Elliott, Schramel, Sheehan, Student Trustee Sandlin  
*Trustees absent:* Marshall

Vice-President Elliott reported that the Board of Trustees had met in Closed Session with regards to the search process for the Superintendent/President. He stated that the search process has produced three to four candidates that are being considered as finalists for the position, and that the interview process with the Board of Trustees is being accelerated so that the selection of the new Superintendent/President could be made by May. The starting date for the new CEO is July 1.

The regular and consent agendas for the April 17, 2008 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

Trustee Schramel noted that Dianne Lipscomb's name was misspelled under Item C1a of the Motion Items in the minutes of the March 20, 2008 meeting and he requested that the minutes be corrected to reflect this change. There being no objection, the minutes of the regular meeting held on March 20, 2008 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as amended, (Sheehan/Sandlin) unanimous.

#### **A. ITEMS FROM THE PUBLIC**

None

#### **B. CONSENT AGENDA**

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Schramel/Sheehan) unanimous.

#### **C. REGULAR AGENDA**

## \* 1. Motion Items

a) Vice-President Elliott requested Approval of Provisional Appointment to Board of Trustees (District 1). He stated that Trustee Marshall has found it necessary to resign the position effective April 30, 2008, and that he and Trustee Sheehan, as an ad-hoc committee of the Board, had met with the two candidates who had expressed interest in the position, Ms. Leah West and Mr. Rob Brandt. Trustee Elliott reported that they had reviewed the responsibilities of the Board with both candidates and had discussed the time commitment involved with becoming a Board member as well as the Brown Act and issues and challenges currently facing the college. Trustee Sheehan stated that both candidates would bring different and positive strengths to the position. Trustee Elliott added that Mrs. West has served on several boards, is familiar with the Brown Act, and has good experience with local schools. After further discussion, President Burkey recommended and made a motion that Mrs. Leah West be approved for a Provisional Appointment to the Board of Trustees (District 1), (Burkey/Sandlin) unanimous.

b) Michael Bagley, Chief Instructional Officer, requested Approval of New and Revised Courses. He stated that the request primarily involves revisions to Biology courses that instructor Anna Thompson has requested in her effort to maintain the Biology curriculum at a high level for instruction and transferability. He also stated that Fire Prevention 1B is a new course designed for firefighters seeking advancement within their departments or have a role in fire prevention activities. Dr. Bagley further explained that HIST297, Special Topics, is a new course taught by Dr. Tom Heaney, History Instructor, that will cover selected topics in regional, national, or world history as the opportunity arises and special requests are received. There being no objection, the request for Approval of New and Revised Courses was approved as presented, (Sandlin/Burkey) unanimous

c) Nick Boyd, Director of Facilities, requested Approval of Donated Equipment. He stated that Jesse Segura, Head Rodeo Coach, has offered to donate a GMC flatbed truck that will be utilized to feed livestock in the Equine Studies Program and an older model Massey tractor that will be used primarily to prepare arenas for rodeo events. There being no objection, the request for Approval to Accept Donated Equipment was approved as presented, (Sheehan/Burkey) unanimous.

## \* 2. Roll Call Items

a) Nick Boyd requested Approval of Resolution 07/08-09 – Sale of Surplus Property. He stated that the repair and construction of new walkways on the upper campus has resulted in necessary tree removal that total approximately 3,000 to 4,000 board feet of surplus logs that can be put out for bid to offset the cost of the project. Scott “Red” Russell, ASFRC President, requested information on the final disposition of wood not used in the bid process, and Mr. Boyd replied

that excess slash from the project is being stored on the lower campus and that the Student Environmental Association can have access to the slash if they desired. Mr. Russell requested that SEA be notified of this opportunity. There being no objection, the Request for Approval of Resolution 07/08-08 Approval to Sell Surplus Property was approved as presented.

Ayes: Burkey, Elliott, Schramel, Sheehan, Student Trustee  
Sandlin  
Noes: None  
Absent: Marshall  
Abstain: None

- b) Jim Scoubes, Chief Financial Officer, requested approval of Resolution 07/08-09, Approval to Participate in the 2008 TRAN Program. Mr. Scoubes reported that the program is organized through the Community College League of California to assist colleges with borrowing funds until apportionment funding is issued. There being no objection, Resolution 07/08-09, Approval to Participate in the 2008 TRAN Program was approved as presented.

Ayes: Burkey, Elliott, Schramel, Sheehan, Student Trustee  
Sandlin  
Noes: None  
Absent: Marshall  
Abstain: None

### **3. Special Items/Reports**

- a) Jim Scoubes presented the District's Quarterly Financial Report as of March 31, 2008. He reported that the District has received revenues totaling \$7,615,559 or sixty-seven percent of its budget. He also stated that property tax revenues will be received later in the month of April to more appropriately match the expenditures percentage currently reflected at seventy-four percent or \$8,404.469 through March 31, 2008. Mr. Scoubes further explained that the quarterly report additionally contained information on restricted fund budgets for the Child Development Center, Capital Outlay, Retiree Benefits, and Student Financial Aid Summary. Trustee Sheehan requested clarification on the discrepancy between the Capital Outlay budget and expenditure amounts with regard to the Feather River Apartments Repair and Guarantee, and Mr. Scoubes replied that the budget amount of \$341,754 still included the forest reserve funding.

Trustee Elliott requested information on the current status of FTES. Mr. Scoubes reported that the P2 report is due by the end of April. He reported that current FTES numbers are projected at 1,475 and that

the State is requesting that the report be submitted as early as possible so that they may use the information to advocate the need to fund community colleges for the significant shortfall being experienced this year.

- b) Russell Reid, Director of Equine Studies, discussed the increasing costs for hay and the need for additional hay storage. He stated that a request for the approval for the purchase of hay exceeding delegated limits would be on the agenda as a motion item at the May 22, 2008 meeting of the Board of Trustees. Mr. Reid explained that it is necessary that the program be as competitive as possible with regards to the purchase of hay because the price for hay per ton is projected to be at record levels and the supply is projected to be limited. He stated part of the strategy for this need is a proposal to construct a 30 foot by 100 foot addition to the existing hay barn and have the current vendor, Dooling Lease Management Corporation, fund and build the addition and revise the lease to reflect the additional expense. Mr. Reid stated this addition would allow the program the opportunity to purchase all the hay at the best opportune time which is in the summer. Mr. Reid stated that the request for approval to construct the new addition to the existing hay barn would also be placed on the May agenda for the Board's approval.
  
- c) Sally Donovan, Institutional Research Coordinator, reported on the Accountability Report for Community Colleges or ARCC report. She stated that the report issued three weeks ago documented several areas in which Feather River College has seen improvement including fall to fall persistence rates and annual successful course completion rates for basic skills courses. Ms. Donovan distributed an additional handout entitled, "Focus on Results", and reviewed its contents with Board members and others present. Trustee Sheehan informed Ms. Donovan that he had been approached by a member of the community with regards to an ESL and Natural Resources Program and requested to be kept informed if there are further developments by the college in this area.

#### **4. Communications, Presentations, and Reports**

##### **a) Trustee Reports**

Trustee Elliott reported that the Board had met in open session the previous week to discuss the bid process for a new software system for the college. He stated that SunGard Higher Education was the successful vendor and he expressed appreciation to all those involved with moving the process forward.

Student Trustee Sandlin informed the Board and those present that she was recently notified that she has been awarded Regent Scholar status with the University of California Davis. She explained that as a result of this award a minimum of \$7,500 in tuition expenses will be paid for each of the next two

years she attends the institution, and that additional extended privileges are made available to scholars through the highly selective process.

Trustee Schramel stated that he felt that the recent supervisory committee work completed by employees has been highly professional and effective and he wished to commend those involved for their commitment. President Burkey concurred, and she stated that she knew of no other organization whose employees exude the warmth and friendliness than those whom she comes into contact with at Feather River College.

Trustee Sheehan noted that deliberations are continuing on the one year re-authorization of the Secure Rural Schools Program and he will keep others informed on further developments as they are received.

**b) Associated Students**

Scott "Red" Russell reported that a Graduate Committee is being formed to provide input on the various activities for the May 24<sup>th</sup> event. Mr. Russell also reported that elections for ASFRC officers are scheduled for May, and that there is a beach party with Hawaiian theme scheduled for all students May 14<sup>th</sup>. He also noted that preparations are being made for ASFRC involvement in Day in the Mountains and that there are two new clubs on campus, the GSA or Gay Straight Alliance and the Science Math Engineering Club.

**c) Academic Senate**

Chris Connell, Academic Senate President, congratulated Student Trustee Sandlin on her recent achievement as a Regent Scholar with UC-Davis. He informed those present that he and other faculty members have enjoyed having Ms. Sandlin in their classes and extended his wishes for her continued educational and personal success.

Dr. Connell also reported that a values statement for the faculty continues to be an item of discussion for the Academic Senate.

Dr. Connell reported there are also discussions regarding changing the time frame currently scheduled for Academic Senate committee meetings. He stated the current time slot is insufficient to complete college business. He further reported that discussions regarding a Division Chair for the HPEES degree have also been on the agenda for the Academic Senate.

**d) Classified Senate**

No Report

**e) Instruction**

Michael Bagley reported that initial reports are favorable for the Carl Perkins Federal Vocational Technical Education Act Grant to be awarded in the amount of \$52,000. He also stated that the Career Technical Division is recommending funding be utilized to support the Culinary Program classes in Chester as well as in Quincy. Dr. Bagley reported that he had recently attended the California Community College Athletic Association conference

where the possibility of statewide recruiting for athletic teams was discussed. He explained this could reduce the dependency that the college now has on enrolling and recruiting students from Nevada as well as provide flexibility and financial stability for the college. Dr. Bagley also reported that he and Dennis Bailey-Fougner, Chief Student Services Officer, were recently updated on the most current issues facing California community colleges while they attended the statewide conference for Chief Instructional Officers and Chief Student Services Officers in San Diego.

**f) Student Services**

Dennis Bailey-Fougner acknowledged Edgar Vargas, ASFRC Coordinator, for his work on Earth Day events scheduled for April 23<sup>rd</sup>. Mr. Bailey-Fougner stated that Mr. Vargas has provided an extensive amount of effort, time, and commitment into the success of this college and community endeavor, and he extended an invitation to those present to attend the event on the lawn of the Plumas Unified School District Office if their schedules allowed. He also reported that a new advising model will be introduced with registration processes for the fall semester, and that Student Services is concluding their Core Values Workshops and will submit a final list of five core values for the department as a result of their work.

**g) Superintendent/President**

Dr. Carroll stated that there is a Brown Act workshop scheduled for May 15, 2008 beginning at 9 a.m. at the Veterans Hall and she requested that Board members as well as administrators mark their calendars to attend the training. Trustee Elliott requested information on the Library Technology Building, and Russell Reid, in the absence of Nick Boyd, reported that plans are being finalized for submission to the Department of State Architecture in Sacramento, and that it is Mr. Boyd's plan to put the project out for bid in early June 2008. Mr. Reid also reported that the process of advertising for a project manager has been established, and that the project is on track to break ground in the fall of 2008.

Trustee Sheehan and Russell Reid also noted that the Feather River College Foundation is sponsoring a fundraising event on June 4, 2008 with Bill Wattenberg providing the beginning of a guest lecture presentation series at the Town Hall Theatre. Mr. Reid stated that the event will begin with refreshments at the Studio Gallery on Main Street at 5 p.m. They extended an invitation to Board members and others present to attend if their schedules allowed.

There being no further business, the meeting was adjourned at 4:27 p.m.

SC/ch